

NOTICE OF MEETING

Public notice is hereby given that a public meeting of the Board of Directors of the St. Charles County Ambulance District will be held at the District's Offices, 4169 Old Mill Parkway in St. Peters, Missouri, on Thursday October 11, 2018 at 7:00 p.m., to consider and act upon the matters on the following tentative agenda and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

7:00 P.M. –BOARD MEETING

- I CALL TO ORDER
- II PLEDGE OF ALLEGIANCE
- III PUBLIC COMMENTS
- IV AWARDS & ANNOUNCEMENTS
- V CONSENT AGENDA
 - A. October 11, 2018 Agenda Approval
 - B. September 27, 2018 Approval of Meeting Minutes
- VI STAFF REPORTS
 - A. Community Relations Quarterly Report
- VII OLD BUSINESS
- VIII NEW BUSINESS
 - A. November and December Board Meeting Dates
- IX ADJOURNMENT

Raymond Bauer
Secretary of the Board of Directors

Date/Time Posted: 10.10.2018 @ 12 noon

By:



NOTICE OF MEETING

Public notice is hereby given that a public meeting of the Board of Directors of the St. Charles County Ambulance District will be held at the District's Offices, 4169 Old Mill Parkway in St. Peters, Missouri, on Thursday October 11, 2018 at approximately 7:00 p.m., to consider and act upon the matters set forth below and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

- I CALL TO ORDER – PUBLIC PORTION

- II MOTION TO CLOSE MEETING – PUBLIC PORTION
Pursuant to: Attorney Client Sec.610.021(1) RSMo(1986), Personnel Section
610.021(3) RSMo(1986)

- III ADJOURNMENT - PUBLIC PORTION

Raymond Bauer
Secretary of the Board of Directors

Date/Time Posted: 10.10.2018 @ 12 noon

By: 

**ST. CHARLES COUNTY AMBULANCE DISTRICT
BOARD MEETING MINUTES
THURSDAY September 27, 2018**

2018 Public Hearing 2018 and Resolution 1804

I. CALL TO ORDER

Mark Fenton called the meeting to order at Headquarters at 7:00 p.m. Roll was called; present were Mark Fenton, Raymond Bauer, James Cooke, and Ronald Reguly. Absent was James Ottomeyer.

II. PUBLIC COMMENTS

The Chairman asked for any public comments concerning the 2018 Tax Rate or any related matter. No comment heard

III. ADOPT 2018 TAX RATE AND RESOLUTION #18-04

Ronald Reguly moved to adopt Resolution #18-04 *Setting of Annual Tax Rate for the Year 2018* (copy attached), setting the General Fund tax rate for 2018 at \$0.2316 per one hundred dollars of assessed valuation and the Debt Service Fund tax rate at \$0.0400 per one hundred dollars of assessed valuation. James Cooke seconded; roll call vote was taken. Mark Fenton-yea, Raymond Bauer-James Cooke-yea, and Ronald Reguly-yea. The motion carried 4 to 0.

IV. ADJOURNMENT

Ronald Reguly moved to adjourn the Public Hearing. James Cooke seconded, the motion carried 4 to 0.

Regular Board Meeting

I. CALL TO ORDER

Mark Fenton called the meeting to order at headquarters at 7:00 p.m. In attendance were Mark Fenton, Raymond Bauer, James Cooke and Ronald Reguly.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENTS

IV. AWARDS AND ANNOUNCEMENTS

V. CONSENT AGENDA

A. Agenda Approval

Ronald Reguly moved to approve the agenda as amended to include Bond Issue Structure and Status for Thursday, September 27, 2018. James Cooke seconded, the motion carried 4 to 0.

B. Meeting Minute Approval

Ronald Reguly moved to approve the Board minutes from Thursday, September 13th, 2018. James Cooke, the motion carried 4 to 0.

STAFF REPORTS

A. Financial Report

Rick Rognan from Rognan & Associates presented the August Financial Report (via phone conference). No Board action taken.

