

**ST. CHARLES COUNTY AMBULANCE DISTRICT
REGULAR BOARD MEETING OVERVIEW
April 27th, 2023**

- I. CALL TO ORDER** - The meeting will be held at District Headquarters and is scheduled to begin at 6:00 p.m.
- II. PLEDGE OF ALLEGIANCE**
- III. PUBLIC COMMENTS**
- IV. AWARDS & ANNOUNCEMENTS**
A. Pinning Ceremony; Abigale Bonner, Adam Dahm, Chris Delso, Paul Harris, Joshua Queen and Megan Ray
B. Employee Recognition
- V. CONSENT AGENDA**
A. Agenda Approval
Enclosed marked # 1 in your packet is the proposed Board Agenda for Thursday, April 27th, 2023 for Board approval. *Management is requesting the following: move to approve the agenda as presented for Thursday, April 27th, 2023.*

B. Approval of Minutes
Enclosed marked # 2 for Board approval is the Board Minutes from Thursday, April 13th, 2023. *Management is requesting the following: move to approve the Board Minutes from April 13th, 2023.*
- VI. STAFF REPORTS**
A. March Financial Report
Enclosed marked # 3 for Board review is the March Financial Report, presented by Chief Cope.
- VII. OLD BUSINESS**
A. L & D Simulators & Abdominal Covers
Enclosed marked # 4 is quotation from Gaumard Scientific which was previously approved at the 4/13/2023 Board Meeting. However, as stated in memo, the original bid did not include the freight cost of \$986. for (3) additional simulators (original bid was for only for one simulator). Including the freight cost, the updated bid is \$52,836. which is still under the budgeted amount.
- VIII. NEW BUSINESS**
- IX. ADJOURN PUBLIC PORTION**

**ST. CHARLES COUNTY AMBULANCE DISTRICT
SECOND BOARD MEETING/CLOSED MEETING**

I. CALL TO ORDER – PUBLIC PORTION

The meeting will be held at District Headquarters and is scheduled to begin after the regularly scheduled Board Meeting.

II. MOTION TO ADJOURN MEETING – PUBLIC PORTION

III. ADJOURNMENT – PUBLIC PORTION

NOTICE OF MEETING

Public notice is hereby given that a public meeting of the Board of Directors of the St. Charles County Ambulance District will be held at the District's Offices, 2000 Salt River Road, in St. Peters, Missouri, on Thursday April 27th, 2023 at 6:00 p.m., to consider and act upon the matters on the following tentative agenda and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

6:00 P.M. –BOARD MEETING

- I CALL TO ORDER
- II PLEDGE OF ALLEGIANCE
- III PUBLIC COMMENTS
- IV AWARDS & ANNOUNCEMENTS
 - A. Pinning Ceremony
 - B. Awards Presentation
- V CONSENT AGENDA
 - A. April 27th, 2023 Agenda Approval
 - B. April 13th, 2023 Minutes Approval
- VI STAFF REPORTS
 - A. March Financial Report
- VII OLD BUSINESS
 - A. L & D Simulators & Abdominal Covers (*previously approved 4/13*)
- VIII NEW BUSINESS
- IX ADJOURN PUBLIC PORTION

Kenny Biermann
Secretary of the Board of Directors

Date/Time Posted: 04.26.2023 @ 12 noon

NOTICE OF MEETING

Public notice is hereby given that a public meeting of the Board of Directors of the St. Charles County Ambulance District will be held at the District's Offices, 2000 Salt River Road in St. Peters, Missouri, on Thursday April 27th, 2023 at 6:00 p.m., to consider and act upon the matters on the following tentative agenda and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

- I CALL TO ORDER – PUBLIC PORTION

- II MOTION TO CLOSE PUBLIC MEETING – PUBLIC PORTION AND GO TO CLOSED SESSION Pursuant to: A. Attorney Client Sec.610.021 (1)RSMo (1986) B. Personnel Sec. 610.021(3&13) RSMo(1986)

- III ADJOURNMENT - PUBLIC PORTION

Kenny Biermann
Secretary of the Board of Directors

Date/Time Posted: 04.26.2023 @ 12 noon

By:

**ST. CHARLES COUNTY AMBULANCE DISTRICT
BOARD MEETING MINUTES
THURSDAY, APRIL 13TH, 2023**

#2

I. CALL TO ORDER

Ronald Reguly, called the meeting to order at headquarters at 6:00 p.m. In attendance were Sean Treece, Mark Johnson, John Whitworth, Ronald Reguly, Kenneth Biermann, and Teresa Reynolds.

II. PLEDGE OF ALLEGIANCE

ROLL CALL WAS TAKEN

Ronald Reguly - yea, Kenneth Biermann - yea, John Whitworth - yea, Teresa Reynolds – yea, Sean Treece - yea, Mark Johnson - yea

III. PUBLIC COMMENTS

Layne Bradford made public comment regarding surge pay.

IV. AWARDS AND ANNOUNCEMENTS

Chief Kelly Cope introduced the newly hired paramedics for their Pinning Ceremony. Chairman Ron Reguly administered the Paramedic Oath to; Jessica Hakim, Melissa Bittner, Matt Peterson and Bradley Keele.

