

NOTICE OF MEETING

Public notice is hereby given that a public meeting of the Board of Directors of the St. Charles County Ambulance District will be held at the District's Offices, 2000 Salt River Road, in St. Peters, Missouri, on Thursday February 9th, 2023 at 7:00 p.m., to consider and act upon the matters on the following tentative agenda and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

7:00 P.M. –BOARD MEETING

- I CALL TO ORDER
- II PLEDGE OF ALLEGIANCE
- III PUBLIC COMMENTS
- IV AWARDS & ANNOUNCEMENTS
 - A. Letters of Recognition and Challenge Coin Presentation
- V CONSENT AGENDA
 - A. February 9th, 2023 Agenda Approval
 - B. January 26th, 2023 Approval of Meeting Minutes
- VI STAFF REPORTS
 - A. Call Volume & Revenue Report – (January)
- VII OLD BUSINESS
 - A.
- VIII NEW BUSINESS
 - A. Custom Medical Bags
 - B. Type I Ambulances
 - C. UHQ Personnel Uniform Policy
- IX SUSPEND PUBLIC PORTION

Kenny Biermann
Secretary of the Board of Directors

Date/Time Posted: 02.08.2023 @ 12 noon



**ST. CHARLES COUNTY AMBULANCE DISTRICT
BOARD MEETING MINUTES
THURSDAY JANUARY 26TH, 2023**

I. CALL TO ORDER

Ronald Reguly, called the meeting to order at headquarters at 7:00 p.m. In attendance were Ronald Reguly, Teresa Reynolds, John Whitworth, Mark Johnson, Sean Treece and Kenny Biermann.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENTS

None were given.

IV. AWARDS AND ANNOUNCEMENTS

Item A: Chief Cope announced Fox 2 News reported on January 20th, 2023 SCCAD's record setting year for call volume in 2023 ending with a total of 50,711 calls.

Item B: Chief Cope announced Weldon Spring Neighbors January 2023 publication announcing the opening of Base 22 and Base 23.

Item C: Chief Cope announced the St. Louis Dispatch article published on January 17th, 2023 covering Senator Bill Eigel's Senate Bill 8 which was assigned to a Missouri Senate Committee hearing on January 17th, 2023 at which Chief Cope testified.

Item D: Chief Cope announced a letter was received on 01/24/2023 from Jay Robinovitz, CEO of Alter Trading Corporation expressing extraordinary performance by SCCAD Paramedics, Ryan Colter, Devin Mauck and PC Ned Dolan.

Item E: Chief Cope announced Letters of Recognition will be awarded to the Lieutenants in their efforts in reconstructing the Transfer Division to the new Surge Division. In addition to the Letters of Recognition they will be awarded a Challenge Coin of Accountability which is one of the highest honors given here at SCCAD. Tonight, the A-shift Lieutenants were awarded their Letters of Recognition and Challenge Coins of Accountability. The remaining Lieutenants will be awarded at a future Board meeting.

Item F: During yesterday's snow event, one of our ambulances was involved in an accident causing significant damage to the ambulance, minor injuries to one of the paramedics and to the patient who was being transported during the incident.

V. CONSENT AGENDA

A. Agenda Approval

Teresa Reynolds moved to approve the agenda for Thursday, January 26th, 2023, John Whitworth seconded, the motion carried 6 to 0.

B. Meeting Minute Approval

Teresa Reynolds moved to approve the Board Meeting Minutes from Thursday, January 12th, 2023, John Whitworth seconded, the motion carried 6 to 0.

**ST. CHARLES COUNTY AMBULANCE DISTRICT
BOARD MEETING MINUTES
THURSDAY JANUARY 26TH, 2023**

VI. STAFF REPORTS

A. December Financial Review

Rick Rognan from Rognan & Associates presented the December Financial Report and the overall 2022 Budget Report. No Board action necessary.

B. Community Relations Q4 Report

Community Relations Director Kyle Gaines submitted Q4 Reports. Informational only. No Board action necessary.

VII. OLD BUSINESS

A. Training Division Coordinator Job Description #102-15 (Presented 01/12/2023)

Ronald Reguly moved to approve the Training Division Coordinator Job Description #102-15 as presented previously on Thursday, January 12th, 2023; Kenny Biermann made the motion to approve; Mark Johnson seconded; the motion carried 6 to 0.

