

**ST. CHARLES COUNTY AMBULANCE DISTRICT
BOARD MEETING MINUTES
THURSDAY MARCH 24, 2022**

I. CALL TO ORDER

Ronald Reguly, called the meeting to order at headquarters at 7:00 p.m. In attendance were; Ronald Reguly, Teresa Reynolds, Abigail Drezek (via zoom), Raymond Bauer (via zoom), James Cooke and Kenny Biermann.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENTS

Layne Bradford provided public comments regarding the Transfer Division.

IV. AWARDS AND ANNOUNCEMENTS

V. CONSENT AGENDA

A. Agenda Approval

Teresa Reynolds moved to approve the agenda as amended to include new business item E 2022 Medical Supplies for Thursday, March 24th, 2022, James Cooke seconded, the motion carried 6 to 0.

Meeting Minute Approval

Teresa Reynolds moved to approve the Board Meeting Minutes from Thursday, March 10th, 2022, James Cooke seconded, the motion carried 5 to 0.

VI. STAFF REPORTS

A. February Financial Report

Rick Rognan from Rognan & Associates presented the February Financial Report.

B. IT Annual Report

Assistant Chief, Dave Lewis presented the IT Annual Report from 2021.

VII. OLD BUSINESS

VIII. NEW BUSINESS

A. Transfer Division Staffing Change

Management presented a written Memo and information for Board consideration regarding changing the Transfer Division Staffing to 28 employees, salary range \$18-20 per hour and amend policy 104-6.

Teresa Reynolds made the motion to approve the recommended staffing and salary change as presented per the Memo provided and to amend Part Time Transfer Pay Policy 104-6 accordingly, James Cooke seconded, the motion carried 6 to 0.

B. Request to Purchase Motorola Radio Equipment

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Management presented information in reference and asked the Board for consideration to approve the purchase of Motorola Radio Equipment in the amount of \$48,704.43 from Motorola Solution based on the NASPO Contract 19860.

Teresa Reynolds made the motion to approve Motorola Radio Equipment in the amount of \$48,704.43 from Motorola Solutions based on the NASPO Contract 19860, James Cooke seconded, the motion carried 6 to 0.

C. Request to Purchase Truck Monitors

Management presented information and asked the Board for consideration in approving the purchase of 93 Elo Vehicle Monitors for a total price of \$58,569.54 from SHI utilizing State Contract CT160910001. This purchase is included in the District's 10 year capital plan budget.

Teresa Reynolds made the motion to approve the purchase of 93 Elo Vehicle Monitors for a total price of \$58,569.54 from SHI utilizing the State Contract CT160910001, James Cooke seconded, the motion carried 6 to 0.

D. Request to Purchase Preventative Maintenance from Stryker

Management presented information and asked the Board for consideration to purchase 35- Stryker Power-Load Preventative Maintenance at \$426. each and a total of \$14,910. and 40 – Stryker Power Cot Preventative Maintenance at \$266. each and a total of \$10,640. for a total project price of \$25,550. The purchase will be made from Stryker utilizing quote 220310144700.

Teresa Reynolds made the motion to approve the purchase of 35- Stryker Power-Load Preventative Maintenance at \$426. Each and a total of \$14,910. and 40 – Stryker Power Cot Preventative Maintenance at \$266. Each and a total of \$10,640. for a total project price of \$25,550. from Stryker utilizing quote 220310144700, James Cooke seconded, the motion carried 6 to 0.

E. Approval to Purchase 2022 Medical Supplies

The District recently performed our annual medical bid process. The bid review process is comprised of members from Management, Finance, Logistics and the Product Development Committee. The review process includes evaluation of pricing, product specifications and descriptions, adherence to terms and conditions, sample review and recommendation to proceed.

Based on lowest bidder and quality of product Management is requesting to award the 2022 Medical Supplies Bid to; Boundtree, Henry Schein, McKesson, Medline, Quadmed, S & W Healthcare, School Health Corp & Stryker.

Teresa Reynolds made the motion to approve the 2022 Medical Supplies bid to the following low bidders; Boundtree, Henry Schein, McKesson, Medline, Quadmed, S & W Healthcare, School Health Corp & Stryker, James Cooke seconded, the motion carried 6 to 0.

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IX. ADJOURN – PUBLIC PORTION

Teresa Reynolds moved to adjourn the Board Meeting, James Cooke seconded, roll call vote was taken; Ronald Reguly-yea, James Cook-yea, Raymond Bauer-yea, Kenny Biermann-yea, Teresa Reynolds-yea, Abigail Drezek-yea, the motion carried 6 to 0.

NOTICE OF MEETING

I CALL TO ORDER – PUBLIC PORTION

Ronald Reguly called to order the Public Portion. In attendance were, Ronald Reguly, Teresa Reynolds, Kenny Biermann, James Cooke, Abigail Drezek (via zoom) and Raymond Bauer (via zoom).

II MOTION TO SUSPEND MEETING – PUBLIC PORTION

Teresa Reynolds moved to suspend the open meeting and go into Closed Meeting-Public Portion pursuant to Personnel Section 610.021(3) RSMo(1986), James Cooke seconded; roll call vote was taken. Ronald Reguly-yea, James Cooke-yea, Teresa Reynolds-yea, Abigail Drezek-yea, Kenny Biermann-yea, Raymond Bauer-yea, the motion carried 6 to 0.

III. ADJOURNMENT - PUBLIC PORTION

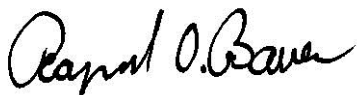
Ronald Reguly moved to adjourn the Board Meeting, Teresa Reynolds seconded, the motion carried 6 to 0.

*Next Regular Board Meeting
March April 14th, 2022*



Ronald Reguly, Chair

Submitted by Tammy Dixon



Raymond Bauer, Secretary/Treasurer