V. CONSENT AGENDA

A. Agenda Approval

Teresa Reynolds made a motion to approve the April 13th, 2023 agenda as amended to move the Surge Pay Update to closed session. Sean Treece seconded; the motion carried 6 to 0.

B. Meeting Minute Approval

Teresa Reynolds made a motion to approve the Board Meeting Minutes from Thursday, March 23rd, 2023. Sean Treece seconded; the motion carried 6 to 0.

VI. STAFF REPORTS

A. Call Volume & Revenue Report

Assistant Chief Dave Lewis and Finance Director Angie Dollens provided the monthly call volume and revenue reports for March 2023. No Board Action.

B. Public Relations Q1 Report

Included in the packet for review is the first quarter Public Relations Report. No Board action.

VII. OLD BUSINESS

A. Surge Pay Update

Moved to Closed Session per agenda amendment.

VIII. NEW BUSINESS

A. Election of Officers

Nominations of Chair

Teresa Reynolds nominated Ronald Reguly as Chair, Sean Treece seconded. Roll call vote was taken; Teresa Reynolds - yea, Sean Treece- yea, Ronald Reguly - yea and Kenny Biermann – yea, John Whitworth-yea, Mark Johnson-yea. Motion for Ronald Reguly as Chair passes 6 to 0.

**ST. CHARLES COUNTY AMBULANCE DISTRICT
BOARD MEETING MINUTES
THURSDAY, APRIL 13TH, 2023**

Nominations of Vice-Chair

Ronald Reguly nominated Teresa Reynolds as Vice-Chair, Mark Johnson seconded. Roll call vote was taken; Teresa Reynolds - yea, Mark Johnson - yea, John Whitworth - yea, Ronald Reguly - yea, Kenny Biermann – yea, Sean Treece-yea. Motion for Teresa Reynolds as Vice Chair passes 6 to 0.

Nominations for Secretary/Treasurer

Ronald Reguly nominated Kenny Biermann as Secretary/Treasurer, Mark Johnson seconded. Roll call vote was taken; Teresa Reynolds - yea, Sean Treece - yea, Mark Johnson - yea, Ronald Reguly - yea, John Whitworth-yea and Kenny Biermann – yea. Motion for Kenny Biermann as Secretary/Treasurer passes 6 to 0.

B. Approval to Purchase L & D Simulators & Abdominal Covers

District Leadership is requesting the purchase of 4 labor & delivery simulators, 4 baby simulators, simulator training and 42 abdominal covers from low bidder, Gaumard Scientific Co. in the amount of \$51,850. The total budgeted amount for the above items is **\$53,100.00**.

Teresa Reynolds made the motion to approve the purchase of 4 labor & delivery simulators, 4 baby simulators, simulator training and 42 abdominal covers from low bidder, Gaumard Scientific Co. in the amount of \$51,850. Kenny Biermann seconded, the motion carried 6 to 0.

IX. ADJOURNMENT - PUBLIC PORTION

Kenny Biermann moved to adjourn the Board Meeting, John Whitworth seconded; roll call vote was taken; Ronald Reguly - yea, Teresa Reynolds - yea, Kenneth Biermann - yea, Sean Treece-yea, Mark Johnson-yea, John Whitworth – yea, the motion carried 6 to 0.

NOTICE OF MEETING

I. CALL TO ORDER – PUBLIC PORTION

Ronald Reguly called to order the Public Portion. In attendance were Ronald Reguly, Teresa Reynolds, Kenneth Biermann, Sean Treece, Mark Johnson, and John Whitworth.

II. MOTION TO SUSPEND MEETING – PUBLIC PORTION

Teresa Reynolds moved to suspend the open meeting and go into Closed Meeting-Public Portion pursuant to A. Attorney Client Sec. 610.021(1) RSMo(1986) B. Personnel Sec. 610.021(3&13) RSMo(1986) Kenny Biermann seconded; roll call vote was taken.

Ronald Reguly - yea, Teresa Reynolds - yea, Kenneth Biermann - yea, Sean Treece-yea, Mark Johnson-yea, John Whitworth – yea, the motion carried 6 to 0.

**ST. CHARLES COUNTY AMBULANCE DISTRICT
BOARD MEETING MINUTES
THURSDAY, APRIL 13TH, 2023**

III. ADJOURNMENT – PUBLIC PORTION

Teresa Reynolds moved to adjourn the Board Meeting; Mark Johnson seconded; roll call vote was taken. Ronald Reguly - yea, Teresa Reynolds - yea, Kenneth Biermann - yea, Sean Treece - yea, Mark Johnson - yea, John Whitworth – yea, the motion carried 6 to 0.