B. Training Clerk Job Description #102-37 (Presented 01/12/2023)

Ronald Reguly moved to approve the Training Clerk Job Description #102-37 as previously presented on Thursday, January 12th, 2023; Kenny Biermann made the motion; Mark Johnson seconded, the motion carried 6 to 0.

C. Contracted and Public Relation Events Policy #109-9 (Presented 01/12/2023)

Ronald Reguly moved to approve the Contracted and Public Relation Events Policy #109-9 as previously presented on Thursday, January 12th, 2023, Mark Johnson made the motion; Kenny Biermann seconded, the motion carried 6 to 0.

VIII. NEW BUSINESS

A. Ordinance 23-1 Disclosure

Ordinance 23-1 Disclosure, five-year renewal was presented to the Board of Directors for approval.

Ronald Reguly made a motion to approve Ordinance 23-1 Disclosure; Mark Johnson made the motion; John Whitworth seconded; the motion carried 6-0.

IX. MOTION TO SUSPEND MEETING – PUBLIC PORTION

Ronald Reguly moved to suspend the open meeting and go into Closed Meeting-Public Portion pursuant to A. Attorney Client Sec. 610.021(1) RSMo(1986) B. Personnel Sec. 610.021(3&13) RSMo(1986) Teresa seconded; roll call vote was taken. Ronald Reguly - yea, Teresa Reynolds - yea, Kenneth Biermann - yea, Sean Treece-yea, Mark Johnson-yea, John Whitworth – yea, the motion carried 6 to 0.

X. ADJOURN PUBLIC PORTION

Teresa Reynolds moved to adjourn the Board Meeting; John Whitworth seconded; the motion carried 6 to 0.

**ST. CHARLES COUNTY AMBULANCE DISTRICT
BOARD MEETING MINUTES
THURSDAY JANUARY 26TH, 2023**

*Next Regular Board Meeting
February 9th, 2023*

Ronald Reguly, Chair

Submitted by Angela Scanlon

A handwritten signature in blue ink that reads "Angela Scanlon". The signature is cursive and includes a large, stylized initial "A".

Kenny Biermann, Secretary/Treasurer

2023	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	YTD	1Q	2Q	3Q	4Q	Total
911	3391												3391	3391	0	0	0	3391
Transfer	873												873	873	0	0	0	873
Totals	4264	0	0	0	0	0	0	0	0	0	0	0	4264	4264	0	0	0	4264
2022	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	YTD	1Q	2Q	3Q	4Q	Total
911	3474	2961	3189	3166	3386	3396	3580	3669	3601	3749	3783	4032	41986	9624	9948	10850	11564	41986
Transfer	861	796	906	766	724	790	853	645	644	584	560	596	8725	2563	2280	2142	1740	8725
Totals	4335	3757	4095	3932	4110	4186	4433	4314	4245	4333	4343	4628	50711	12187	12228	12992	13304	50711
2021	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	YTD	1Q	2Q	3Q	4Q	Total
911	2942	2679	2970	2948	2998	2996	3309	3390	3284	3423	3066	3523	37528	8591	8942	9983	10012	37528
Transfer	999	846	861	884	842	898	881	833	819	821	816	828	10328	2706	2624	2533	2465	10328
Totals	3941	3525	3831	3832	3840	3894	4190	4223	4103	4244	3882	4351	47856	11297	11566	12516	12477	47856
																0		
2023 Trans	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	YTD	1Q	2Q	3Q	4Q	Total
2023 Trans	873												8725	2563	2280	2142	1740	8725
2022 Trans	861	796	906	766	724	790	853	645	644	584	560	596	8725	2563	2280	2142	1740	8725
2021 Trans	999	846	861	884	842	898	881	833	819	821	816	828	10328	2706	2624	2533	2465	10328
2020 Trans	897	782	729	683	804	828	868	915	877	889	861	962	10095	2408	2315	2660	2712	10095
2019 Trans	865	836	868	908	880	869	947	828	797	911	768	794	10271	2569	2657	2572	2473	10271
	1.4%	-5.9%	5.2%	-13.3%	-14.0%	-12.0%	-3.2%	-22.6%	-21.4%	-28.9%	-31.4%	-28.0%	-15.5%	-5.3%	-13.1%	-15.4%	-29.4%	-15.5%
2023 911	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	YTD	1Q	2Q	3Q	4Q	Total
2023 911	3391												41986	9624	9948	10850	11564	41986
2022 911	3474	2961	3189	3166	3386	3396	3580	3669	3601	3749	3783	4032	41986	9624	9948	10850	11564	41986
2021 911	2942	2679	2970	2948	2998	2996	3309	3390	3284	3423	3066	3523	37528	8591	8942	9983	10012	37528
2020 911	2843	2783	2595	2170	2508	2715	2846	2904	2810	3002	3047	2991	33214	8221	7393	8560	9040	33214
2019 911	2820	2740	2878	2812	2863	2804	3035	2983	2796	2820	2896	3042	34489	8438	8479	8814	8758	34489
	-2.4%	10.5%	7.4%	7.4%	12.9%	13.4%	8.2%	8.2%	9.7%	9.5%	23.4%	14.4%	11.9%	12.0%	11.3%	8.7%	15.5%	11.9%
2023 Total	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	YTD	1Q	2Q	3Q	4Q	Total
2023 Total	4264												50711	12187	12228	12992	13304	50711
2022 Total	4335	3757	4095	3932	4110	4186	4433	4314	4245	4333	4343	4628	50711	12187	12228	12992	13304	50711
2021 Total	3941	3525	3831	3832	3840	3894	4190	4223	4103	4244	3882	4351	47856	11297	11566	12516	12477	47856
2020 Total	3740	3565	3324	2853	3312	3543	3714	3819	3687	3891	3908	3953	43309	10629	9708	11220	11752	43309
2019 Total	3685	3576	3746	3720	3743	3673	3982	3811	3593	3731	3664	3664	44588	11007	11136	11386	11059	44588
	-1.6%	6.6%	6.9%	2.6%	7.0%	7.5%	5.8%	2.2%	3.5%	2.1%	11.9%	6.4%	6.0%	7.9%	5.7%	3.8%	6.6%	6.0%

Memo

To: Kelly Cope, Chief and Dave Lewis, Assistant Chief
From: Jeremy Hollrah, Deputy Chief
Date: 2/3/2023
Re: Approval for to purchase Custom Medical Bags

As the District continues to improve and prepare for the future of our ever evolving and increasing level of services, the District's product development committee began investigating the potential replacement of our current medical bags in early 2021. The committee spent countless hours researching and trialing several variations of commercially available products. After multiple failed attempts with finding a suitable commercially available replacement that would fit the needs of our Paramedics for today and the future, it was determined that we would need to develop a custom designed EMS response bag.

The District's Product Development Committee developed the custom specifications and issued IFB 1357 – 2023 Custom EMS Bag December 12, 2022 and received 2 qualifying bids.

If approved the District will be utilizing the results of IFB 1357 – 2023 Custom EMS Bag and purchasing from Firstspear, LLC as the lowest bidder meeting the specification for a total of \$85,363.70. This purchase will be \$8,713.70 over the planned budget amount. The overage can be covered with the remaining 2023 EMS Auxiliary Equipment: 90401-9 budget line.

This purchase request is a 2023 capital budget item as an equipment replacement as outlined in the 10-year capital plan.

Project Breakdown:

Qty	Item	Each	Total
70	Royal Blue Custom EMS Medical Bag	\$306.42	\$21,449.40
70	Red Custom EMS Medical Bag	\$306.42	\$21,449.40
90	Medical ID Tags	\$15.36	\$1,382.40
90	Airway ID Tags	\$15.36	\$1,382.40
870	6x11x2.5 Tear-Out Pocket	\$30.26	\$26,326.20
580	3.5x7.5x2 Tear Out Pocket	\$21.74	\$12,609.20
20	14x9 Rigid Board w/ Full Loop	\$32.99	\$659.80
10	9x3 Double Elastic Retention Board	\$10.49	\$104.90

\$85,363.70

Management is requesting approval to purchase 70 Royal Blue custom EMS medical bags, 70 Red custom EMS medical bags, and additional accessories per the specification from FirstSpear, LLC as the lowest bidder meeting the specification for a total of \$85,363.70.

Budget Line:

EMS Auxiliary Equipment: 90401-9 - \$1,025,638

Rescue Bag Replacement - \$76,649.00

Specifications

Quantity

70 – Royal Blue

70 – Red

- 17" x 12" x 8" suitcase style backpack (A)
- Fixed padded shoulder and adjustable straps (B)
- Material – Rip-stop style nylon 500 Denier
 - Material is designed to be long lasting and suitable for use in typical environments encountered by EMS professionals.
- Full zippered top and sides for full access (C)
- Heavy duty double sewn zippers
- Oversized padded top carry handles (D)
- Scissor pouch on top with snap closure – fits 7.5" safety bandage shear (E)
- Business card holder Top of bag, rear clamshell across from scissor pouch (F)
- 3.5 x 10" Loop panel on front top of bag at top to attach 8" x 2.5" identification loop panel. (G)
- 2" Silver reflective external material visible on 3 sides. Front, left and right (H)
- Molle type laminated back panel sewn on front of bag with a minimum of 7" opening on bottom of the panel to assist with attachment of accessories. (I)
- 17"x12" Zipper pouch on front clamshell. Heavy Duty zipper sewn on right side. (J)
- Re-enforced Hypalon bottom. (K)
- Fully customizable main compartment, full loop interior. (L)
- 14" x 9" removable rigid divider board w/ full loop on both sides. (M)
- 1 – 9" x 3" double elastic retention band blood pressure cuff accessory with hook backing. (N)

Additional Items

- 90 – Black, Hook backed – Cell Tag ID Panel with White Bold Letters, 8” x 2.5”, **MEDICAL** (Q)
- 90 – Black, Hook backed – Cell Tag ID Panel with White Bold Letters, 8” x 2.5”, **AIRWAY** (Q)
- 870 – Tear-Out Clear Window Pockets, 6” x 11” x 2.5” (O)
- 580 – Tear-Out Clear Window Pockets, 3.5” x 7.5” x 2” (P)
- 20 – 14” x 9” removable rigid divider board w/ full loop on both sides. (L)
- 10 – 9” x 3” double elastic retention band blood pressure cuff accessory with hook backing. (N)

(Letter at end of specification line aligns with picture sample in attachment)

Due to the custom nature of the specification, the tentative successful bidder will be required to provide one (1) sample of the proposed bag per the specifications in the color of the bidder’s choice within twenty (20) business days of notice from the District. A sample swatch of the additional color must be submitted with the sample bag. Once the sample has been received, the District will review the sample to determine if it meets and/or exceeds the specifications. Final award will be determined by the District.



FirstSpear, LLC

2015 Corporate 44 Drive
Fenton MO 63026
United States
Phone: 636-349-4820

Estimate

Order #	Date
QUO1265	12/28/2022



Bill To:
ST CHARLES COUNTY AMBULANCE DISTRICT 2000 SALT RIVER RD SAINT PETERS MO 63376-3956 United States

Ship To
ST CHARLES COUNTY AMBULANCE DISTRICT 2000 SALT RIVER RD SAINT PETERS MO 63376-3956 United States

Payment Terms	Sales Rep
TBD	Blake Tucker

FOB Point	Shipping Account	Ship Service	Expiration Date
Origin	WILL CALL	Will Call	3/28/2023

Item	Quantity	Rate	Amount	Work Order Notes
--- BLUE				
500-11-00227-5125-00 Responder Pack, SCCAD EMS, 6/12™, (PACK ONLY), (500D), Black/ Mariner Blue	70 ea	\$234.14	\$16,389.80	
500-15-01246-0001-00 Responder Pack Stiffened Insert, 6/12 Panel, Loop Reverse Side, Sheet Loop / 500D, Black	70 ea	\$32.99	\$2,309.30	
500-15-01248-5001-00 Responder Pack Blood Pressure Cuff, 3"X9", (500D) Black	70 ea	\$10.49	\$734.30	
500-15-01249-0001-00 1"x 8.5" Elastic / Hook Retainer Strap for Responder Pack, (SHORT VERSION) Black	210 ea	\$4.65	\$976.50	
500-15-01250-0001-00 1"x 12.5" Elastic / Hook Retainer Strap for Responder Pack, (LONG VERSION), Black	210 ea	\$4.95	\$1,039.50	
--- RED				
Legacy FG 500-11-00227-XXXX-00 Responder Pack, SCCAD EMS, 6/12™, (PACK ONLY), (500D), Black/ RED	70	\$234.14	\$16,389.80	
500-15-01246-0001-00 Responder Pack Stiffened Insert, 6/12 Panel, Loop Reverse Side, Sheet Loop / 500D, Black	70 ea	\$32.99	\$2,309.30	
500-15-01248-5001-00 Responder Pack Blood Pressure Cuff, 3"X9", (500D) Black	70 ea	\$10.49	\$734.30	



