

**ST. CHARLES COUNTY AMBULANCE DISTRICT  
BOARD MEETING MINUTES  
THURSDAY May 10, 2018**

**I. CALL TO ORDER**

Mark Fenton called the meeting to order at headquarters at 7:00 p.m. In attendance were Mark Fenton, Raymond Bauer, James Ottomeyer, James Cooke, Teresa Reynolds and Ronald Reguly.

**II. PLEDGE OF ALLEGIANCE**

**III. PUBLIC COMMENTS**

**IV. AWARDS AND ANNOUNCEMENTS**

Chief Taz Meyer welcomed two new paramedics; Stephanie Clancy and Shawn Welsch, each took the Oath and were sworn in by Mark Fenton.

**V. CONSENT AGENDA**

A. Agenda Approval

Teresa Reynolds moved to approve the agenda for Thursday, May 10, 2018 and to move Compex Lock System, Quickclot Combat Gauze and two new Tahoe up-fit packages to new business. James Cooke seconded, the motion carried 5 to 0, James Ottomeyer abstained.

B. Meeting Minute Approval

Teresa Reynolds moved to approve the Board minutes from Thursday, April 26th, 2018. James Cooke seconded, the motion carried 5 to 0, James Ottomeyer abstained.

**VI. STAFF REPORTS**

A. Head Quarter Annex

Chief Cope provided the Board an update on the status of the HQ Annex building and costs associated with the move to date. The District has spent slightly under \$20,000 in total. The anticipated maintenance cost of the facility will be just over \$600 a month. *No Board action taken*

**VII. OLD BUSINESS**

A. Update Base 5 & 18 Construction

Collette Koscielski from Navigate Building Solutions provided the Board an update regarding the construction of Base 5 and 18. Site work is complete and we can apply for occupancy with the City of O'Fallon. Both buildings should be ready to occupy June 1<sup>st</sup>. *No Board action taken*

B. Campus Change Order Contracts

Management presented the Board with change order proposals from Navigate Building Solutions and Archimages in reference to the change orders for the construction management of Head Quarters, Training Facility and Base 3. James Ottomeyer made the motion to approve a change orders for Navigate Building Solutions for an not to exceed \$18,976.00 and Archimages for an amount not to exceed \$40,400.00, Raymond Bauer seconded, motion carried 6 to 0.

Chief Meyer provided the Board an overall projected Capital needs cost analysis of a new campus. The estimated capital needed is \$73,544.787.00. Chief Meyer will provide 10 year plan at the next Board Meeting. *No Board action taken*

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**VIII. NEW BUSINESS**

C. Comp X Lock System

Ronald Reguly moved to approve the purchase of a digital locking system from the lowest bidder of four, Sentinel Emergency Solutions in the amount of \$56,937.00. James Ottomeyer Reguly seconded, the motion carried 6 to 0.

B. Quickclot Combat Gauze

James Ottomeyer moved to approve the purchase of 465 quickclot combat gauze at a cost of \$30.75 each from lowest bidder of four, Boundtree Medical in the amount of \$14,298.75, Raymond Bauer seconded, the motion carried 6 to 0.

C. 2 Tahoe Up-Fit Packages

Teresa Reynolds moved to approve the purchase of 2 up-fit packages for the 2 Chevy Tahoes from lowest of three, Emergency Vehicle Parts and Products in the amount of \$13,001.00. Raymond Bauer seconded, the motion carried 6 to 0.

**IX. ADJOURNMENT – PUBLIC PORTION**

Raymond Bauer moved to adjourn the Board Meeting, Teresa Reynolds seconded, the motion carried 6 to 0.

**ST. CHARLES COUNTY AMBULANCE DISTRICT  
SECOND BOARD MEETING/CLOSED MEETING  
THURSDAY May 10, 2018**

**I. CALL TO ORDER – PUBLIC PORTION**

Mark Fenton called to order the Public Portion. In attendance were Mark Fenton, James Cooke, James Ottomeyer, Teresa Reynolds, Raymond Bauer and Ronald Reguly.

**II. MOTION TO CLOSE MEETING – PUBLIC PORTION**

Teresa Reynolds moved to suspend the open meeting and go into Closed Meeting-Public Portion pursuant to Attorney Client Sec.610.021(1)RSMo(1986), and Personnel Sec.610.021(3)RSMo(1986). Raymond Bauer seconded; roll call vote was taken. Mark Fenton- yea, James Cooke-yea, James Ottomeyer-yea, Teresa Reynolds-yea, Raymond Bauer-yea and Ronald Reguly-yea, the motion carried 6 to 0.

**III. ADJOURNMENT – PUBLIC PORTION**

Raymond Bauer moved to adjourn the Board Meeting. Teresa Reynolds seconded, the motion carried 6 to 0.

*Next Regular Board Meeting  
May 24th, 2018*

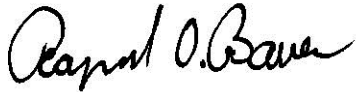
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Mark Fenton, Chair

Submitted by Tammy Dixon



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Raymond Bauer, Secretary/Treasurer