

**ST. CHARLES COUNTY AMBULANCE DISTRICT
BOARD MEETING MINUTES
THURSDAY, JANUARY 12TH, 2023**

I. CALL TO ORDER

Ron Reguly, called the meeting to order at headquarters at 7:00 p.m. In attendance were Sean Treece, Mark Johnson, John Whitworth, Kenneth Biermann, and Teresa Reynolds.

II. PLEDGE OF ALLEGIANCE

ROLL CALL WAS TAKEN

Ronald Reguly - yea, Kenneth Biermann - yea, John Whitworth - yea, Teresa Reynolds – yea, Sean Treece - yea, Mark Johnson - yea

III. PUBLIC COMMENTS

None were given.

IV. AWARDS AND ANNOUNCEMENTS

Chief Kelly Cope announced several employees receiving Letters of Recognition for their efforts in the revision the Transfer Division to the Surge Division. Also announced SCCAD's recognition in the January edition of Community New Crossroads Magazine.

V. CONSENT AGENDA

A. Agenda Approval

Teresa Reynolds made a motion to approve the agenda for January 12th, 2023; John Whitworth seconded; the motion carried 6 to 0.

B. Meeting Minute Approval

Teresa Reynolds made a motion to approve the Board Meeting Minutes from Thursday, December 15th, 2022; John Whitworth seconded; the motion carried 6 to 0.

VI. STAFF REPORTS

A. Call Volume & Revenue Report

Assistant Chief, Dave Lewis and Finance Director, Angie Dollens provided the monthly call volume and revenue reports for November and December. No Board Action.

VII. OLD BUSINESS

A. Base Station 22 & 23 Update

Collette Hermann with Navigate Building Solutions provided a construction update regarding the new base 22 and 23. No Board action.

VIII. NEW BUSINESS

A. Job Classification Pay Matrix Memo for new positions.

Management requested Board approval for the updated job classifications to be added to the Pay Matrix and approve the entire Pay Matrix to include the compounding 4% Cost of Living Adjustment to align with the CBA Addendum approved by the Board on December 15th, 2022.

Kenny Biermann made the motion to approve the updated job classifications to added to the Pay Matrix and approve the entire Pay Matrix to include the compounding 4% Cost of Living Adjustment to align with the CBA Addendum approved by the Board on December 15th, 2022. John Whitworth seconded; the motion carried 6 to 0.

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B. Contracted Events and PR Events Policy #109-9

Leadership presented the Contracted Events and PR Policy #109-9 for review and consideration.

No Board action.

C. Training Division Coordinator Job Description #102-15

Leadership presented the Training Division Coordinator Job Description #102-15 for review and consideration.

No Board action.

D. Training Clerk Job Description #102-37

Leadership presented the Training Clerk Job Description #102-37 for review and consideration.

No Board action.

ADJOURN – PUBLIC PORTION

Teresa Reynolds moved to adjourn the Board Meeting, John Whitworth seconded, roll call vote was taken; Ronald Reguly - yea, Teresa Reynolds - yea, Kenneth Biermann - yea, Sean Treece-yea, Mark Johnson-yea, John Whitworth - yea; the motion carried 6 to 0.

NOTICE OF MEETING

I CALL TO ORDER – PUBLIC PORTION

Ron Reguly called to order the Public Portion. In attendance were Teresa Reynolds, Kenneth Biermann, Sean Treece, Mark Johnson, and John Whitworth.

II MOTION TO SUSPEND MEETING – PUBLIC PORTION

Ron Reguly moved to suspend the open meeting and go into Closed Meeting-Public Portion pursuant to A. Attorney Client Sec.610.021(1)RSMo(1986) B. Personnel Sec. 610.021(3&13) RSMo(1986) John Whitworth seconded; roll call vote was taken. Ronald Reguly - yea, Teresa Reynolds - yea, Kenneth Biermann - yea, John Whitworth - yea, Sean Treece-yea, Mark Johnson-yea, the motion carried 6 to 0.

III. ADJOURN PUBLIC PORTION

Ron Reguly moved to adjourn the Board Meeting; Teresa Reynolds seconded; the motion carried 6 to 0.

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*Next Regular Board Meeting
January 26th, 2023*



Ronald Reguly, Chair

Submitted by Angie Scanlon



Kenneth Biermann, Secretary/Treasurer