

**ST. CHARLES COUNTY AMBULANCE DISTRICT
BOARD MEETING MINUTES
THURSDAY March 28^h 2019**

I. CALL TO ORDER

Mark Fenton called the meeting to order at headquarters at 7:00 p.m. In attendance were Mark Fenton, Raymond Bauer, James Ottomeyer, James Cooke, Teresa Reynolds.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENTS

IV. AWARDS AND ANNOUNCEMENTS

V. CONSENT AGENDA

A. Agenda Approval

James Ottomeyer moved to approve the amended agenda to include EMS Survey Rate under New Business for Thursday, March 28, 2019, Raymond Bauer seconded, the motion carried 5 to 0.

B. Meeting Minute Approval

James Ottomeyer moved to approve the Board Minutes from Thursday, March 14th, 2019, Raymond Bauer seconded, the motion carried 5 to 0

VI. STAFF REPORTS

A. February 2019 Financial Report

Rick Rognan presented the February Financial Report.

VII. OLD BUSINESS

A. Salt River Road Due Diligence

Due to poor site conditions, the geotechnical exploration was unexpectedly delayed. The date for submittal of the plan to the City of St Peters for plan review will be revised to May 10, 2019 with an expected plan approval date of June 5, 2019. This will require a change to the originally scheduled closing of escrow date from June 3, 2019 to July 8, 2019. The SCCAD Board will be requested to approve closing of escrow at the June 27, 2019 regularly scheduled Board of Directors meeting. This amendment to the Real Estate Sale Contract dated November 8, 2019 will require approval by the seller. No Board action taken.

VIII. NEW BUSINESS

A. Approval to Purchase Maintenance Transit

James Ottomeyer made the motion to approve the purchase of a 2019 Ford Maintenance Transit Vehicle from Pundmann Ford in the amount of \$32,490.00, noting that the District performed a request for proposal (RFP) process which included direct solicitation, website posting and newspaper advertisement. James Cooke seconded, the motion carried 5 to 0.

B. Approval to Purchase Porter Transit Van(s)

Teresa Reynolds made the motion to approve the purchase of two 2019 Ford Porter Transit Van(s) in the total amount of \$69,792.00, noting that the District performed a request for proposal (RFP) process which included direct solicitation, website posting and newspaper advertisement. Raymond Bauer seconded, the motion carried 5 to 0.

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C. EMS Survey Rates

James Ottomeyer made a motion to renew a three-year Contract with EMS Survey Team, based upon the positive experience with this Company and their quality performance, timeliness and the specialization of this service and calling for a price increase by ten cents per survey in each of the three years of the current cost per survey being \$1.50. The cost in 2019 would be \$1.60 per survey, \$1.70 per survey in 2020 and \$1.80 per survey in 2021. Teresa Reynolds seconded, the motion carried 5 to 0.

IX. ADJOURNMENT – PUBLIC PORTION

Teresa Reynolds moved to adjourn the Board Meeting, Raymond Bauer seconded, the motion carried 5 to 0.

NOTICE OF MEETING

Public notice is hereby given that a public meeting of the Board of Directors of the St. Charles County Ambulance District will be held at the District's Offices, 4169 Old Mill Parkway in St. Peters, Missouri, on Thursday March 28, 2019 at approximately 7:00 p.m., to consider and act upon the matters set forth below and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

I CALL TO ORDER – PUBLIC PORTION

II MOTION TO CLOSE MEETING – PUBLIC PORTION

Pursuant to: A. Attorney Client Sec.610.021 (1)RSMo (1986), Personnel Sec. 610.021(3) RSMo(1986)

III ADJOURNMENT - PUBLIC PORTION

*Next Regular Board Meeting
April 11th, 2019*



Mark Fenton, Chair

Submitted by Tammy Dixon

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Raymond O. Bauer

Raymond Bauer, Secretary/Treasurer

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