**ST. CHARLES COUNTY AMBULANCE DISTRICT
BOARD MEETING MINUTES
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VI. OLD BUSINESS

A. Navigate Building Solutions – SCCAD Campus Construction Management, Change Order # 2 - Navigate Building Solutions has recommended the utilization of multiple prime contractors in the construction of the SCCAD Campus. Navigate presented details regarding the change order for management of the multiple prime contractor approach. Management is requesting Board approval of the Navigate Building Solutions Change Order # 2 in the amount of \$727,626.00. Ronald Reguly made the motion to approve Navigate Change Order #2 in the amount of \$727,626.00, Raymond Bauer seconded, the motion carried 4 to 0.

B. NEW BUSINESS

Critical Care Single Resource Paramedic Job Description

Management presented the Board the Critical Care Single Paramedic Job Description for consideration. Raymond Bauer made the motion to approve the Critical Care Single Paramedic Job Description as presented, Ronald Reguly seconded, the motion carried 4 to 0.

Influenza Immunization Policy

Management presented the Board the Influenza Immunization Policy. James Cooke made the motion to approve the Influenza Immunization Policy as written, Raymond Bauer seconded, the motion carried 4 to 0.

Bond Issue Structure and Status

Joy Howard from WM Financial Strategies discussed the structure and timing of the issuance of the bonds. Joy suggested that our next Bond discussion take place at the November Board Meeting. We will place item on the next Agenda to discuss possible date. No Board action taken.

VII. ADJOURNMENT – PUBLIC PORTION

Raymond Bauer moved to adjourn the Board Meeting, Ronald Reguly seconded, the motion carried 4 to 0.

SECOND BOARD MEETING/CLOSED MEETING

I. CALL TO ORDER – PUBLIC PORTION

Mark Fenton called to order the Public Portion. In attendance were Mark Fenton, James Cooke, Ronald Reguly and Raymond Bauer.

II. MOTION TO CLOSE MEETING – PUBLIC PORTION

Ronald Reguly moved to suspend the open meeting and go into Closed Meeting-Public Portion pursuant to Attorney Client Sec.610.021(1)RSMo(1986), Real Estate Section 610.021(20 RSMo91986) Raymond Bauer seconded; roll call vote was taken. Mark Fenton- yea, James Cooke-yea, Raymond Bauer-yea, Ronald Reguly-yea, the motion carried 4 to 0.

III. ADJOURNMENT – PUBLIC PORTION

**ST. CHARLES COUNTY AMBULANCE DISTRICT
BOARD MEETING MINUTES
THURSDAY September 27, 2018**

Raymond Bauer moved to adjourn the Board Meeting. Ronald Reguly seconded, the motion carried 4 to 0.

*Next Regular Board Meeting
October 11th, 2018*

Mark Fenton, Chair

Submitted by Tammy Dixon

Raymond Bauer, Secretary/Treasurer

Director of Community Relations Quarterly Status Report

Community Safety Programs

Program	Date of Program(s)	Approx. Number Served in Quarter	Notes
Child Safety Seat Installation Assistance	Ongoing	July – 18 August - 25	Demand for program has experienced a resurgence, largely in the area of the free Kohl's 4 Kids car seats that we get through Cardinal Glennon. L. Hankley has done a fantastic job responding to the increased volume in this segment (these seats require more paperwork, inventorying, etc.)
Rapid Access	Ongoing	45	High demand this quarter following several presentations for senior groups, the Baue senior fair, and one home health company very strongly recommending that all clients use the system.
"Build A First Aid Kit"	Jul 28, Aug 2, Aug 4	Approx. 1500	This is a new program we created for the "back to school" fairs offered by Western St. Charles Co. Chamber, St. Charles School Dist. and Wentzville School Dist. At the events, we set up bins with items like gauze, band aids, etc. and gave kids the opportunity to fill a SCCAD bag with the items. GREAT interactions with families at the events, particularly the Wentzville School Dist. one on Aug. 4

