

**ST. CHARLES COUNTY AMBULANCE DISTRICT
BOARD MEETING MINUTES
THURSDAY March 23RD, 2023**

I. CALL TO ORDER

Ronald Reguly, called the meeting to order at headquarters at 6:00 p.m. In attendance were Ronald Reguly, Teresa Reynolds, John Whitworth, Sean Treece and Kenny Biermann.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENTS

Layne Bradford provided public comment PEER Support Policy.

IV. AWARDS AND ANNOUNCEMENTS

Item A: Pinning Ceremony for 6 new Surge employees; John Dosland, Devin Mauck, Bret Crawford, Ali Rodriguez, Ashley Hunn and Samantha Brady.

Item B: Chief Kelly Cope presented awards to some of the recipients who were unable to attend the Celebrate SCCAD event: Sean Remington, Will Montrotus, Chelsae Oelze, Brian Lewis, Greg Dahm and Andrew Law.

Item C: Chief Kelly Cope announced Letters of Recognition to be awarded to the Lieutenant Kenny James for stepping in to lead orientation for the new Surge Division Paramedics the week of February 28 through March 4.

V. CONSENT AGENDA

A. Agenda Approval

Teresa Reynolds moved to approve the agenda as amended to include under new business; Cyber Insurance Renewal and 2023 Medical Supply Bid for Thursday, March 23rd, 2023, John Whitworth seconded, the motion carried 5 to 0.

B. Meeting Minute Approval

Teresa Reynolds moved to approve the Board Meeting Minutes from Thursday, March 9th, 2023, John Whitworth seconded, the motion carried 5 to 0.

VI. STAFF REPORTS

A. February Financial Review

Rick Rognan from Rognan & Associates presented the February Financial Report and the overall 2023 Budget Report. No Board action.

VII. OLD BUSINESS

A. No Old Business.

VIII. NEW BUSINESS

A. Board Meeting Date Changes (Holiday)

Teresa Reynolds made a motion to approve moving November Board Meeting dates to November 16th and November 30th. John Whitworth seconded; the motion carried 5 to 0.

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B. Short Term Disability Carrier

Kenny Biermann made a motion to approve The District to change Short Term Disability Insurance carrier from Lincoln Financial to Metlife effective April 1, 2023 for one year. John Whitworth seconded; the motion carried 5 to 0.

C. PEER Support Policy #109-8

Assistant Chief, Josh McGaughey provided a first read of revised policy #109-8. No Board action taken.

D. Vehicle Maintenance Technician Job Description #102-27

Deputy Chief, Jeremey Hollrah provided a first read of revised policy #102-27. No Board action taken.

E. iSimulate Atlas Product Purchase

Kenny Biermann made a motion to approve the purchase 3 Manikin Simulators in the amount of \$49,980.00 from Atlas Products. Atlas Products is a sole source provider and provides consistency in delivering a quality, value driven product. In addition, the technology of Atlas is unique and substantial in regard to product offered. Teresa Reynolds seconded; the motion carried 5 to 0.

F. Surge Pay

The Labor/Management Team asked the Board to consider adding a \$5.00 per hour for every hour worked for paramedics working and filling Surge positions (800 series only). This differential does not apply to any type of leave that may be earned or granted and will take effect as soon as practical.

Teresa Reynolds made a motion to approve the \$5.00 an hour for every hour worked for paramedics working and filling Surge positions (800 series only). To be clear, this wage increase does not apply to any type of paid leave that may be earned or granted. Motion will take effect as soon as practical, and upon Union Shop approval, John Whitworth seconded; the motion carried 5 to 0.

G. Cyber Insurance Renewal

Management is requesting approval for renewal of Cyber Insurance with Travelers in the annual amount of \$34,613 which includes a 5% increase year over year. No Board action taken.

H. 2023 Medical Supply Bid

Administration is requesting approval to award the 2023 Medical Supplies bid for the period of April 1, 2023, through March 31, 2024, utilizing the results of IFB 1362, all of whom are lowest qualifying bidders. The vendors include; Boundtree Medical, Deal Med, Henry Schein, McKesson, Medco Supply, Medline Industries, Quadmed, S & W Healthcare, Scot-Med, Stryker, Teleflex, W. W. Grainger and Zoll.

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Teresa Reynolds made the motion to approve the 2023 Medical Supplies bid for the period of April 1, 2023, through March 31, 2024, utilizing the results of IFB 1362 all of whom are lowest qualifying bidders who meet the required specifications and the needs of the District. The vendors include; Boundtree Medical, Deal Med, Henry Schein, McKesson, Medco Supply, Medline Industries, Quadmed, S & W Healthcare, Scot-Med, Stryker, Teleflex, W. W. Grainger and Zoll. John Whitworth seconded, the motion carried 5 to 0.

IX. ADJOURNMENT - PUBLIC PORTION

Teresa Reynolds moved to adjourn the Board Meeting, Sean Treece seconded; roll call vote was taken; Ronald Reguly - yea, Teresa Reynolds - yea, Kenneth Biermann - yea, Sean Treece-yea, Mark Johnson- (absent), John Whitworth – yea, the motion carried 5 to 0.

**ST. CHARLES COUNTY AMBULANCE DISTRICT
SECOND BOARD MEETING MINUTES
THURSDAY March 23rd, 2022**

I. CALL TO ORDER – PUBLIC PORTION

Teresa Reynolds called to order the Public Portion. In attendance were, Ronald Reguly, Teresa Reynolds, Kenny Biermann, Sean Treece, and John Whitworth.

II. MOTION TO SUSPEND PUBLIC PORTION AND GO INTO CLOSED SESSION

Teresa Reynolds made the motion to return to open session, John Whitworth seconded, the motion carried 5 to 0. Roll call vote was taken; Ron Reguly-yea, Teresa Reynolds-yea, Kenny Biermann-yea, Sean Treece-yea, John Whitworth-yea, motion carried 5 to 0.

III. MOTION TO RE-OPEN PUBLIC SESSION

Teresa Reynolds made the motion to re-open public session, John Whitworth seconded, the motion carried 5 to 0. Roll call vote was taken; Teresa Reynolds-yea, Kenny Biermann-yea, John Whitworth-yea, Sean Treece-yea and Ron Reguly-yea, motion carried 5 to 0.

IV. NEW BUSINESS

A. Chief Annual Review

John Whitworth made the motion to increase Chief Cope salary in the amount of \$13,832, this amount is to include longevity and step pay, effective January 8, 2023. Sean Treece seconded, motion carried 5 to 0.

V. ADJOURN PUBLIC PORTION

Teresa Reynolds moved to adjourn the Board Meeting, John Whitworth seconded, the motion carried 5 to 0.


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Ronald Reguly, Chair



Submitted by Tammy Dixon



Kenny Biermann, Secretary/Treasurer