

**ST. CHARLES COUNTY AMBULANCE DISTRICT
BOARD MEETING MINUTES
THURSDAY, March 8, 2018**

I. CALL TO ORDER

Mark Fenton called the meeting to order at headquarters at 7:00 p.m. In attendance were Mark Fenton, James Ottomeyer, Teresa Reynolds, Raymond Bauer, James Cooke and Ronald Reguly.

II. PLEDGE OF ALLEGIANCE

III. AGENDA APPROVAL

James Ottomeyer moved to approve the agenda for Thursday, March 8, 2018. James Cooke seconded, the motion carried 6 to 0.

IV. APPROVAL OF MINUTES

Ronald Reguly moved to approve the Board minutes from Thursday, February 22, 2018. Raymond Bauer seconded, the motion carried 6 to 0.

V. PUBLIC COMMENTS

VI. WORK SESSION

VII. AWARDS & ANNOUNCEMENTS

VIII. STAFF REPORTS

A. Billing Report

Chief Taz Meyer presented the Weekly Billing Report through week ending February 24th, 2018. Chief Meyer also discussed new Billing software and informed the Board we will present a new report format at a future Board Meeting.

IX. OLD BUSINESS

A. Update on Base 5 and 18 Construction

Collette Koscielski from Navigate Building Solutions provided the Board an update and handout regarding the construction of Base 5 and 18. *No Board action taken*

MOTION TO SUSPEND MEETING – PUBLIC PORTION

Ronald Reguly moved to suspend the open meeting and go into Closed Meeting- pursuant to Attorney Client Sec.610.021(1)RSMo(1986), and Personnel Sec.610.021(3)(13)RSMo(1986). James Ottomeyer seconded; roll call vote was taken. Mark Fenton- yea, James Cooke-yea, Teresa Reynolds-yea, Raymond Bauer-yea, James Ottomeyer-yea and Ronald Reguly-yea, the motion carried 6 to 0.

B. Rognan and Associates Agreement

Chief Taz Meyer presented the Board with an agreement from Rognan & Associates with a monthly service fee of \$4,000. Teresa Reynolds moved to approve the agreement between the District and Rognan & Associates for a monthly fee of \$4,000., subject to future amendment to capture all applicable accounting duties and responsibilities, Ronald Reguly seconded, the motion carried 6 to 0.

X. NEW BUSINESS

A. Approval to Purchase Ventilators

Management presented the Board with information regarding the purchase of 9 ventilators and brackets in the amount of \$131,247. from Spiritus Consultants, who is the sole source vendor for this device. Management is recommending Board approval at the 3/22 Board Meeting. *No Board action taken*

B. Approval to Purchase Zoll Package

Management presented the Board information and asked for Board approval to purchase 6 cardiac monitor pacer/defibrillator, 2 autopulses and 1 AED from Zoll Medical in the total amount of \$236,726.81. The items quoted are with all the accessories necessary to have a functional unit, street ready. The quote is above the \$186,000 budgeted for these projects prior to the addition of the two positions. This is an increase over the budgeted amount of \$49,526.81. Management is recommending Board approval at the 3/22 Board Meeting. *No Board action taken*

C. Approval to Purchase McGrath and Video Laryngoscope

Management presented the Board information regarding the purchase of 15 Mac Grath video laryngoscopes from exclusive vendor Physio Control in the amount of \$37,690.70. *No Board action taken*

D. Harassment Policy #108-7

Management submitted to the Board and initial updated draft of Harassment Policy 108-7 for approval. The Harassment Policy will continue to be reviewed at this time by Management and IAFF Officials. *No Board action taken*

XI. ADJOURNMENT – PUBLIC PORTION

Raymond Bauer moved to adjourn the Board Meeting, James Ottomeyer seconded, the motion carried 6 to 0.

**ST. CHARLES COUNTY AMBULANCE DISTRICT
SECOND BOARD MEETING/CLOSED MEETING
THURSDAY March 8, 2018**

I. CALL TO ORDER – PUBLIC PORTION

Mark Fenton called to order the Public Portion. In attendance were Mark Fenton, James Cooke, James Ottomeyer, Teresa Reynolds, Raymond Bauer and Ronald Reguly.

II. MOTION TO CLOSE MEETING – PUBLIC PORTION

Ronald Reguly moved to suspend the open meeting and go into Closed Meeting-Public Portion pursuant to Attorney Client Sec.610.021(1)RSMo(1986), and Personnel Sec.610.021(3)RSMo(1986). James OTtomeyer seconded; roll call vote was taken. Mark Fenton-yea, James Cooke-yea, Teresa Reynolds-yea, Raymond Bauer-yea, James Ottomeyer-yea and Ronald Reguly-yea, the motion carried 6 to 0.

III. ADJOURNMENT – PUBLIC PORTION

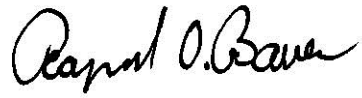
Teresa Reynolds moved to adjourn the Board Meeting, James Ottomeyer seconded, motion carried 6 to 0.

*Next Regular Board Meeting
March 22, 2018*



Mark Fenton, Chair

Submitted by Tammy Dixon



Raymond Bauer, Secretary/Treasurer