

**ST. CHARLES COUNTY AMBULANCE DISTRICT
REGULAR BOARD MEETING OVERVIEW
OCTOBER 21st, 2021**

- I. CALL TO ORDER** - The meeting will be held at District Headquarters and is scheduled to begin at 7:00 p.m.
- II. PLEDGE OF ALLEGIANCE**
- III. PUBLIC COMMENTS**
- IV. AWARDS & ANNOUNCEMENTS**
- V. CONSENT AGENDA**
 - A. Agenda Approval
Enclosed marked **ITEM A** in your packet is the proposed open meeting agenda for Thursday, October 21st, 2021 for Board approval. Management is requesting the following; move to approve the agenda for Thursday, October 21st, 2021.
 - B. Approval of Minutes
Enclosed marked **ITEM B** for Board approval is the minutes from Thursday, October 7th, 2021. Management is requesting; move to approve the Board Minutes from October 7th, 2021.
- VI. STAFF REPORTS**
 - A. September Financial Review
Enclosed marked **ITEM C** for Board review is the September Financial Review, presented by Rick Rognan.
 - B. Community Relations Q3 Report
Enclosed marked **ITEM D** for Board review is the Q3 Community Relations Report.
- VII. OLD BUSINESS**
- VIII. NEW BUSINESS**
 - A. Authorizing Property Sale – (Resolution 21-07)
Enclosed marked **ITEM E** for Board consideration is Resolution 21-07 Authorizing Chief Kelly Cope to execute any and all documents related to the Sale of Property located at 4149 Old Mill Parkway, St. Peters, MO 63376.
- IX. ADJOURNMENT**

**ST. CHARLES COUNTY AMBULANCE DISTRICT
SECOND BOARD MEETING/CLOSED MEETING**

I. CALL TO ORDER – PUBLIC PORTION

The meeting will be held at District Headquarters and is scheduled to begin after the regularly scheduled Board Meeting.

II. MOTION TO ADJOURN MEETING – PUBLIC PORTION

III. ADJOURNMENT – PUBLIC PORTION

ITEM A

NOTICE OF MEETING

Public notice is hereby given that a public meeting of the Board of Directors of the St. Charles County Ambulance District will be held at the District's Offices, 2000 Salt River Road in St. Peters, Missouri, on Thursday October 21st, 2021 at 7:00 p.m., to consider and act upon the matters on the following tentative agenda and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

7:00 P.M. –BOARD MEETING

- I CALL TO ORDER
- II PLEDGE OF ALLEGIANCE
- III PUBLIC COMMENTS
- IV AWARDS & ANNOUNCEMENTS
- V CONSENT AGENDA
 - A. Thursday, October 21st Agenda Approval
 - B. Thursday, October 7th Meeting Minutes Approval
- VI STAFF REPORTS
 - A. September Financial Review
 - B. Community Relations Q3 Report
- VII OLD BUSINESS
 - A.
- VIII NEW BUSINESS
 - A. Authorizing Property Sale – (*Resolution 21-07*)
- IX ADJOURNMENT

Raymond Bauer
Secretary of the Board of Directors

Date/Time Posted: 10.20.2021 @ 12 noon

By:



ITEM A

NOTICE OF MEETING

Public notice is hereby given that a public meeting of the Board of Directors of the St. Charles County Ambulance District will be held at the District's Offices, 2000 Salt River Road in St. Peters, Missouri, on Thursday October 21st 2021 at 7:00 p.m., to consider and act upon the matters on the following tentative agenda and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

- I CALL TO ORDER – PUBLIC PORTION

- II MOTION TO SUSPEND MEETING – PUBLIC PORTION AND GO TO
 CLOSED SESSION
 Pursuant to: A. Attorney Client Sec.610.021 (1)RSMo (1986) B. Personnel Sec.
 610.021(3) RSMo(1986)

- III ADJOURNMENT - PUBLIC PORTION

Raymond Bauer
Secretary of the Board of Directors

Date/Time Posted: 10.20.2021 @ 12 noon

By: 

**ST. CHARLES COUNTY AMBULANCE DISTRICT
BOARD MEETING MINUTES
THURSDAY OCTOBER 7th, 2021**

ITEM B

I. CALL TO ORDER

Ronald Reguly called the meeting to order at headquarters at 7:00 p.m. In attendance were Ronald Reguly, Raymond Bauer, Abigail Drezek, James Cooke, Kenny Biermann and Teresa Reynolds.

