

**ST. CHARLES COUNTY AMBULANCE DISTRICT  
REGULAR BOARD MEETING OVERVIEW  
MAY 26th, 2022**

**I. CALL TO ORDER** - The meeting will be held at District Headquarters and is scheduled to begin at 7:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. PUBLIC COMMENTS**

**IV. AWARDS & ANNOUNCEMENTS**

**V. CONSENT AGENDA**

A. Agenda Approval

Enclosed marked **#1** in your packet is the proposed agenda for Thursday, May 26th, 2022 for Board approval. Management is requesting the following; move to approve the agenda as presented for Thursday, May 26th, 2022.

B. Approval of Minutes

Enclosed marked **#2** for Board approval is the minutes from Thursday, May 12th, 2022. Management is requesting the following; move to approve the Board Minutes from May 12th, 2022.

**VI. STAFF REPORTS**

A. April Financial Review

Enclosed marked **#3** for Board review is the April Financial Review, presented by Rick Rognan.

B. Resolution #22-02 Senate Bill 870

Enclosed **#4** for Board consideration is Senate Bill 870. The reimbursement rate for the District shall be 100%.

**VII. OLD BUSINESS**

**VIII. NEW BUSINESS**

A. Approval to Purchase Vehicle MDT Computers

Enclosed marked **#5** for Board consideration and review is memo and bid summary regarding the purchase of 70 Lenovo TC SE30 mobile computers for our response vehicle.

B. Board Member Candidate Interviews

Enclosed marked **#6 and #7** for Board review you will find two resumes from Board Member Candidates in District 5 due to the departure of Board Member, Abigail Drezek.

The two Board Member Candidates will be present and interviewed by the Board of Directors at this meeting.

**IX. ADJOURNMENT**

**ST. CHARLES COUNTY AMBULANCE DISTRICT  
SECOND BOARD MEETING/CLOSED MEETING**

**I. CALL TO ORDER – PUBLIC PORTION**

The meeting will be held at District Headquarters and is scheduled to begin after the regularly scheduled Board Meeting.

**II. MOTION TO ADJOURN MEETING – PUBLIC PORTION**

**III. MOTION TO RE-OPEN PUBLIC SESSION**

**IV. NEW BUSINESS**

- A. Board Member Health Care
- B. Board Member Vacancy

**V. OLD BUSINESS**

**VI. ADJOURNMENT – PUBLIC PORTION**

**NOTICE OF MEETING**

*Public notice is hereby given that a public meeting of the Board of Directors of the St. Charles County Ambulance District will be held at the District's Offices, 2000 Salt River Road in St. Peters, Missouri, on Thursday May 26th, 2022 at 7:00 p.m., to consider and act upon the matters on the following tentative agenda and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.*

**7:00 P.M. –BOARD MEETING**

- I CALL TO ORDER
- II PLEDGE OF ALLEGIANCE
- III PUBLIC COMMENTS
- IV AWARDS & ANNOUNCEMENTS
- V CONSENT AGENDA
  - A. Thursday, May 26th Agenda Approval
  - B. Thursday, May 12 Minutes Approval
- VI STAFF REPORTS
  - A. April Financial Review
  - B. Senate Bill 870/District Resolution 22-02
- VII OLD BUSINESS
- VIII NEW BUSINESS
  - A. Approval to Purchase Vehicle MDT Computers
  - B. Board Member Candidate Interviews
- IX ADJOURNMENT

Raymond Bauer  
Secretary of the Board of Directors

Date/Time Posted: 5.25.2022 @ 12 noon

By:



**NOTICE OF MEETING**

*Public notice is hereby given that a public meeting of the Board of Directors of the St. Charles County Ambulance District will be held at the District's Offices, 2000 Salt River Road in St. Peters, Missouri, on Thursday May 26th 2022 at 7:00 p.m., to consider and act upon the matters on the following tentative agenda and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.*

- I** CALL TO ORDER – PUBLIC PORTION
- II** MOTION TO SUSPEND MEETING – PUBLIC PORTION AND GO TO CLOSED SESSION Pursuant to: A. Attorney Client Sec.610.021 (1,)RSMo (1986) B. Personnel Sec. 610.021(3&13) RSMo(1986)
- III** MOTION TO RE-OPEN PUBLIC SESSION
- IV** NEW BUSINESS
  - A. Board Member Healthcare
  - B. Board Member Vacancy
- V** OLD BUSINESS
- VI** ADJOURNMENT - PUBLIC PORTION

Raymond Bauer  
Secretary of the Board of Directors

Date/Time Posted: 5.25.2022 @ 12 noon

By: 

**ST. CHARLES COUNTY AMBULANCE DISTRICT  
BOARD MEETING MINUTES  
THURSDAY May 12th, 2022**

#2

**I. CALL TO ORDER**

Ronald Reguly called the meeting to order at headquarters at 7:00 p.m. In attendance were Ronald Reguly, Raymond Bauer, Kenny Biermann and Teresa Reynolds.

**II. PLEDGE OF ALLEGIANCE**

**ROLL CALL WAS TAKEN**

Ronald Reguly-yea, Raymond Bauer-yea, Kenny Biermann-yea and Teresa Reynolds-yea

**III. PUBLIC COMMENTS**

**IV. AWARDS AND ANNOUNCEMENTS**

A. Celebrate Awards

Chief Cope presented awards from the Celebrate SCCAD event in which some recipients were not able to attend.

B. Pinning Ceremony

Ronald Reguly, Board Chair performed Pinning Ceremony and Oath of Office for five Paramedics and two recent promotions.

**V. CONSENT AGENDA**

A. Agenda Approval

Teresa Reynolds moved to approve the agenda as amended to include Board Meeting Date Change under new for Thursday, May 12th, 2022, Raymond Bauer seconded, the motion carried 4 to 0.

B. Meeting Minute Approval

Teresa Reynolds moved to approve the Board Meeting Minutes from Thursday, April 28th, 2022, Raymond Bauer seconded, the motion carried 4 to 0.

**VI. STAFF REPORTS**

A. Call Volume & Revenue Report

Assistant Chief, Dave Lewis provided the monthly call volume and revenue reports. No Board action.

**VII. OLD BUSINESS**

A. Base Station 22 & 23 Update

Collette Hermann with Navigate Building Solutions provided a construction update regarding new base 22 and 23. No Board action.

**VIII. NEW BUSINESS**

A. Human Resources Director Job Description 102-61

**ST. CHARLES COUNTY AMBULANCE DISTRICT  
BOARD MEETING MINUTES  
THURSDAY, MAY 12th, 2022**

Management is requesting the Board of Directors to consider approval of Human Resources Director Job Description 102-61 as presented.

Teresa Reynolds made the motion to approve the Human Resources Job Description #102-61 as presented, Raymond Bauer seconded, the motion carried 4 to 0.

**B. Retiree Wellness Center**

Management presented the Retiree Wellness Center update. No Board action taken.

**C. Innovation Fund Concept**

Chief Lewis described the Innovation Fund Concept. Management will present a Budget Amendment at a later date. No Board action taken.

**D. Board Meeting Date Change**

Management proposed we move the Board Meeting dates for October, November and December; the new dates will be October 6, October 20, November 3, November 17, December 1 and December 15 2022.

Teresa Reynolds made the motion to approve the above dates, Raymond Bauer approved, the motion carried 4 to 0.

**ADJOURN – PUBLIC PORTION**

Teresa Reynolds moved to adjourn the Board Meeting, Raymond Bauer seconded, roll call vote was taken; Ronald Reguly-yea, Raymond Bauer-yea, Teresa Reynolds-yea, Kenny Biermann-yea the motion carried 4 to 0.

**ST. CHARLES COUNTY AMBULANCE DISTRICT  
SECOND BOARD MEETING MINUTES  
THURSDAY May 12th, 2022**

**NOTICE OF MEETING**

**I CALL TO ORDER – PUBLIC PORTION**

Ronald Reguly called to order the Public Portion. In attendance were Ronald Reguly, Teresa Reynolds, Kenny Biermann and Raymond Bauer.

**II MOTION TO SUSPEND MEETING – PUBLIC PORTION**

Teresa Reynolds moved to suspend the open meeting and go into Closed Meeting-Public Portion pursuant to Attorney Client Sec.610.021(1)RSMo(1986), Raymond Bauer seconded; roll call vote was taken. Ronald Reguly- yea, Teresa Reynolds-yea, Raymond Bauer-yea, Kenny Biermann the motion carried 4 to 0.

**III. ADJOURN PUBLIC PORTION**

Teresa Reynolds moved to adjourn the Board Meeting, Raymond Bauer seconded, the motion carried 4 to 0.

**ST. CHARLES COUNTY AMBULANCE DISTRICT  
BOARD MEETING MINUTES  
THURSDAY, MAY 12th, 2022**

*Next Regular Board Meeting  
May 26th 2022*

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Ronald Reguly, Chair

Submitted by Tammy Dixon

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Raymond Bauer, Secretary/Treasurer

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE ST. CHARLES COUNTY  
AMBULANCE DISTRICT OF ST. CHARLES COUNTY, MISSOURI ("DISTRICT"),  
SETTING A 100% REIMBURSEMENT RATE FOR PROPERTY TAXES OF EVERY TYPE  
FOR THE PURPOSES OF PROVIDING EMERGENCY SERVICES AS AUTHORIZED  
UNDER THREE SEPARATE MISSOURI STATUTES**

**WHEREAS**, during 2018, Senate Bill 870 was passed and signed by the Governor, which is intended to authorize ambulance districts and certain other emergency services to be entitled to be reimbursed up to 100% from three separate tax abatement or related statutes, namely §99.848, RSMo, §100.050, RSMo, and §353.110 RSMo, and

**WHEREAS**, specifically, pursuant to the authority granted in §99.484 RSMo, ambulance districts imposing a property tax on real, personal or other tangible property shall be entitled to reimbursement from all special allocation funds authorized under Chapter 99 for at least 50%, but not more than 100%, of the district's tax, and further, under §99.848.2, (2018) the board of directors of an ambulance district shall annually set the reimbursement rate prior to the time the assessment is declared by the assessor; this applies to all tax increment financing (TIF) projects approved after August 28, 2004, and further.

**WHEREAS**, pursuant to the authority granted in §100.050 and §100.050.4 (2018), RSMo, ambulance districts imposing a tax on real, personal and other tangible property for the purposes of providing emergency services shall be entitled to reimbursement for at least 50%, but not more than 100%, of the amount of ad valorem property tax revenue such district would have received in the absence of a tax abatement or exemption provided to property of all types as authorized under Chapter 100; and further.

**WHEREAS**, pursuant to the authority granted in §353.110 and §353.110.4(2)(b)(2018) RSMo, ambulance districts imposing a property tax on real, personal or other tangible property shall be entitled to reimbursement in an amount of at least 50%, but not more than 100%, of the amount of ad valorem property tax revenues the district would have received in the absence of a tax abatement or exemption under Chapter 353 of the Missouri Revised Statutes, and

**WHEREAS**, after due deliberation, the Board of Directors has determined that it will set an annual reimbursement pursuant to Chapter 99 RSMo, Chapter 100 RSMo and Chapter 353 RSMo, at the reimbursement rate of 100%, and

**WHEREAS**, the Board intends, after the passage of this Resolution, to notify the St. Charles County Collector of Revenue and the St. Charles County Assessor of its 100% reimbursement rates, prior to the time the assessments are determined for the current tax year and future tax years, pursuant to the authority set forth in the above statutes.



NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE ST. CHARLES COUNTY AMBULANCE DISTRICT, ST. CHARLES COUNTY, MISSOURI, AS FOLLOWS:

1. The Board of Directors of the St. Charles County Ambulance District set the reimbursement rate authorized for EMS and other emergency ambulatory services as described in §§99.848.2 (2018), 110.050, and 100.050.4 (2018), and 353.110 and 353.110.4(2)(b)(2018) of the Revised Statutes of Missouri at 100% of the ad valorem real property, personal property and other tangible property tax revenues the District would have received in the absence of the abatements or reimbursement to special allocation funds as provided in the respective statutes. All such reimbursements are applicable to all tax increment financing, tax abatements and special allocation funds, financing, and/or other amendments filed after August 28, 2018, as described in the above statutes.
2. The District shall be reimbursed or allocated in the amount of 100% of the ad valorem real property, personal property and other tangible property tax revenues or special allocation funds that the District would have received in the absence of a tax abatement under Chapters 99, 100, and 353 RSMo. All such reimbursements are applicable to all tax increment financing, tax abatements and special allocation funds, financing, or amendments filed after August 28, 2018, as described in the above statutes.
3. This Resolution shall be in full force and effect from and after its passage according to law and shall be delivered to the County Assessor and the County Collector of St. Charles County forthwith.

PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.

\_\_\_\_\_  
, CHAIRMAN  
BOARD OF DIRECTORS

ATTEST:

\_\_\_\_\_  
, SECRETARY  
(SEAL)

APPROVED:

\_\_\_\_\_  
, Director, Secretary

\_\_\_\_\_  
, Director, Treasurer

# Memo

To: Kelly Cope, Chief; Dave Lewis, Assistant Chief  
From: John P. Yeast, Director of Technology  
Date: 5/23/2022  
Re: Approval to Purchase Vehicle MDT computers

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As the District continues to improve and maintain our vehicle technology equipment, management requests authorization to purchase the remaining components for the vehicle technology refresh project which consists of (70) Lenovo TC SE30 mobile computers. These computers will be part of the replacement/refresh of the current MDT (Mobile Data Terminal) systems in our response vehicles.

The current devices are nearing the end of life and are approaching the scheduled life cycle replacement plan established as part of the 10-year capital plan. This is the final part of three components replaced/refreshed in our vehicle technology refresh project. This project, when completed will be accomplished 14% below the originally forecasted budget amount.

If approved, the District will be utilizing the state contract CT160910001 for Statewide Information Technology Contracts (PC Prime Vendor Services) through the vendor, SHI.

Management is requesting the purchase of (70) Lenovo TC SE30 Mobile computers per the specification for \$71,394.40 from SHI utilizing the State Contract CT160910001.

## BIDDING SUMMARY FORM

<b>BID #</b>	<u>REQUESTED BY</u> John P. Yeast	<u>DATE</u> 5.22.22
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<u>REQUEST FOR</u> <a href="#">Lenovo Truck Pc's</a>	<b>APPROXIMATE COST</b> \$72,000
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<b>SPECIFICATIONS:</b>
<a href="#">(70) Truck Pc's to for MDT's which will complete the vehicle technology refresh project for 2022</a>

<u>TYPE OF BID</u>	<b>BID DUE BY</b>
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**CATALOG OR PHONE**   
(\$3,000-\$10,000)

**WRITTEN QUOTE**   
(\$10,000 - \$25,000)

**SEALED BID**   
(Over \$25,000)

VENDORS SOLICITED	
1) <a href="#">SHI</a>	2)
3)	4)
5)	6)

BIDS RECEIVED		
VENDOR	PRICE	DATE REC'D
1) <a href="#">SHI</a>	<a href="#">71,394.40</a>	
2)		
3)		
4)		
5)		
6)		

**RECOMMENDATION** \_\_\_\_\_

[SHI utilizing the State Contract CT160910001](#)

**NOTES** \_\_\_\_\_

<b>BID AWARDED TO</b>	<b>DATE</b>
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<b>APPROVED BY</b>	<b>DATE</b>
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<b>P.O. #</b>	<b>WORK ORDER #</b>	<b>COST CENTER</b>
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Pricing Proposal  
Quotation #: 22003713  
Created On: 5/11/2022  
Valid Until: 6/10/2022