*Next Regular Board Meeting
April 27th, 2023*

Ronald Reguly, Chair

Submitted by Tammy Dixon

Kenneth Biermann, Secretary/Treasurer

Memo

To: Kelly Cope, Chief
Josh McGaughey, Assistant Chief

From: John Romeo, Deputy Chief

Date: April 24, 2023

Re: Approval to Purchase – L&D/Neonatal Patient Simulator w/ C-Section

As you know, the board approved the purchase per IFB # 1363 for four (4) L&D simulators from Gaumard Scientific on Thursday, April 13, 2023, for \$51,850.00. Due to the change, we requested in purchasing additional devices per sealed bid, the bid cost increased \$986.00. This is due to the additional freight cost for three (3) simulators over and above the plan from the initial bid.

This brings the total purchase cost for the project to \$52,836.00. As a refresher, the total budgeted amount for the project was \$53,100.00 total. This means the project remains under budget, even with the additional freight cost.

Management requests the board consider approval for additional monies to move forward with purchasing the equipment. Thank you so much.



Gaumard[®]
Simulators for Health Care Education

Quotation

14700 SW 136th Street
Miami FL 33196
T: 305-971-3790 | F: 305-252-0755

Quote Number: 101577

Quote Date: 03/27/23

Page: 1 of 2

Quoted To:

St. Charles County Ambulance District
2000 Salt River Road
St. Peters MO 63766
USA

Ship To:

St. Charles County Ambulance District
2000 Salt River Rd
Saint Peters MO 63376-3956
USA

Contact:

Kenneth James
6363447665
kjames@sccad.com

Customer ID	Good Through	Shipping Method	Sales Representative
C114730	04/27/23	UPS Ground	David Sommerkamp

Qty.	Item	Description	Unit Price	Amount
4	S550.250.PK.M	NOELLE® Labor and Delivery Patient Simulator with OMNI 2 and Resuscitation Neonate Patient Skills Trainer Package. Medium skin tone. Package Includes: NOELLE® Labor and Delivery Patient Simulator: 9 Simulated Learning Experiences™ · Facilitator's Guidebook · OMNI® 2 Control Interface · OMNI® 2 License · Birthing fetus · Precision programmable fetal delivery system · Accessories · Charger · User Manual · One-year limited warranty. Resuscitation Neonate Patient Skills Trainer Accessories available for purchase: Care In Motion™ Mobile – Standalone video-assisted debriefing system · Mobile Virtual Monitor · Bedside Virtual Monitor · Palpation Abdominal Cover	5,995.00	\$ 23,980.00
42	S550.250.007.R 2.M	C-Section Abdominal Cover consumable for NOELLE® medium skin tone adult maternal and neonatal birthing simulator	395.00	\$ 16,590.00
4	S109.PK.M	Newborn PEDI® medium skin tone advanced neonatal simulator · Female Genitalia · Male Genitalia · Squeeze Bulb with Tubing · Blood Dispensing Bag · Stand for Blood Bag · Fluid Filling Kit · Fluid Drainage Kit · (3) Stomas · (3) Stoma Site Skin Covers · (3) Umbilical Cords · Post Detachment Navel · (3) Chest Tube	2,195.00	\$ 8,780.00

Prices and taxes are subject to change without notice.

To gather information about the products quote we invite you to visit our website: <http://www.gaumard.com>

If you should have any questions, please feel free to contact your sales representative David Sommerkamp at davids@gaumard.com

This contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity and/or national origin, or for inquiring about, discussing, or disclosing information about compensation. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability.



14700 SW 136th Street
Miami FL 33196
T: 305-971-3790 | F: 305-252-0755

Quote Number: 101577
Quote Date: 03/27/23
Page: 2 of 2

Quoted To:
St. Charles County Ambulance District
2000 Salt River Road
St. Peters MO 63766
USA

Ship To:
St. Charles County Ambulance District
2000 Salt River Rd
Saint Peters MO 63376-3956
USA

Contact:
Kenneth James
6363447665
kjames@sccad.com

Qty.	Item	Description	Unit Price	Amount
		Site Inserts · (3) Lumbar Inserts · IM Injection Site · (7) Left Leg I/O Bones · (7) Right Leg I/O Bones · (3) Lower Left Arm · (3) Lower Left Leg · (3) Lower Right Leg · Artificial Blood Concentrate · Mineral Oil · Baby One Piece Outfit · Diaper · User Manual · 1 Year Limited Warranty · Product has a 6-8 week lead time		
1	INST	One day Installation and In-Service for multiple simulators. Region specific	2,500.00	\$ 2,500.00
<p>All Quotes are subject to credit approval</p> <p>Customer must supply Sales Tax Exempt Certificate and W-9 with Purchase Order, if applicable.</p>			Subtotal	\$ 51,850.00
			Other Discounts	0.00
			Est. Freight & Handling	986.00
			Est. Sales Tax	0.00
			Total US\$	\$ 52,836.00
				0.00

Estimated shipping date: Approximately 6 to 8 weeks after receipt of order.
Shipment Via: UPS Ground

*If you need credit approval, please submit completed customer form to GaumardCR@gaumard.com

Prices and taxes are subject to change without notice.
To gather information about the products quote we invite you to visit our website: <http://www.gaumard.com>
If you should have any questions, please feel free to contact your sales representative David Sommerkamp at davids@gaumard.com
This contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity and/or national origin, or for inquiring about, discussing, or disclosing information about compensation. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability.