

**ST. CHARLES COUNTY AMBULANCE DISTRICT
BOARD MEETING MINUTES
THURSDAY May 25th, 2023**

I. CALL TO ORDER

Ronald Reguly, called the meeting to order at headquarters at 6:00 p.m. In attendance were Ronald Reguly, Teresa Reynolds, John Whitworth, Mark Johnson, Sean Treece and Kenny Biermann.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENTS

Arnie Dienoff made public comments.

IV. AWARDS AND ANNOUNCEMENTS

- Chief Kelly Cope presented recognition award to Jen Martin and Matt Greco for demonstrating compassion and integrity during a patient call.

- Chief Kelly Cope presented an accountability challenge coin to Kelly Maull for consistently keeping her base clean and ambulance stocked and in an orderly fashion.

- Chief Dave Lewis recognized Finance and presented Certificate of Appreciation to Angie Dollens, Director of Finance for receiving the Government Finance Officers Associations (GFOA) Certificate of Achievement for the 18th consecutive year.

V. CONSENT AGENDA

A. Agenda Approval

Mark Johnson moved to approve the agenda as presented for Thursday, May 25th, 2023, Kenny Biermann seconded, the motion carried 6 to 0.

B. Meeting Minute Approval

Mark Johnson moved to approve the Board Meeting Minutes from Thursday, May 11th, 2023, Kenny Biermann seconded, the motion carried 6 to 0.

VI. STAFF REPORTS

A. April Financial Review

Chief Kelly Cope presented the April Financial Report. No Board action.

VII. OLD BUSINESS

A. Nothing in old business.

VIII. NEW BUSINESS

A. Clinic Update

Director, Brooke Snyder provided a snapshot of the Clinic's impact and financial benefit from inception to current date. A Clinic RFP went out on May 23rd and will be awarded within 90 days of closing date which is July 1st. No board action taken.

B. Uniform Policy Update

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Chief Dave Lewis discussed the Uniform Policy Update for Board consideration/approval.

Teresa Reynolds made the motion to approve the updated Uniform Policy # 107-3 and 103-14 as presented, John Whitworth seconded, the motion carried 6 to 0.

C. Purchase Update for Type I Ambulance Remount

Chief Dave Lewis presented a Purchase Update for the purchase of a Type I Ambulance Remount. The project was initially approved by the Board on March 21, 2021 for \$151,485. from the 2022 Capital Financial Budget. Due to the delay in parts availability and other supply chain problems, the project was delayed; thus, there has been a price increase of \$5,696. Therefore, Management is requesting the approval to increase Purchase Order 33367 by \$5,696. for a total of \$157,181.

Mark Johnson made the motion to approve updated purchase order 33367 in the amount of \$5,696. Teresa Reynolds seconded, the motion carried 6 to 0.

IX. ADJOURNMENT - PUBLIC PORTION

Teresa Reynolds moved to adjourn the Board Meeting, Kenny Biermann seconded; roll call vote was taken; Ronald Reguly - yea, Teresa Reynolds - yea, Kenneth Biermann - yea, Sean Treece-yea, Mark Johnson- yea, John Whitworth – yea, the motion carried 6 to 0.

**ST. CHARLES COUNTY AMBULANCE DISTRICT
SECOND BOARD MEETING MINUTES
THURSDAY May 25th, 2023**

I. CALL TO ORDER – PUBLIC PORTION

Teresa Reynolds called to order the Public Portion. In attendance were, Ronald Reguly, Teresa Reynolds, Kenny Biermann, Mark Johnson, Sean Treece, and John Whitworth.

II. MOTION TO SUSPEND PUBLIC PORTION AND GO INTO CLOSED SESSION

Teresa Reynolds made the motion to return to open session, John Whitworth seconded, the motion carried 5 to 0. Roll call vote was taken; Ron Reguly-yea, Teresa Reynolds-yea, Kenny Biermann-yea, Sean Treece-yea, Mark Johnson-yea, John Whitworth-yea, motion carried 6 to 0.

III. MOTION TO ADJOURN PUBLIC SESSION

Teresa Reynolds made the motion to re-open public session, John Whitworth seconded, the motion carried 6 to 0. Roll call vote was taken; Teresa Reynolds-yea, Kenny Biermann-yea, John Whitworth-yea, Mark Johnson-yea, Sean Treece-yea and Ron Reguly-yea, motion carried 6 to 0.

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Ronald Reguly, Chair



Submitted by Tammy Dixon



Kenny Biermann, Secretary/Treasurer