FirstSpear , LLC

2015 Corporate 44 Drive
Fenton MO 63026
United States
Phone: 636-349-4820

Estimate

Order #	Date
QUO1265	12/28/2022



Item	Quantity	Rate	Amount	Work Order Notes
500-15-01249-0001-00 1"x 8.5" Elastic / Hook Retainer Strap for Responder Pack, (SHORT VERSION) Black	210 ea	\$4.65	\$976.50	
500-15-01250-0001-00 1"x 12.5" Elastic / Hook Retainer Strap for Responder Pack, (LONG VERSION), Black	210 ea	\$4.95	\$1,039.50	
--- ADDITIONAL				
500-10-00691-5001-00 MTAP, Removable Clear Windowed Pouch, (Medical Pack System), (500D) Black	870 ea	\$30.26	\$26,326.20	
500-10-01064-5001-00 3"x 7.5" GP "Tear-Out" Pocket w/ Window, Responder Pack Accessory, (500D), Black	580 ea	\$21.74	\$12,609.20	
500-15-01246-0001-00 Responder Pack Stiffened Insert, 6/12 Panel, Loop Reverse Side, Sheet Loop / 500D, Black	20 ea	\$32.99	\$659.80	
500-15-01248-5001-00 Responder Pack Blood Pressure Cuff, 3"x9", (500D) Black	10 ea	\$10.49	\$104.90	
Legacy FG LE Identifier, 2.5" x 8", Black w/ White Lettering	90	\$15.36	\$1,382.40	MEDICAL
Legacy FG LE Identifier, 2.5" x 8", Black w/ White Lettering	90	\$15.36	\$1,382.40	AIRWAY

*This Estimate and/or Sales Order is subject to FirstSpear's Terms and Conditions of Sale which are fully incorporated herein and made apart hereof. By placing an Order, you certify that you have read and agree to the provisions of this Estimate and/or Sales Order and FirstSpear's Terms and Conditions of Sale which are posted at <https://www.first-spear.com/terms-and-conditions-sales>. FirstSpear explicitly rejects any other additional or different terms and conditions in the Buyer's purchase order or acceptance.

Subtotal: \$85,363.70

Discount Item

Tax: \$0.00

Shipping Costs: \$0.00

Total: \$85,363.70

January 5, 2023 2:16:53 PM CST

2 of 2

Bid Summary Form

BID # 1357	REQUESTED BY: Jeremey Hollrah	DATE: 12/12/2022
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REQUEST FOR: Custom EMS Bags	BUDGETED COST: \$76,650.00
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Custom EMS Bag - Detailed specifications in IFB 1357

TYPE OF BID: Sealed	BID DUE BY: 1/13/2023
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CATALOG OR PHONE **WRITTEN QUOTE** **SEALED BID**
 (Under \$10,000) (\$10,000 - \$25,000) (Over \$25,000)

VENDORS SOLICITED	
Bound Tree	Henry Schein
Safety Intl Bag and Straps	Tetra Fab
First Spear	TPI Custom Solutions

BIDS RECEIVED VIA MAIL OR IN PERSON		
VENDOR	PRICE	DATE REC'D
First Spear	\$85,363.70	1/11/2023

BIDS RECEIVED VIA E-MAIL AT sealedbid@sccad.com		
VENDOR	PRICE	DATE REC'D
Bound Tree	\$86,414.60	1/13/2023

RECOMMENDATION

Purchase from FirstSpear for lowest price meeting the specifications.

NOTES:

BID AWARDED TO:	DATE:
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APPROVED BY:	DATE:
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P.O. #	WORK ORDER #	COST CENTER
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Memo

To: Kelly Cope, Chief and Dave Lewis, Assistant Chief
From: Jeremy Hollrah, Deputy Chief
Date: 2/3/2023
Re: Approval to Purchase 2 Osage Ambulance Type I Ambulances

As the District continues to improve and update the current fleet of ambulances, an IFB for new Type I ambulance builds to include the chassis was issued in May 2020. The District solicited 8 vendors and posted the request per policy.

If approved the District will be utilizing the results of the 2020 IFB 1235 – Type I Ambulance which includes a 3-year purchasing agreement from Emergency Services Supply.

Currently, the 2023 Capital Budget includes 1 – Type I Ambulance. Working with current projections and preparing for the future of the District, management requests the purchase of 2 – Type I Ambulances. Current available funds within the 2023 Capital Budget will be used for this purchase. A budget amendment is not required at this time but may be needed later in the year.

