

**ST. CHARLES COUNTY AMBULANCE DISTRICT  
BOARD MEETING MINUTES  
THURSDAY April 14th, 2022**

**I. CALL TO ORDER**

Ronald Reguly called the meeting to order at headquarters at 7:00 p.m. In attendance were Ronald Reguly, Raymond Bauer, Abigail Drezek, Kenny Biermann, James Cooke and Teresa Reynolds.

**II. PLEDGE OF ALLEGIANCE**

**ROLL CALL WAS TAKEN**

Ronald Reguly-yea, Raymond Bauer-yea, James Cooke-yea, Kenny Biermann-yea, Teresa Reynolds-yea, Abigail Drezek-yea

**III. PUBLIC COMMENTS**

**IV. AWARDS AND ANNOUNCEMENTS**

A. Pinning Ceremony

Ronald Reguly, Board Chair performed Pinning Ceremony and Oath of Office for five Paramedics.

B. Summary of Significant Risk

Enclosed in the Board Packet was a letter from Sikich describing the recent audit financial statement audit risks.

**V. CONSENT AGENDA**

A. Agenda Approval

Teresa Reynolds moved to approve the agenda as presented for Thursday, April 14th, 2022, Raymond Bauer seconded, the motion carried 6 to 0.

B. Meeting Minute Approval

Teresa Reynolds moved to approve the Board Meeting Minutes from Thursday, March 24th, 2022, Raymond Bauer seconded, the motion carried 6 to 0.

**VI. STAFF REPORTS**

A. Call Volume & Revenue Report

Assistant Chief, Dave Lewis and Director of Finance, Angie Dollens provided the monthly call volume and revenue reports.

**VII. OLD BUSINESS**

A. Base Station 22 & 23 Update

Collette Hermann with Navigate Building Solutions provided a construction update regarding new base 22 and 23. No Board action.

**ST. CHARLES COUNTY AMBULANCE DISTRICT  
BOARD MEETING MINUTES  
THURSDAY, APRIL 14th, 2022**

**VIII. NEW BUSINESS**

**A. Cyber Insurance**

Crane Agency presented (4) carriers for our cyber insurance coverage consideration. The second-lowest bidder provides improved coverage above the other carriers, making them the better-recommended choice. In summary, this vendor offers Terrorism coverage at no additional cost, provides the lowest waiting period of policy coverage for System failures (12 hours), provides Cybercrime coverage of \$250,000 (others were only \$100,000), and they provide additional coverage for accounting forensics outside the base limits (which others did not).

Teresa Reynolds made the motion to approve the purchase of Cyber Insurance through Travelers Insurance; although the second lowest bidder, Travelers offers Terrorism coverage at no additional cost, provides the lowest waiting period of policy coverage for System failures (12 hours), provides Cybercrime coverage of \$250,000 (others were only \$100,000), and they provide additional coverage for accounting forensics outside the base limits (which others did not), for an annual amount of \$43,585 Raymond Bauer seconded, the motion carried 6 to 0.

**B. Custodian Plan & Job Description 102-56**

Management is requesting the District hire three fulltime custodians to take the place of our current custodian providers. Management is projecting a minimum \$15,000 savings for the remainder of 2022 and \$45,000 annual savings by implementing this plan.

Teresa Reynolds made the motion to approve the Custodian Job Description #102-56 and the hiring of two to three fulltime District employees to provide custodial needs to the District for a total annual amount of \$92,851.20 Raymond Bauer seconded, the motion carried 6 to 0.

**C. Type I New Ambulance Build**

Management is requesting the approval of change order to purchase order #33364 in the amount of \$1,740 per ambulance and a total of \$5,330 the new project total will be \$721,035.

Theresa Reynolds made the motion to approve change order 33364 in the amount of \$1,740 per ambulance and a total amended amount of \$5,330 new project total will be \$721,035 Raymond Bauer seconded, the motion carried 6 to 0.

**D. Type II New Build**

Management is requesting the addition of three All-Wheel Drive (AWD) packages be added to the previously approved purchase for an addition of \$4,500 each and a total amount of \$13,500. The new project amount is \$341,781 remaining under the budget plan.

Teresa Reynolds made the motion to approve the purchase of 3 AWD packages be added to previously approved purchase order 33366. Total amount of AWD purchases will be \$4,500 each and a total of \$13,500 new project amount is \$341,781 Raymond Bauer seconded, the motion carried 6 to 0.

**ADJOURN – PUBLIC PORTION**

Teresa Reynolds moved to adjourn the Board Meeting, Raymond Bauer seconded, roll call vote was taken; Ronald Reguly-yea, James Cook-yea, Raymond Bauer-yea, Abigail Drezek-yea, Teresa Reynolds-yea, Kenny Biermann-yea the motion carried 6 to 0.

**ST. CHARLES COUNTY AMBULANCE DISTRICT  
SECOND BOARD MEETING MINUTES  
THURSDAY April 14th, 2022**

**NOTICE OF MEETING**

**I CALL TO ORDER – PUBLIC PORTION**

Ronald Reguly called to order the Public Portion. In attendance were Ronald Reguly, Teresa Reynolds, Kenny Biermann, James Cooke, Abigail Drezek, and Raymond Bauer.

**II MOTION TO SUSPEND MEETING – PUBLIC PORTION**

Teresa Reynolds moved to suspend the open meeting and go into Closed Meeting-Public Portion pursuant to Attorney Client Sec.610.021(1)RSMo(1986), Raymond Bauer seconded; roll call vote was taken. Ronald Reguly- yea, James Cooke-yea, Abigail Drezek-yea, Teresa Reynolds-yea, Raymond Bauer-yea, Kenny Biermann the motion carried 6 to 0.

**III. ADJOURN PUBLIC PORTION**

Teresa Reynolds moved to adjourn the Board Meeting, Raymond Bauer seconded, the motion carried 6 to 0.

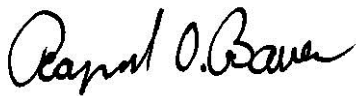
*Next Regular Board Meeting  
April 28th 2022*



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Ronald Reguly, Chair

Submitted by Tammy Dixon



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Raymond Bauer, Secretary/Treasurer