

**ST. CHARLES COUNTY AMBULANCE DISTRICT
REGULAR BOARD MEETING OVERVIEW
February 23rd, 2023**

- I. CALL TO ORDER** - The meeting will be held at District Headquarters and is scheduled to begin at 7:00 p.m.
- II. PLEDGE OF ALLEGIANCE**
- III. PUBLIC COMMENTS**
- IV. AWARDS & ANNOUNCEMENTS**
 - A. Certificates of Recognition
 - B. Letters of Recognition and Challenge Coin Presentation
 - C. Celebrate SCCAD Awards Presentation
- V. CONSENT AGENDA**
 - A. Agenda Approval
Enclosed marked # 1 in your packet is the proposed Board Agenda for Thursday, February 23rd, 2023 for Board approval. *Management is requesting the following: move to approve the agenda as presented for Thursday, February 23rd, 2023.*
 - B. Approval of Minutes
Enclosed marked # 2 for Board approval is the Board Minutes from Thursday, February 9th, 2023. *Management is requesting the following: move to approve the Board Minutes from February 9th, 2023.*
- VI. STAFF REPORTS**
 - A. January Financial Report
Enclosed marked # 3 for Board review is the January Financial Report, presented by Rick Rognan.
No Board action.
 - B. Clinic Update
Resilient Health Clinic update. Informational only.
No Board action.
- VII. OLD BUSINESS**
 - A. Nothing in old business
- VIII. NEW BUSINESS**
 - A. Resolution for Authorization Signator #23-01
Enclosed marked # 4 for Board Approval. Management is requesting the following: *move to approve Resolution for Authorization Signator #23-01.*
 - B. Board Meeting Times
Discussion by the Board to change the times of the Work Sessions and Board Meetings.
- IX. SUSPEND PUBLIC PORTION**

**ST. CHARLES COUNTY AMBULANCE DISTRICT
SECOND BOARD MEETING/CLOSED MEETING**

I. CALL TO ORDER – PUBLIC PORTION

The meeting will be held at District Headquarters and is scheduled to begin after the regularly scheduled Board Meeting.

II. MOTION TO ADJOURN MEETING – PUBLIC PORTION

III. ADJOURNMENT – PUBLIC PORTION

NOTICE OF MEETING

Public notice is hereby given that a public meeting of the Board of Directors of the St. Charles County Ambulance District will be held at the District's Offices, 2000 Salt River Road, in St. Peters, Missouri, on Thursday February 23rd, 2023 at 7:00 p.m., to consider and act upon the matters on the following tentative agenda and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

7:00 P.M. –BOARD MEETING

- I CALL TO ORDER
- II PLEDGE OF ALLEGIANCE
- III PUBLIC COMMENTS
- IV AWARDS & ANNOUNCEMENTS
 - A. Certificates of Recognition
 - B. Letters of Recognition and Challenge Coin Presentation
 - C. Celebrate SCCAD Awards Presentation
- V CONSENT AGENDA
 - A. February 23rd, 2023 Agenda Approval
 - B. February 9th, 2023 Minutes Approval
- VI STAFF REPORTS
 - A. January Financial Report
 - B. Clinic Update
- VII OLD BUSINESS
 - A.
- VIII NEW BUSINESS
 - A. Resolution for Authorization Signator #23-01
 - B. Board Meeting Times
- IX ADJOURN PUBLIC PORTION

Kenny Biermann
Secretary of the Board of Directors

Date/Time Posted: 02.22.2023 @ 12 noon



NOTICE OF MEETING

Public notice is hereby given that a public meeting of the Board of Directors of the St. Charles County Ambulance District will be held at the District's Offices, 2000 Salt River Road in St. Peters, Missouri, on Thursday February 23rd, 2023 at 7:00 p.m., to consider and act upon the matters on the following tentative agenda and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

- I CALL TO ORDER – PUBLIC PORTION
- II MOTION TO CLOSE PUBLIC MEETING – PUBLIC PORTION AND GO TO CLOSED SESSION Pursuant to: A. Attorney Client Sec.610.021 (1)RSMo (1986) B. Personnel Sec. 610.021(3&13) RSMo(1986)
- III ADJOURNMENT - PUBLIC PORTION

Kenny Biermann
Secretary of the Board of Directors

Date/Time Posted: 02.22.2023 @ 12 noon

By:



**ST. CHARLES COUNTY AMBULANCE DISTRICT
BOARD MEETING MINUTES
THURSDAY, FEBRUARY 9TH, 2023**

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I. CALL TO ORDER

Ron Reguly, called the meeting to order at headquarters at 7:00 p.m. In attendance were Sean Treece, Mark Johnson, John Whitworth, Kenneth Biermann, and Teresa Reynolds.

II. PLEDGE OF ALLEGIANCE

ROLL CALL WAS TAKEN

Ronald Reguly - yea, Kenneth Biermann - yea, John Whitworth - yea, Teresa Reynolds – yea, Sean Treece - yea, Mark Johnson - yea

III. PUBLIC COMMENTS

None were given.

IV. AWARDS AND ANNOUNCEMENTS

Chief Cope announced Letters of Recognition will be awarded to the Lieutenants in their efforts in reconstructing the Transfer Division to the new Surge Division. In addition to the Letters of Recognition they will be awarded a Challenge Coin of Accountability which is one of the highest honors given here at SCCAD. Tonight, one A-shift Lieutenant and the B-shift Lieutenants were awarded their Letters of Recognition and Challenge Coins of Accountability. The remaining Lieutenants will be awarded at a future Board meeting.

V. CONSENT AGENDA

A. Agenda Approval

Kenny Biermann moved to make a motion to approve the February 9th, 2023 agenda. Mark Johnson seconded; the motion carried 6 to 0.

B. Meeting Minute Approval

Kenny Biermann moved to make a motion to approve the Board Meeting Minutes from Thursday, January 26th, 2023. Mark Johnson seconded; the motion carried 6 to 0.

VI. STAFF REPORTS

A. Call Volume & Revenue Report

Assistant Chief Dave Lewis and Finance Director Angie Dollens provided the monthly call volume and revenue reports for January 2023.

No Board Action.

VII. OLD BUSINESS

A. No Old Business

**ST. CHARLES COUNTY AMBULANCE DISTRICT
BOARD MEETING MINUTES
THURSDAY, FEBRUARY 9TH, 2023**

VIII. NEW BUSINESS

A. Custom Medical Bags

Deputy Chief Jeremy Hollrah presented information concerning customized medical bags classified as “equipment replacement” in the 2023 Capital Budget as outlined in the 10-Year Capital Plan. Management is requesting approval to purchase 140 medical bags and accessories per specification from the lowest responsive bidder, FirstSpear, LLC for the total amount of \$85,363.70.

Sean Treece moved to approve the purchase of the customized medical bags as presented for \$85,363.70 from the lowest and responsive bidder, FirstSpear, LLC. Mark Johnson seconded; the motion carried 6 to 0.

B. Type I Ambulances

Deputy Chief Jeremy Hollrah presented information concerning the purchasing of (2) Type I Ambulances from Emergency Services Supply (Osage Ambulance) for the total amount of \$520,576.00 exercising the Board’s authority to purchase vehicles from Emergency Services Supply (Osage Ambulance) based on the 2020 IFB#1235. Funding for this purchase will be from the 2023 Capital Budget.

Sean Treece moved to approve the purchasing of (2) Type I Ambulances from Emergency Services Supply (Osage Ambulance) as presented for the total amount of \$520,576.00. Mark Johnson seconded; the motion carried 6 to 0.

C. HQ Uniform Dress Code Policy #107-6

Assistant Chief Dave Lewis presented information concerning updates to the HQ Uniform Dress Code Policy #107-6.

Kenny Biermann moved to approve the updated HQ Uniform Dress Code Policy #107-6. John Whitworth seconded; the motion carried 6 to 0.

ADJOURN – PUBLIC PORTION

Sean Treece moved to adjourn the public portion of the Board Meeting; Mark Johnson seconded.

ROLL CALL WAS TAKEN

Ronald Reguly - yea, Teresa Reynolds - yea, Kenneth Biermann - yea, Sean Treece-yea, Mark Johnson-yea, John Whitworth - yea; the motion carried 6 to 0.

NOTICE OF MEETING

I CALL TO ORDER – PUBLIC PORTION

Ron Reguly called to order the Public Portion. In attendance were Ron Reguly, Teresa Reynolds, Kenneth Biermann, Sean Treece, Mark Johnson, and John Whitworth.

**ST. CHARLES COUNTY AMBULANCE DISTRICT
BOARD MEETING MINUTES
THURSDAY, FEBRUARY 9TH, 2023**

II MOTION TO SUSPEND MEETING – PUBLIC PORTION

Ron Reguly moved to suspend the open meeting and go into Closed Meeting-Public Portion pursuant to A. Attorney Client Sec.610.021(1)RSMo(1986) B. Personnel Sec. 610.021(3&13) RSMo(1986) John Whitworth seconded; roll call vote was taken. Ronald Reguly - yea, Teresa Reynolds - yea, Kenneth Biermann - yea, John Whitworth - yea, Sean Treece-yea, Mark Johnson-yea, the motion carried 6 to 0.

III. ADJOURN PUBLIC PORTION

Ron Reguly moved to adjourn the Board Meeting; Kenny Biermann made the motion; John Whitworth seconded; the motion carried 6 to 0.

*Next Regular Board Meeting
February 23rd, 2023*

Ronald Reguly, Chair

Submitted by Angie Scanlon

Kenneth Biermann, Secretary/Treasurer

**St. Charles County Ambulance District
Board of Directors**

Resolution #23-01

**AUTHORIZATION OF SIGNATOR FOR
SALE OF PROPERTY LOCATED AT
4169 Old Mill Parkway
St Peters, MO 63376**

A resolution to provide for the authorization of signators for the sale of property.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE ST. CHARLES COUNTY AMBULANCE DISTRICT, AS FOLLOWS:

Kelly Cope, CEO on behalf of the District is hereby authorized to execute any and all documents approved by counsel, and otherwise necessary to complete the sale of real property and improvements located at 4169 Old Mill Parkway, St. Peters, MO 63376 (the "Property") upon the terms contained in that certain Sale Contract dated February 8, 2023, as amended, and further, the Board of Directors hereby formally approves the sale of said Property. This includes authorization to sign any and all necessary closing documentation including, but not limited to, Closing Statements and/or affidavits necessary to complete the closing.

I **Kenny Biermann, SECRETARY** of the Board of Directors of St. Charles County Ambulance District hereby certifies that the foregoing is a true copy of a resolution duly;

ADOPTED by the Board of Directors of the St. Charles County Ambulance District this ____ day of _____, 2023, at which a quorum was present and voting and that the same has not been repealed or amended and remains in full force and effect and does not conflict with the By-Laws of St. Charles County Ambulance District.

Ronald Reguly, Chair
Board of Directors

ATTEST:

Kenny Biermann, Secretary
Board of Directors

Subscribed And Sworn To Before Me
This ____ day of _____, 2023.

Notary Public
(Affix Seal)