

ST. CHARLES COUNTY AMBULANCE DISTRICT  
BOARD MEETING MINUTES  
THURSDAY, April 12, 2018

**I. CALL TO ORDER**

Mark Fenton called the meeting to order at headquarters at 7:00 p.m. In attendance were Mark Fenton, James Ottomeyer, Teresa Reynolds, Raymond Bauer, James Cooke and Ronald Reguly.

**II. PLEDGE OF ALLEGIANCE**

**III. AGENDA APPROVAL**

Ronald Reguly to approve the agenda for Thursday, April 12, 2018. Teresa Reynolds seconded, the motion carried 6 to 0.

**IV. APPROVAL OF MINUTES**

James Ottomeyer moved to approve the Board minutes from Thursday, March 22, 2018. Raymond Bauer seconded, the motion carried 6 to 0.

**V. PUBLIC COMMENTS**

**VI. WORK SESSION**

**VII. AWARDS & ANNOUNCEMENTS**

Chief Taz Meyer presented Dan Licavoli an Award of excellence for Patient Advocacy.

**VIII. STAFF REPORTS**

A. Finance Report

Chief Taz Meyer presented the 2018 project tax rates. *No Board action taken*

B. Q1 Community Relations Report

Chief Taz Meyer presented the Q1 Community Relations Report. *No Board action taken*

**IX. OLD BUSINESS**

A. Update on Base 5 and 18 Construction

Collette Koscielski from Navigate Building Solutions provided the Board an update regarding the construction of Base 5 and 18. *No Board action taken*

B. Campus Change Order

Management presented the Board with analysis regarding possible construction/expansion in reference to Head Quarters, Training Facility and Base 3. In meeting with the Leadership team, architect and Navigate Building Solutions, management came to the conclusion that we are limited in our abilities and future growth potential at these current facilities and their location, particularly in consideration of anticipated future growth of our county and expanding needs of our residents. Management shall proceed with further research and exploration of options particularly towards bringing all of the reference facilities to one common location. *No Board action taken*

**X. NEW BUSINESS**

A. Benefits Broker Recommendation

Herbie Morrow presented the Board with information from the four potential Benefits Brokers.

While all brokers had strengths and competency concerning benefits management, the interviewers unanimously agreed that JW Terrill would provide the District with the best resources, strategy and infrastructure. This combination would put the District in an advantageous position in regards to reduction of healthcare spend and a healthier workforce. We believe JW Terrill has the highest degree of expertise and capabilities and is the most cost effective approach. Fees will be tiered due to the up front work involved. \$36,000 for the remainder of 2018, \$36,000 for first six months of 2019 (\$72,000 for the first year), then \$30,000 for the next six month of 2019 and \$60,000 per year moving forward. If their fee is more than what was saved within the first 12 months SCCAD pays nothing. Teresa Reynolds made the motion to approve JW Terrill as the District Benefits Broker, James Ottomeyer seconded, motion carried 6 to 0.

**B. Approval for Stryker Service Agreement**

Management is requesting approval to enter into a Service Agreement with Stryker for the 2 additional Power-Load systems. This agreement, similar to the previous maintenance agreement extends for 7 years of services and preventive maintenance. Ronald Reguly made the motion to approve to enter the service agreement with Stryker in the amount of \$14,320. James Ottomeyer seconded, motion carried 6 to 0.

**C. Approval to Purchase 2018 Transit**

Management is requesting the approval to purchase 1 Transit Ambulance from Emergency Services Supply in the amount of \$91,601.00. James Ottomeyer made the motion to approve the purchase of 1 transit ambulance in the amount of \$91,601.00 from Emergency Services Supply, James Cooke seconded, motion carried 6 to 0.

**D. Approval to Purchase Ventilators**

Management is requesting approval to purchase 5 ventilators and brackets from Spiritus for a total amount of \$72,915.00 recognizing that Spiritus has been previously chosen by the District to provide all such equipment in order to have consistency of operation, more efficient training and reducing the risk of human error in the field, all of which demonstrates clinical best practice. Teresa Reynolds made the motion to approve the purchase of 5 ventilators from Spinitus in the amount of \$72,915.00 for the reason stated above, Ronald Reguly seconded, the motion carried 6 to 0

**E. Transfer Division Captain Job Description**

Management presented the Transfer Division job description for consideration. *No Board action taken*

**XI. ADJOURNMENT – PUBLIC PORTION**

Raymond Bauer moved to adjourn the Board Meeting, James Ottomeyer seconded, the motion carried 6 to 0.

**ST. CHARLES COUNTY AMBULANCE DISTRICT  
SECOND BOARD MEETING/CLOSED MEETING  
THURSDAY April 12, 2018**

**I. CALL TO ORDER – PUBLIC PORTION**

Mark Fenton called to order the Public Portion. In attendance were Mark Fenton, James Cooke, James Ottomeyer, Teresa Reynolds, Raymond Bauer and Ronald Reguly.

**II. MOTION TO CLOSE MEETING – PUBLIC PORTION**

Ronald Reguly moved to suspend the open meeting and go into Closed Meeting-Public Portion pursuant to Attorney Client Sec.610.021(1)RSMo(1986), and Personnel Sec.610.021(3)RSMo(1986). Raymond Bauer seconded; roll call vote was taken. Mark Fenton-

yea, James Cooke-yea, Teresa Reynolds-yea, Raymond Bauer-yea, James Ottomeyer-yea and Ronald Reguly-yea, the motion carried 6 to 0.

**III. ADJOURNMENT – PUBLIC PORTION**

Raymond Bauer moved to adjourn the Board Meeting, James Ottomeyer seconded, motion carried 6 to 0.

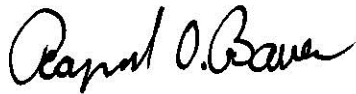
*Next Regular Board Meeting  
April 26, 2018*



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Mark Fenton, Chair

Submitted by Tammy Dixon



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Raymond Bauer, Secretary/Treasurer