

**ST. CHARLES COUNTY AMBULANCE DISTRICT  
BOARD MEETING MINUTES  
THURSDAY MARCH 26, 2020**

**I. CALL TO ORDER**

Mark Fenton called the meeting to order at headquarters at 7:00 p.m. In attendance were Mark Fenton, Raymond Bauer, Abigail Drezek, Ronald Reguly, James Cooke and Teresa Reynolds.

*Due to the Coronavirus the federal government and state of Missouri declaring States of Emergency, and to prevent the spread of Coronavirus, this meeting is not being conducted in its normal manner, rather this Board believes that due to the States of Emergency, we are justified in departing from the normal procedure and are conducting this meeting via Zoom Meeting and the Board Members are attending via Zoom video-conferencing.*

**ROLL CALL VOTE WAS TAKEN**

Mark Fenton-yea, Raymond Bauer-yea, James Cooke-yea, Abigail Drezek-absent, Teresa Reynolds-yea, Ronald Reguly-yea

**II. PLEDGE OF ALLEGIANCE**

**III. PUBLIC COMMENTS**

**IV. AWARDS AND ANNOUNCEMENTS**

**V. CONSENT AGENDA**

A. Agenda Approval

Teresa Reynolds moved to approve the agenda as presented for Thursday, March 26, 2020 James Cooke seconded, the motion carried 5 to 0.

B. Meeting Minute Approval

Teresa Reynolds moved to approve the Board Meeting Minutes from Thursday, March 12th, 2020 James Cooke seconded, motion carried 5 to 0.

**VI. STAFF REPORTS**

Rick Rognan presented the February Financial Report.

**VII. OLD BUSINESS**

A. Base 3, 6 and Campus Construction Update

Collette Koscielski from Navigate Building Solutions provided the Board with a construction update regarding base 3 and 6 and Campus construction. The Contingency Committee has reviewed and approved one change order for the addition of precast electrical vaults for the Campus project that are not furnished by Ameren; the Change Order is for \$17,280.

B. Employee Wellness Program

SCCAD Leadership presented an RFP and bid summary for Board consideration in reference to Employee Wellness Program (employee physicals). It is the District's recommendation to go with the low bidder, SSM Executive Health at a cost of \$965. per screening for an approximate cost of \$98,860. a year. Teresa Reynolds made the motion to approve SSM Executive Health as the vendor to provide employee physicals at a cost of \$965 per screening for an approximate cost of \$98,860. a year, Raymond Bauer seconded, the motion carried 5 to 0.

C. Review of Campus Budget Spending Motion

Ronald Reguly moved to approve the motion as amended below. The original motion was previously approved at the 3/12/2020 Board Meeting, Teresa Reynolds seconded, the motion carried 5 to 0.

Teresa Reynolds made the motion specifically concerning the contingency amount of \$2,264,947.00 being a portion of the \$32,832,404.00 Total Program Budget option as approved by the Board, that a committee hereby authorized by the Board *for purchases which exceed the authorized individuals amount as stated in Purchasing Policy #801-3* and consisting of Board Member Ronald Reguly, Chief Executive Officer Taz Meyer, Assistant Chief of Operations Kelly Cope, Facilities Manager Craig Meckfessel, *a Union Representative*, a Representative of Navigate Building Solutions and District Legal Council (to the extent participation by legal council is prudent concerning any legal issues concerning a given expenditure), to the extent through their best efforts that such members shall be available, have reviewed and considered a given expenditure and reached an unanimous agreement *among those present and voting* as to the same but said committee's authority is limited to expenditures within said \$2,264,947.00 total budget which is further necessary to maintain mission critical construction time requirements and further cannot await the next scheduled board meeting because of such mission critical status and provided finally that said committee report is presented to the Board at the next meeting thereafter occurring, containing a full accounting report concerning the needed contingency expenditure and the basis therefor, James Cooke seconded, the motion carried 6 to 0.

VIII. **NEW BUSINESS**

**ADJOURNMENT – PUBLIC PORTION**

Teresa Reynolds moved to adjourn the Board Meeting, Ronald Reguly seconded, the motion carried 5 to 0.

**ST. CHARLES COUNTY AMBULANCE DISTRICT  
SECOND BOARD MEETING MINUTES  
THURSDAY MARCH 26, 2020**

**I. CALL TO ORDER – PUBLIC PORTION**

Mark Fenton called to order the Public Portion. In attendance were Mark Fenton, Teresa Reynolds, James Cooke, Ronald Reguly and Raymond Bauer.

**II. MOTION TO CLOSE MEETING – PUBLIC PORTION**

Mark Fenton made the motion to suspend public portion of the Meeting into Closed Session pursuant to: Attorney Client Sec.610.021 (1)RSMo (1986), Raymond Bauer seconded; roll call vote was taken. Raymond Bauer-yea, Mark Fenton-yea, James Cooke-yea, Abigail Drezek-adsent, Teresa Reynolds-yea and Ron Reguly-yea, the motion carried 5 to 0.

**III. ADJOURNMENT - PUBLIC PORTION**

Teresa Reynolds moved to adjourn the Board Meeting. James Cooke seconded, the motion carried 6 to 0 (Abigail Drezek joined the meeting at this point).

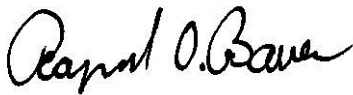
*Next Regular Board Meeting  
April 9th, 2020*



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Mark Fenton, Chair

Submitted by Tammy Dixon



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Raymond Bauer, Secretary/Treasurer