Public Presentations/Involvement

Date	Group	Topic	Approx. Attendees
July 3	Wentzville Rotary	Proposition Ambulance	25
July 3	Garden Villas of O'Fallon	Proposition Ambulance	12
July 5	St. Charles Noon Rotary	Proposition Ambulance (w/ K. Cope)	15
July 5	St. Charles County Democratic Central Committee	Proposition Ambulance	20
July 10	Greater St. Charles County Chamber	Proposition Ambulance (D. Lewis & K. Cope handled)	Approx. 75
July 10	Cottleville Weldon Spring Chamber of Commerce	Proposition Ambulance (w. T. Meyer)	Approx. 55
July 11	Lake St. Charles Retirement Community	Proposition Ambulance	30
July 11	BJC Showcase on Seniors	Proposition Ambulance (w/ K. Cope)	40
July 12	Wyndham Park Senior Apartments	Proposition Ambulance	20
July 12	Western St. Charles County Chamber	Proposition Ambulance (w/ K. Cope)	Approx. 80
July 13	Park Place Senior Living	Proposition Ambulance	Approx. 75
July 13	Breeze Park Retirement Community	Proposition Ambulance (w/ K. Cope)	Approx. 75

July 16	BJC Better Breathers	Proposition Ambulance (w/ K. Cope)	13
July 16	St. Charles County Democrats	Proposition Ambulance	15
July 24	O'Fallon Chamber of Commerce	Proposition Ambulance (w/ K. Cope)	Approx. 150
July 26	O'Fallon Lions Club	District Overview, Safety Programs, Proposition Ambulance	10
July 27	Lake St. Louis Ambassadors	Proposition Ambulance (w/ K. Cope)	26
July 30	St. Charles County Municipal League	Proposition Ambulance (w/ K. Cope)	Approx. 45
August 1	NADDI Conference	Opiate prevention and treatment programs (w/ L. Cassidy)	Approx. 60
August 3	St. Charles County Pachyderm Club	Proposition Ambulance (D. Lewis handled)	15
August 14	First Baptist Church of St. Peters	File of Life, Rapid Access, District Operations	18
August 20	Lakeridge Senior Apartments	Fall Prevention, general District	16
August 21	St. John's Church of Christ Widow/Widower group	File of Life, Rapid Access, general District info	15
August 30	CAPS Program	General Overview of District and EMS Industry, Education Requirements, Q&A session (w/ T. Meyer)	80
September 11	Mid East Area Agency on Aging	Stop Heroin, SURRT, etc.	28
September 12	Thrive St. Charles	Infant CPR and choking relief	16
September 13	Heritage at Hawk Ridge neighborhood	Hands-only CPR and AED use	17
September 17	The Boulevard St. Charles	Fall Prevention	41
September 26	Augusta Shores HOA	SCCAD Overview, Q&A session for residents	21
September 27	O'Fallon Chamber of Commerce Young Professionals	New initiatives, coming Prop. Ambulance infrastructure	3

Media Involvement

Publication/Station	Date	Story Solicited by SCCAD?	Story Synopsis
KTVI/KPLR	July 4	No	Reporter A. Kahn came to O'Fallon Heritage & Freedom Fest and talked with J. Hunsel about heat related calls at the event and safety tips to keep in mind.
KTVI/KPLR	July 5	No	Anchor K. Steincross talked with O'Fallon Fire BC A. Parrish and I about AED use and hands-only CPR.

KSDK	July 5	No	Anchor A. Corey talked with Paramedics J. Zumwalt and L. Remington about being honored at Rascals Game for their involvement in a cardiac arrest save.
O'Fallon TV	July 12	Yes	Talked with O'Fallon TV about doing a heat related illness spot; B. Figus set it up and shot it on July 12. He talked with Paramedics L. Sizer and J. Martin about symptoms/warning signs, and tips for prevention.
KMOV	July 12	No	Reporter A. Zotos came out to talk with K. Cope about Prop. Ambulance and why it is necessary for SCCAD. Highlighted call volume growth, increased infrastructure as it relates to response times, and financial impact for residents.
KSDK KMOV	July 16	Yes	Very brief update on dog saved via CPR and pet oxygen mask in house fire earlier in the day.
KSDK	July 24	No	On 6/20, reporter R. Bush came out to talk with K. Cope about Prop. Ambulance and why it is necessary for SCCAD. A. Llorico followed up with additional questions and covered story. Made point to inform viewers that Prop A and Prop Ambulance were completely separate.
EMS1	July 26	Yes	Story on MEMSA Service of the Year and Kroll's Community Service Award wins.
KSDK	July 27	Yes	Reporter R. Dean contacted us to do story on D. Kroll's MEMSA win; turned into a much broader story on the Lifesaver CPR effort, the statistics behind bystander CPR, and why Dave feels so strongly about it.
Lake St. Louis Neighbors Magazine	August edition	Yes	Story about new O'Fallon infrastructure and the response time improvements it will create.
Community News	Aug 1	Yes	Story on SCCAD's MEMSA service of the year win and D. Kroll's Community Service Award.
Community News	Aug 1	Yes	Editor M. DeKinder allowed me to submit a Letter to the Editor on Proposition Ambulance and the infrastructure it would create in our community.
KSDK	Aug 5	Yes	KSDK Digital Media Manager J. Smith was seeking participants for a special on the Flood of 93. Set her up with J. Stinson to talk about how SCCAD altered operations during the flood and some of his memorable calls during that time.
Mid Rivers Newsmagazine	Aug 7	Yes	Story on SCCAD's MEMSA service of the year win and D. Kroll's Community Service Award.
KTVI	Sept 6	No	Story on predicted heavy rains brought by Tropical Storm Gordon, what SCCAD is doing to prepare, safety warnings for the community, etc.
KSDK	Sept 18	No	M. Thiemann from Metro West Fire requested participation in a story on opiates that C. Davis was covering. We were able to provide overviews of the SURRT and #stopherooin programs, as well as the free Narcan distribution efforts in place throughout the region. STL DEA also participated.
KMOV	Sept 26	Yes	Feature on the collaborative skilled nursing facility drill being conducted by SCCAD, County EMA, etc. Reporter J. Andrews spoke with Garden View's C. Litle in addition to us.
Lake St. Louis Neighbors Magazine	September edition	Yes	Multi-page cover story (which we were invited to draft ourselves) on the District, operations, safety programs, etc.

Awards

Agency	Award	Nominee(s)	Date Applied	Result
MEMSA	Community Service Award	D. Kroll	April 16	RECEIVED – notified July 3, award presented July 25
MEMSA	Dispatcher of the Year	S. Williams	April 25	Did not receive
MEMSA	Service of the Year	SCCAD	May 2	RECEIVED – notified July 3, award presented July 25
MEMSA	Paramedic of the Year	V. Dickhoff	April 26	Did not receive
NAEMT	Paramedic of the Year	L. Cassidy	June 15	Did not receive
NAEMT	EMS Service of the Year	SCCAD	June 4	Did not receive

Community Meetings/Events Attended

Date	Agency	Meeting Type
July 10	Cottleville Weldon Spring Chamber	General Membership Meeting
July 12	Western St. Charles County Chamber	General Membership Meeting
July 24	O’Fallon Chamber of Commerce	General Membership Meeting
August 7	Greater St. Charles County Chamber	General Membership Meeting
August 15/16	Vision St. Charles County Leadership	Two-Day Leadership Retreat
August 28	St. Charles City-County Library District	Strategic Planning Committee Meeting
September 5	Francis Howell School District	Engaged Family & Community Partnerships Committee Meeting
September 11	Cottleville Weldon Spring Chamber	General Membership Meeting
September 19	EDC of St. Charles Co.	Mo’Cowbell Medical Meeting
September 19	Barnes St. Peters/Progress West Found.	Young Professionals Meeting
September 20	Vision St. Charles County Leadership	Tourism Day
September 29	St. Charles City County Library District	Strategic Planning Community Retreat