II. PLEDGE OF ALLEGIANCE

ROLL CALL WAS TAKEN

Ronald Reguly-yea, Raymond Bauer-yea, James Cooke-yea, Abigail Drezek-yea, Teresa Reynolds-yea and Kenny Biermann-yea

III. PUBLIC COMMENTS

Public comments were heard by Lane Bradford regarding employee promotions.

IV. AWARDS AND ANNOUNCEMENTS

Chief Kelly Copy announced several recent promotions.

V. CONSENT AGENDA

A. Agenda Approval

Teresa Reynolds moved to approve the agenda as presented for October 7th, 2021, Raymond Bauer seconded, the motion carried 6 to 0.

B. Meeting Minute Approval

Teresa Reynolds moved to approve the Board Meeting Minutes from Thursday, August 26th, 2021, Raymond Bauer seconded, the motion carried 6 to 0.

VI. STAFF REPORTS

A. Call Volume & Revenue Report

Director of Finance, Angie Dollens provided the monthly call volume and revenue reports.

VII. OLD BUSINESS

VIII. NEW BUSINESS

ADJOURN – PUBLIC PORTION

Teresa Reynolds moved to adjourn the Board Meeting, Raymond Bauer seconded, roll call vote was taken; Ronald Reguly-yea, James Cook-yea, Raymond Bauer-yea, Kenny Biermann-yea, Teresa Reynolds-yea, Abigail Drezek-yea, the motion carried 6 to 0.

**ST. CHARLES COUNTY AMBULANCE DISTRICT
SECOND BOARD MEETING MINUTES
THURSDAY OCTOBER 7th, 2021**

NOTICE OF MEETING

I CALL TO ORDER – PUBLIC PORTION

Ronald Reguly called to order the Public Portion. In attendance were Ronald Reguly, Teresa Reynolds, Kenny Biermann, James Cooke, Abigail Drezek and Raymond Bauer.

II MOTION TO SUSPEND MEETING – PUBLIC PORTION

Teresa Reynolds moved to adjourn the open meeting and go into Closed Meeting-Public Portion pursuant to Attorney Client Sec.610.021(1)RSMo(1986), James Cooke seconded; roll call vote was taken. Ronald Reguly- yea, James Cooke-yea, Teresa Reynolds-yea, Abigail Drezek-yea, Kenny Biermann-yea, Raymond Bauer-yea, the motion carried 6 to 0.

III. ADJOURN PUBLIC PORTION

Ronald Reguly moved to adjourn the Board Meeting, Teresa Reynolds seconded, the motion carried 6 to 0.

*Next Regular Board Meeting
October 21st 2021*

Ronald Reguly, Chair

Submitted by Tammy Dixon

Raymond Bauer, Secretary/Treasurer

**Director of Community Relations
Quarterly Status Report**

ITEM D

Z. Breckle re-joined community relations team in September, and has quickly re-acclimated to the roles and responsibilities he handled previously. His return came at a critical time, as we are seeing increased demand for some programs handled by the department (most notably care facility CPR). Leadership's decision to increase the number of hours on this position to 36 was and continues to be very much appreciated.

