

**ST. CHARLES COUNTY AMBULANCE DISTRICT
BOARD MEETING MINUTES
THURSDAY APRIL 22nd, 2021**

I. CALL TO ORDER

Mark Fenton called the meeting to order at headquarters at 7:00 p.m. In attendance were Mark Fenton, Teresa Reynolds, Abigail Drezek, Raymond Bauer, James Cooke, Ronald Reguly

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENTS

IV. AWARDS AND ANNOUNCEMENTS

Representatives from the VFW were in attendance to present the Paramedic of the Year award to Nicole Eades.

V. CONSENT AGENDA

A. Agenda Approval

Teresa Reynolds moved to approve the agenda as presented for Thursday, April 22nd, 2021. Raymond Bauer seconded, the motion carried 6 to 0.

B. Meeting Minute Approval

Teresa Reynolds moved to approve the Board minutes from Thursday, April 8th, 2021. Raymond Bauer, the motion carried 6 to 0.

VI. STAFF REPORTS

A. March Financial Report

Rick Rognan from Rognan & Associates presented the March Financial Report.

B. Q1 Public Relations Report

Included in the Board Packet was an update from Director of Public Relations, Kyle Gaines

VII. OLD BUSINESS

VIII. NEW BUSINESS

A. Swearing in of new Board Member

Teresa Reynolds presented the Oath of Office to New Board Member of District 1, Kenny Biermann.

B. Adjournment of Old Board & Call to Order of New Board

Teresa Reynolds moved to adjourn the Old Board and call to order the New Board. Raymond Bauer seconded, the motion carried 6 to 0. Roll was called; Present were Teresa Reynolds-yea, Raymond Bauer-yea, James Cooke-yea, Abigail Drezek-yea, Ronald Reguly-yea and Kenny Biermann-yea

C. Election of Officers

Nominations of Chair

Raymond Bauer nominated Ronald Reguly as Chair, James Cooke seconded. Roll call vote was taken. Teresa Reynolds - yea, Raymond Bauer - yea, James Cooke - yea, Abigail Drezek -yea,

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Ronald Reguly - yea and Kenny Biermann – yea. Motion for Ronald Reguly as Chair passes 6 to 0.

Nominations of Vice-Chair

Ronald Reguly motioned for Teresa Reynold as Vice-Chair passes, Raymond Bauer seconded. Roll call vote was taken. Teresa Reynolds - yea, Raymond Bauer - yea, Raymond Bauer - yea, James Cooke - yea, Abigail Drezek - yea, Ronald Reguly - yea, and Kenny Biermann – yea. Motion for Teresa Reynolds as Vice Chair passes 6 to 0.

Nominations for Secretary/Treasurer

James Cooke nominated Raymond Bauer as Secretary/Treasurer, Ronald Reguly seconded. Roll call vote was taken. Teresa Reynolds - yea, Raymond Bauer - yea, James Cooke - yea, Abigail Drezek - yea, Ronald Reguly - yea, and Kenny Biermann – yea. Motion for Raymond Bauer as Secretary/Treasurer passes 6 to 0.

D. Printer/Copier Lease for New Campus

District Leadership would like to recommend the District utilize the Missouri State, Office of Administration procurement contract # CT202797012 from Marco Technology utilizing the state contract for a term of 60 months at a cost of \$686.67 per month.

Teresa Reynolds made a motion to approve Marco Technology to supply printer/copiers at the new Campus for a cost of \$687.67 per month, 60 month lease; recognizing this agreement is part of the Missouri State Administration Procurement Contract #CT202797012, Raymond Bauer seconded, the motion carried 6 to 0.

E. Cyber Insurance

District Leadership recommended the District purchase stand-alone Cyber Insurance Coverage from Corvus at an annual rate of \$24,990.

Teresa Reynolds made a motion to approve Corvus for the District’s Cyber Insurance Carrier in the amount of \$24,990 annually, Raymond Bauer seconded, the motion carried 6 to 0.

F. Resolution 21-01 Authorizing Property Sale

District Leadership recommends a motion to approve Resolution 21-01 Authorizing Chief Kelly Cope to execute pertinent documents related to the Sale of Property located at 402 E. Pearce Boulevard, Wentzville, MO 63385.

Teresa Reynolds made a motion to approve Chief Kelly Cope (Resolution 21-01) Authorization to execute any pertinent documents related to the Sale of Property located at 402 E. Pearce Boulevard, Wentzville, MO 63386, Raymond Bauer seconded, the motion carried 6 to 0.

G. Controlled Substance Policy #206-5

Included is the Board Packet Board review and consideration is the revised Controlled Substance Policy #206-5. No Board action

H. Lieutenant Job Description #102-32A

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Included in the Board Packet for Board review and consideration is the revised Lieutenant Job Description #102-32A.

Teresa Reynolds made the motion to approve the Lieutenant Job Description #102-32A as presented, Raymond Bauer seconded, the motion carried 6 to 0.

I. Captain Job Description #102-48

Included in the Board Packet for Board review and consideration is the revised Captain Job Description #102-48.

Teresa Reynolds made the motion to approve the Captain Job Description #102-48 as presented, Raymond Bauer seconded, the motion carried 6 to 0.

IX. ADJOURNMENT – PUBLIC PORTION

Teresa Reynolds moved to adjourn the Board Meeting, Raymond Bauer seconded, the motion carried 6 to 0.

**ST. CHARLES COUNTY AMBULANCE DISTRICT
SECOND BOARD MEETING/CLOSED MEETING
THURSDAY, APRIL 22nd, 2021**

I. CALL TO ORDER – PUBLIC PORTION

Ronald Reguly called to order the Public Portion. In attendance were Abigail Drezek, Teresa Reynolds, Ronald Reguly James Cooke, Kenny Biermann and Raymond Bauer.

II. MOTION TO CLOSE MEETING – PUBLIC PORTION

Teresa Reynolds made the motion to suspend public portion of the Meeting into Closed Session pursuant to: Attorney Client Sec.610.021(1) RSMo (1986), Raymond Bauer seconded; roll call vote was taken. Raymond Bauer-yea, Kenny Biermann-yea, James Cooke-yea, Abigail Drezek-yea, Teresa Reynolds-yea, Ronald Reguly-yea the motion carried 6 to 0.

III. ADJOURNMENT - PUBLIC PORTION

Teresa Reynolds moved to adjourn the Board Meeting. Raymond Bauer seconded, the motion carried 6 to 0.

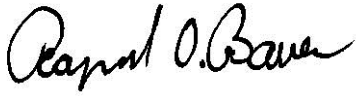
*Next Regular Board Meeting
May 13th, 2021*

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Ronald Reguly, Chair

Submitted by Tammy Dixon



Raymond Bauer, Secretary/Treasurer