Project Breakdown:

Qty	Item	Each	Total
2	2022 Ford F-550 4x4 193" WB 6.7L Turbo Diesel	\$ 73,990.00	\$ 147,980.00
2	2023 Osage Super Warrior Custom Conversion	\$ 186,298.00	\$ 372,596.00
			\$ 520,576.00

Project Total - \$520,576.00

Management is requesting the approval to purchase 2 – 2022 Ford F-550 4x4's from Emergency Services Supply for a total amount of \$520,576.00 exercising the prior board authority granted to purchase vehicles from Emergency Services Supply based on the 2020 IFB #1235. Funding for this purchase will be from 2023 Capital Budget.

Budget Line:

Ambulances: 90201-3 Ambulances - \$705,000.00

2023 – Total Capital Budget - \$3,409,638.00



EMERGENCY SERVICES SUPPLY

2637 Drew Perry Road
Jefferson City, MO 65109

DATE: January 25th, 2023
TO: St. Charles County Ambulance District
Deputy Chief Jeremy Hollrah
FROM: Chris Marshall
REFERENCE: PRICING FOR AVAILABLE UNITS

CHASSIS:

1 2022 Ford F-550 4x4 193" WB 6.7L Turbo Diesel.....\$73,990.00
w/ Liquid Spring Suspension System

CONVERSION:

1 2023 Osage Super Warrior Custom Conversion.....\$186,298.00
to match specifications of SCCAD

TOTAL PRICE.....\$260,288.00

Two (2) chassis on the ground available for immediate start
Delivery early summer

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Marshall".

Chris Marshall
Emergency Services Supply, Osage Dealer



Osage Ambulances is a proud member of the Buy Missouri Program!

**ST. CHARLES COUNTY AMBULANCE DISTRICT
HEADQUARTERS EMPLOYEE MANUAL**

CHAPTER 100 Personnel Policies & Procedures
SECTION 07 Uniform Dress Code & Appearance
TITLE **HQ UNIFORM DRESS CODE**
NUMBER 107-6

DISTRIBUTION

All Non-Uniformed HQ personnel.

PURPOSE

To establish standards for office attire. The District trusts that all of its employees are fully aware of what a professional work environment looks like and they strive to represent the District in that manner at all times. This document does not cover every brand or style of clothing, however, if there is a question as to whether the attire is appropriate for our professional environment, ~~then~~ that should be brought to the attention of the leadership team.

1. Personnel shall observe this Dress Code Standard, keeping uniforms clean, ~~pressed and in good repair at all times~~ **always pressed and in good repair.**
2. Personnel shall report for duty at their scheduled start time in work attire.
3. Each employee is responsible for any alterations and/or other items, which may be needed to ~~insure~~ **ensure** compliance with this rule.
5. Logoed uniforms must be purchased from the approved uniform vendor.
6. Friday's may be considered a casual day, ~~2~~ provided your specific duties for any given Friday does not require business attire.

UNIFORM TYPES

1. Standard Office Logoed Uniform with District logo on left breast side
(Approved logo wear can be found on the approved vendor's website)
 - a. ~~Shirt—Cobalt blue, red or white long, short sleeve dress~~
 - b. ~~Polo—Cobalt blue, white or red~~
 - c. ~~Sweater—Cobalt blue, white or red~~
 - d. ~~Pants—Dress trousers. Casual cotton/poly (Dockers style) may be worn with polo only~~
 - e. ~~Skirt/Dress—Business appropriate~~
 - f. ~~Fleece Jacket/Vest—cobalt blue, red or white (Logoed)~~
 - g. ~~Footwear—Professional style shoes or professional style boots.~~
2. Standard Office Non Logoed Uniform
 - a. Shirt/Blouse – Professional button up shirt/blouse either long or short sleeve
 - b. Pants – Dress trousers
 - c. Skirts/Dresses – Business appropriate
 - d. Footwear – Professional style shoes or professional style boots

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ST. CHARLES COUNTY AMBULANCE DISTRICT
HEADQUARTERS EMPLOYEE MANUAL

TITLE **HQ UNIFORM DRESS CODE**
NUMBER 107-6

Uniform Types (continued)

e.

- e. Tie – A tie is not required. If a tie is not worn, there can be no more than one button opened at the top of the button up shirt. If tie is worn it must not contain any offensive images/language.

If clarification is needed on any of the details, contact [Human Resources](#).

Adopted: 01/01/12

Revised: 08/14/2019; [02/03/2023](#)

This rule supersedes any previous rule or memorandum on this topic.

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