Community Safety Programs

Program	Date of Program(s)	Approx. Number Served in Quarter	Notes
Child Safety Seat Installation Assistance	Ongoing	July: 36 August: 25 September: 34 Total: 95	Program demand eased to (generally) normal levels after several quarters of unusually heavy demand.
Rapid Access	Ongoing	31	
Party with the Paramedics at Kokomo Joes	Q4	n/a	Trying something different this year by combining Girl and Boy Scouts, and doing all sessions in November. Flyer was sent out to Scout regional leadership personnel at the beginning of September; groups are starting to register.
Halloween Safety	Q4	n/a	Unfortunately, the Library is once again unable to offer in-person indoor sessions due to Covid-19. We scaled back our planned number of sessions from eight to four (some branches do not have ability to do outdoor sessions). We will also do a recorded session that both SCCAD and the library will use to reach families with the safety messaging. Z. Breckle made contact with dozens of schools throughout the county in September, and will take point on delivering bracelets for them to distribute to kids. We will also provide links to the recorded safety program, which they can send out to families, if desired.

Public Presentations/Involvement

Date	Group	Topic	Approx. Attendees
July 7	Wentzville Police Department Kids Camp	Hands Only CPR, AED and choking relief	54
July 14	Boys & Girls Club of St. Charles	Hands Only CPR and ambulance tour	Approx. 70
July 15	St. Peters Police Department Junior Academy	Hands Only CPR, district overview, truck tour	18
July 27	Boys & Girls Club of O'Fallon	Hands Only CPR and ambulance tour	38
August 2	Barnes St. Peters Stroke Support Group	District Overview, Rapid Access & File of Life	7

August 3	Foristell Chamber of Commerce	Hands Only CPR, AED, and Good Samaritan Law	16
August 7	First Baptist Church O'Fallon Senior Ministry	District Overview, Rapid Access and File of Life	Approx. 75
August 18	First Baptist Church Wentzville Preschool	Child and Infant CPR, AED use	16
September 4	Wentzville Masonic Lodge	Hands-Only CPR, AED, Basic First Aid (w/ J. Romeo)	10
September 13	CAPS Healthcare Associates	EMS Profession Overview (2 sessions with K. Cope)	Approx. 55
September 14	Cottleville Weldon Spring Chamber	State of the District (K. Cope presented)	Approx. 100
September 23	Westhoff Elementary Cub Scouts	Hands Only CPR (presented by Z. Breckle) and ambulance tour	30
September 28	Medical Reserve Corps	Tour of Headquarters	12
September 29	Elite Heating and Cooling	First Aid for Burns and Bleeding Control	16
September 30	Wentzville Holt High School HOSA	EMS Profession Overview, Hands-Only CPR & AED use	14

Media Involvement

Publication/Station	Date	Story Solicited by SCCAD?	Story Synopsis
Crossroads Magazine	July edition	Yes	Feature by B. Auten on the new headquarters facility and the operational needs of the District that it will address today and in the years to come.
Mid Rivers Newsmagazine	July 7	Yes	Brief photo/description of new headquarters facility in News Briefs section.
KTVI	July 9	Yes	Reporter E. Davis did a feature on the new HQ building; tied in the struggles the District faced amid Covid-19.
St. Charles County Correspondent	July 15	No	Brand-new podcast/newsletter focusing on St. Charles County; N. Brandt and S. Saffa interviewed K. Cope on Jul. 7 and featured the story the following week. Focus was largely on new facility, but also hit upon sizable scope of District and its operations.
KSDK KMOV	July 15	No	Provided status update on patient who was part of an officer-involved shooting incident.
KSDK KMOV KTVI	July 16	No	Provided information on fatality MVA at Hwy. 94 and Wolfrum Road.
Community News	August 4	Yes	Brief article on SCCAD's maintaining Aaa rating from Moody's and the associated sale of bonds.
JEMS EMS World	August 13	No	Article on K. Cope's 'Emerging EMS Leader' Award; pinnacle sent release to EMS trade pubs.
Community News	August 25	Yes	Article on K. Cope's 'Emerging EMS Leader' Award
KSDK KMOV KTVI	August 26	No	Provided update on patient status following 10-car MVA on Hwy. 70.
KSDK KMOV	August 27	No	Provided update on fatality MVA that occurred on Hwy. K near O'Fallon Road.

