

**ST. CHARLES COUNTY AMBULANCE DISTRICT
BOARD MEETING MINUTES
THURSDAY, May 14, 2020**

I. CALL TO ORDER

Mark Fenton called the meeting to order at headquarters at 7:00 p.m. In attendance were Mark Fenton, Raymond Bauer, Abigail Drezek, James Cooke and Teresa Reynolds.

Due to Coronavirus and both federal government and the state of Missouri declaring States of Emergency, and to prevent the spread of Coronavirus, this meeting is not being conducted in its normal manner, rather this Board believes that due to the States of Emergency, we are justified in departing from the normal procedure and are conducting this meeting via Zoom Meeting and the Board Members are attending via video-conferencing.

ROLL CALL WAS TAKEN

Mark Fenton-yea, Raymond Bauer-yea, James Cooke-yea, Abigail Drezek-yea, Teresa Reynolds-yea,

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENTS

IV. AWARDS AND ANNOUNCEMENTS

V. CONSENT AGENDA

A. Agenda Approval

Raymond Bauer moved to approve the agenda as presented Thursday, April 9 2020, Teresa Reynolds seconded, roll call vote was taken. Mark Fenton-yea, Raymond Bauer-yea, James Cooke-yea, Abigail Drezek-yea, Teresa Reynolds-yea, the motion carried 5 to 0.

B. Meeting Minute Approval

Raymond Bauer moved to approve the Board Meeting Minutes from Thursday, March 26 2020, Teresa Reynolds seconded, roll call vote was taken. Mark Fenton-yea, Raymond Bauer-yea, James Cooke-yea, Abigail Drezek-yea, Teresa Reynolds-yea, the motion carried 5 to 0.

C. Teamsters 618 Contract Approval

Raymond Bauer moved to approve the 618 Teamsters Contract as previously presented at the April 23rd Board Meeting, Teresa Reynolds seconded, roll call vote was taken. Mark Fenton-yea, Raymond Bauer-yea, James Cooke-yea, Abigail Drezek-yea, Teresa Reynolds-yea, the motion carried 5 to 0.

VI. STAFF REPORTS

A. EMS MC Billing & Call Volume Update

Finance reviewed monthly EMS MC billing and call volume for the month of March. Call volume is trending lower and will have a significant financial impact for 2020.

B. Stop Loss Renewal

JW Terrill will be at the next Board Meeting to discuss our July 1 renewal.

C. 36 Hour Concept

Chief Kelly Cope presented the concept of moving our Part Time Transfer Employees to 36 hour employees with limited benefits. No Board action taken

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VII. OLD BUSINESS

A. Base 3, Base 6 and Campus Update

Collette Hermann to provide the Board and Leadership Team with a status update regarding Base 3, Base 6 and the new Campus facility.

VIII. NEW BUSINESS

A. Contracted and Public Relations Policy #109-9

Leadership presented the above new policy. No Board action taken.

B. Medical Director Contract Review

District Leadership presented an updated Medical Director contract. No Board action taken.

C. Purchase Request for Vehicle Up-Fit Packages

The District issued RFP 1247 for the purpose of obtaining pricing for the up-fit of the 2 – 2020 Ford Expeditions that were approved in January and are on order. The package includes the items needed for emergency lighting, storage and other functional items to be installed on the vehicles. The design for the vehicles is based off of the current response vehicle plan.

Teresa Reynolds made the motion to approve the purchase of 1 – Up-fit package for 2 – 2020 Ford Expedition Max SSVs for the price of \$31,505.18 (low bid) from NROUTE Emergency Vehicle Outfitters based on and in compliance with the specification and quote from RFP 1247, Raymond Bauer seconded, roll call vote was taken. Mark Fenton-yea, Raymond Bauer-yea, James Cooke-yea, Abigail Drezek-yea, Teresa Reynolds-yea, the motion carried 5 to 0.

ADJOURNMENT – PUBLIC PORTION

Teresa Reynolds moved to adjourn the Board Meeting, Raymond Bauer seconded, roll call vote was taken; Mark Fenton-yea, James Cook-yea, Raymond Bauer-yea and Teresa Reynolds-yea, Abigail Drezek-yea, the motion carried 5 to 0.

NOTICE OF MEETING

Public notice is hereby given that a public meeting of the Board of Directors of the St. Charles County Ambulance District will be held at the District's Offices, 4169 Old Mill Parkway in St. Peters, Missouri, on Thursday, May 14 2020 at approximately 7:00 p.m., to consider and act upon the matters set forth below and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

I CALL TO ORDER – PUBLIC PORTION

Mark Fenton called to order the Public Portion. In attendance were Mark Fenton, James Cooke, Teresa Reynolds, Abigail Drezek and Raymond Bauer.

II MOTION TO CLOSE MEETING – PUBLIC PORTION

Teresa Reynolds moved to suspend the open meeting and go into Closed Meeting-Public Portion pursuant to Attorney Client Sec.610.021(1)RSMo(1986), and Personnel

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Sec.610.021(3)RSMo(1986). Raymond Bauer seconded; roll call vote was taken. Mark Fenton-yea, James Cooke-yea, Teresa Reynolds-yea, Abigail Drezek-yea, Raymond Bauer-yea, the motion carried 5 to 0.

III ADJOURNMENT - PUBLIC PORTION

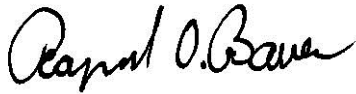
Teresa Reynolds moved to adjourn the Board Meeting. Raymond Bauer seconded, roll call vote was taken; Mark Fenton-yea, James Cook-yea, Raymond Bauer-yea and Teresa Reynolds-yea, Abigail Drezek-yea, the motion carried 5 to 0.

*Next Regular Board Meeting
May 28th, 2020*



Mark Fenton, Chair

Submitted by Tammy Dixon



Raymond Bauer, Secretary/Treasurer