Care Facility Discussions/Issues

Date	Facility	Issue
July 26	All Skilled Nursing Facilities	Hosted final planning meeting ahead of August Tabletop Disaster Drill – great participation and engagement from facilities; everyone is anxious to get this first one done.
July 31	The Landing of O’Fallon	Did CPR Instructor observation for C. Greer (DON)
August 13	Mt. Carmel O’Fallon & St. Charles	J. Fingerhut and I met with C. Brown and B. Glover to briefly run through plan for tabletop and full scale drill (neither was able to make it to July meeting and wanted to be sure they were up to speed ahead of tabletop).
August 13	Hillmann Place Villas	Met M. Morrison from O’Fallon Fire to change Knox core to Mutual Aid.
August 14	Assisted Living at the Meadowlands	Attended SCCAD appreciation breakfast hosted by facility
August 22	All Skilled Nursing Facilities	J. Fingerhut hosted tabletop drill for all skilled nursing facilities; County EMA and Health Department teams also took part.
September 4	The Landing of O’Fallon	After some discussion with Cottleville Fire, got Knox Box core changed over to mutual aid so SCCAD can access if staff is unable to get downstairs to let us in.
September 21	Garden Villas of O’Fallon	ED J. Daniels and DON J. Michaud contacted me to let me know about a call that did not go well. Forwarded info to C. Boschert, who addressed with the crew’s BC.
September 26	All Skilled Nursing Facilities	Full-Scale disaster preparedness drill; J. Fingerhut took lion’s share of coordination on this project, response from facilities was overwhelmingly positive.
September 28	River’s Edge	Paramedic J. Norton brought forth some concerns about access at River’s Edge. Brought the problems to the attention of Exec. Director J. Ausmus, who said he’d look into them.

Grants

Agency	Date Applied	Overview	Funded?
State Farm Insurance Co.	Sept. 6	Halloween Safety Program 2019	TBD

Other/Ongoing Projects, Upcoming Initiatives, etc.

Project	Update
Celebrate SCCAD	<ul style="list-style-type: none"> Hosted committee meeting on Aug 17. Group would ideally like to stay at Ameristar and transition to a sit-down meal with the presentation going during dinner. Selection committee will be expanded to include rep. from HQ and reps. from each platoon. Hosted committee meeting on Sept. 5; group made menu selections and came to consensus on how to address Outreach volunteerism at the event.
Citizens Advisory Board	<ul style="list-style-type: none"> Several e-updates provided to the group, heavy focus on Proposition Ambulance, as these individuals have lots of connections in the community, and we want them armed with all the facts on the initiative.
Misc. Projects	<ul style="list-style-type: none"> Assisted D. Lewis with some presentation needs for various conferences. Served on Trivia Night committees for SCCAD Outreach, O’Fallon Chamber of Commerce and Industries and Cottleville/Weldon Spring Chambers of Commerce.

Patient and Vendor Satisfaction Surveying	<ul style="list-style-type: none"> • Worked with C. Boschert to plan training for Battalion Chiefs on the EMS Survey Team online portal.
Proposition Ambulance	<ul style="list-style-type: none"> • Developed informational power point presentation for community groups • With support from T. Meyer, K. Cope, and D. Lewis, presented to numerous groups within the community. • Researched high-traffic events for us to have a leadership representative present to distribute information on the initiative and answer resident questions. • Created informational page on our website for residents to obtain info on the bond – included overview, video, capital improvement plan, etc.
Pulse Points	<p>Summer issue hit mailboxes July 11/12; main feature was on Proposition Ambulance. Next issue slated for release in October; will feature info on MEMSA wins, Halloween safety and more.</p>
Stop Heroin	<ul style="list-style-type: none"> • Met on Aug 21 with leadership team at Jefferson Intermediate School (City of SC School Dist) about bringing the Stop Heroin program to their school; program set for • Developed presentation for D. Lewis for his presentation at Community Council of St. Charles County on Sept. 13.
Strategic Planning	<ul style="list-style-type: none"> • Lauren continued work on housing development document. • Developed 2018 Department Budget, shared with D. Lewis & T. Meyer