KTVI			
KSDK KMOV	August 28	No	Provided update on significant pediatric heat exhaustion event (cross country meet at Pheasant Run golf course)
O'Fallon TV	September	Yes	Three-Minute segment on new headquarters, it's features/capabilities, and what it means for our community in the years to come.
Community News	September 1	Yes	Feature on SCCAD's recent Mission Lifeline Gold Plus honor.
KSDK KMOV KTVI	September 8	No	Provided updates to news stations regarding fatality MVA involving a motorcycle on Hwy. 70.

Awards

Organization	Award	Nominee	Date Applied	Received?
MEMSA	Instructor Coordinator of the Year	Rick Lane	April 20 Received notification July 9	Award 'upgraded' to Lifetime Service Award; presented at ribbon cutting
MEMSA	Community Service Award	MIH Team	April 28 Received notification July 9	RECEIVED – presented at ribbon cutting
EMS World National EMS Excellence Awards	EMS Caring	SCCAD	April 29	Did not receive
EMS World National EMS Excellence Awards	Educator of the Year	Rick Lane	May 6	Did not receive
East Central EMS Region	Lifesaving Award	J. Kremer, S. Welsch, N. Dolan, Wentzville Fire	May 3	Received – will be presented on October 20
American Ambulance Association	40 Under 40	Jeremey Hollrah	Late 2020	Received

Community Meetings/Events Attended

Date	Agency	Meeting Type
July 8	Western St. Charles County Chamber	General Membership Meeting
July 13	Cottleville Weldon Spring Chamber	General Membership Meeting
July 16	O'Fallon Chamber	Lunch & Legislators
July 21	Greater St. Charles County Chamber	Golf Tournament volunteering
July 22	Western St. Charles County Chamber	Legislative Lunch
July 27	O'Fallon Chamber	General Membership Meeting

July 27	Municipal League	Quarterly meeting
August 3	Cottleville Weldon Spring Chamber	Board meeting
August 5	Vision Leadership St. Charles County	Class of 2022 Opening Reception
August 6	Greater St. Charles County Chamber	Public Policy Meeting
August 10	Cottleville Weldon Spring Chamber	General Membership Meeting
August 12	Western St. Charles County Chamber	General Membership Meeting
August 14	Western St. Charles County Chamber	End of Summer Bash (Medic 451 attended)
August 19	Greater St. Charles County Chamber	Sip & Savor (volunteering for banner placement)
September 9	Western St. Charles County Chamber	General Membership Meeting
September 14	Cottleville Weldon Spring Chamber	General Membership Meeting (with K. Cope)
September 15	Greater St. Charles County Chamber	General Membership Meeting
September 28	Cottleville Weldon Spring Chamber	Board Meeting

Care Facility/Home Health Discussions/Issues

Date	Facility	Issue
July 9	The Boulevard Wentzville	Taught two Heartsaver CPR classes for staff
July 20	Chestnut Glen	Taught Heartsaver CPR class for staff
July 23	Chestnut Glen	Taught two Heartsaver CPR classes for staff
August 19	Spencer Place	Taught Heartsaver CPR class for staff
August 19	All SNFs	Began planning & prep for tabletop disaster preparedness drill, which is required of all SNFs annually per CMS. SCCAD is taking point on this project once again, in cooperation with SCCMO EMA and Public Health. Joining me on this initiative are J. Hollrah and B. Jones.
August 26	Assisted Living at the Meadowlands	Taught three Heartsaver CPR classes for staff
September 21	NHC Healthcare St. Charles	Worked with their activities team to do a 'video tour' of the new headquarters for residents.
September 22	Twin Oaks Estate	Z. Breckle taught Heartsaver CPR for staff
September 22	Avolon Park	Met with T. Cooper and M. Schmitz, the leadership team at the new Avalon Park Senior Living in Cottleville. This facility is 100% independent living. I explained the EMS setup in St. Charles County, and provided info on our safety programs and other things we could offer them.
September 23	Twin Oaks Estate	Z. Breckle taught Heartsaver CPR for staff

Other/Ongoing Projects, Upcoming Initiatives, etc.

Project	Update
Celebrate SCCAD	<ul style="list-style-type: none"> Met with M. Vinsand and A. Gaddy to begin planning menu and logistics for 2022 event; presented contract to K. Cope following completion of planning.
Citizens Advisory Board	<ul style="list-style-type: none"> Sent e-update to board on April 1; focused on Covid-19 vaccination deployment to senior communities, campus facility construction update. Next in-person meeting set for September 1 at campus. Sent e-update to board on June 25; focused on opening of campus. Along with K. Cope, D. Lewis and J. McGaughey, hosted meeting for group on September 1, with in-depth tour taking center stage; absolutely nothing but positive feedback from the group.
Coordinator Position	<ul style="list-style-type: none"> Worked with D. Lewis to finalize plan for position – landed on 36 hours. Drafted position-specific interview questions to be used for candidate evaluation. B. Snyder posted position on July 19; closed on August 2. Received 13 applications and interviewed 4 candidates. Z. Breckle, who previously held the position, was re-hired (increased hours enabled him to return)
Employee Engagement	<p>Family Tours & Lunch – August 28 & 29</p> <ul style="list-style-type: none"> Created SignupGenius, marketing display boards and other back-end pieces for event. Coordinated with chamber partners for food and kids entertainment. Wonderful turnout from employee base and BOD; Leadership team provided tours to approximately 270 individuals over the course of two days. Strong feedback from employees; liked that we made an effort to offer the event on two days so everyone had the option to attend. <p>Two Plumbers Events – October 10 & 24</p> <ul style="list-style-type: none"> Created signup and marketing collateral for event (station board slide, social media posts/videos, retro gaming contest score sheet, etc.) and deployed immediately after the family tours concluded. Sent periodic reminders to staff (with signup link) to drive attendance.
Misc. Projects	<ul style="list-style-type: none"> Assisted J. McGaughey with some communication pieces for the new wellness center. Assisted S. Hercules with video production for MDA Fill the Boot campaign. Planned 2022 budget to present to D. Lewis and A. Dollens in Q4.
Pulse Points	<ul style="list-style-type: none"> Cut from budget this year amid numerous expenses related to opening of new HQ
Strategic Planning	<ul style="list-style-type: none"> Continued to update long-term care and residential housing development spreadsheets to keep deployment committee abreast of locations and rooftop counts of new neighborhoods.
Website project	<ul style="list-style-type: none"> On-hold until 2022.

St. Charles County Ambulance District Board of Directors

Resolution #21-07

**AUTHORIZATION OF SIGNATOR FOR
SALE OF PROPERTY LOCATED AT
4149 Old Mill Pkwy. St. Peters, MO 63376**

A resolution to provide for the authorization of signators for the sale of property.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE ST. CHARLES COUNTY AMBULANCE DISTRICT, AS FOLLOWS:

Kelly Cope, CEO on behalf of the District is hereby authorized to execute any and all documents approved by counsel, and otherwise necessary to complete the sale of real property and improvements located at 4149 Old Mill Pkwy., St. Peters, MO 63376 (the "Property") upon the terms contained in that certain Sale Contract dated October 21, 2021; and further, the Board of Directors hereby formally approves the sale of said Property. This includes authorization to sign any and all necessary closing documentation including, but not limited to, Closing Statements and/or affidavits necessary to complete the closing.

I Raymond Bauer, SECRETARY of the Board of Directors of St Charles County Ambulance District hereby certifies that the foregoing is a true copy of a resolution duly;

ADOPTED by the Board of Directors of the St. Charles County Ambulance District this ____ day of _____, 2021, at which a quorum was present and voting and that the same has not been repealed or amended and remains in full force and effect and does not conflict with the By-Laws of St Charles County Ambulance District.

Ronald Reguly, Chair
Board of Directors

ATTEST:

Raymond Bauer, Secretary

*Subscribed And Sworn To Before Me
This _____ day of October, 2021.*

Notary Public
(Affix Seal)