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## County of Saint Charles

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## Inside Account Manager

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### Shawn Biver

MO  
United States  
Phone: 6363447600  
Fax:  
Email: sbiver@sccad.com

### Gabriella Jimenez

290 Davidson Ave  
Somerset, NJ,08873  
Phone: 732-652-0247  
Fax:  
Email: gabriella\_jimenez@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 LENOVO : Desktop TC SE30_Intel_TGL-U_- 20 60C_Ind F 1 Lenovo - Part#: 11NCS04300 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02	70	\$976.54	\$68,357.80
2 LENOVO : 3Y Premier Support NBD Lenovo - Part#: 5WS0V07841 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02	70	\$31.55	\$2,208.50
3 LENOVO : 3Y KYD Lenovo - Part#: 5PS0V07802 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02	70	\$11.83	\$828.10
		Total	\$71,394.40

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### Additional Comments

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Please Note: Lenovo has a zero returns policy on any custom build machines. Lenovo also does not allow returns on open box/phased out products.

Please note, if Emergency Connectivity Funds (ECF) will be used to pay for all or part of this quote, please let us know as we will need to ensure compliance with the funding program.

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

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*The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.*

## John Whitworth

Organizer with Painters District Council #58

Phone: 314-398-9488

Address: 8 Nancy St. Ofallon Mo 63368

Email: [Jwhitworthjr@dc58.org](mailto:Jwhitworthjr@dc58.org)

## Education

Fort Zumwalt Graduate 1984

Painters Apprenticeship Graduate 1988

SSPC CAS LEVEL 1 Coating Application Specialist Certification 2019

## Professional Experience

1986-1988 Apprentice Painter

1988-2018 Painter Foreman

2009-2014 Warden of Local 1156 Painters Union

2009-2018 Delegate serving local 1156 to District Council 58

2014-2018 Elected President of Local 1156

2019 Appointed to Sergeant of Arms General Convention Las Vegas

2018-to present Appointed to Organizer position at District Council 58

## Job Duties

I organize Non Union Workers to Signatory Contractors in the Painting and Drywall Finishing field. Work closely with our Contractors to know their needs. Reach out to Non Union Contractors to provide them a pathway to be Union. Talk to different Municipalities to know their upcoming needs. Have experience running meetings from being President of my Local Union.

# TREVOR WOLFE

#7

1043 Pleasant Meadow Dr. · (314)226-8262

trevorj.wolfe78@gmail.com · <https://www.linkedin.com/in/trevor-wolfe-3854104/>

To leverage my broad experience in healthcare and healthcare regulatory boards as a successful member of the St. Charles County Ambulance Board of Directors.

## EXPERIENCE

SEPT '21- PRESENT

**MEMBER MISSOURI STATE BOARD OF NURSING**, STATE OF MISSOURI

Gubernatorial appointment. Protect the public's health and safety through regulation of nursing education, licensure, and practice.

SEPT '20 - PRESENT

**EMS QUALITY AND EDUCATION MANAGER**, MERCY ST. LOUIS

Work with medical director to provide education and practice oversight for 9 Fire/EMS agencies and approximately 450 paramedics in the St. Louis County area.

OCT '16 - SEPT '20

**NURSING SUPERVISOR EMERGENCY DEPARTMENT**, S.S.M. ST. JOSEPH HOSPITAL

Shift supervisor of 28 bed level 2 trauma center emergency department. Developed workplace violence mitigation steering committee at corporate level with top leadership. Developed transition unit for patients who are holding in ED for inpatient placement.

APR '15 - OCT'16

**SALES SUPPORT REPRESENTATIVE**, ZOLL LifeVest

Provide product and diagnostic inclusion criteria to physicians, patients, and nursing staff to drive product utilization.

JUN '07 - APR '15

**NURSING SUPERVISOR EMERGENCY DEPARTMENT**, PROGRESS WEST HOSPITAL

MAY '05 -DEC '09

**FLIGHT NURSE**, AIRMETHODS: STAFF FOR LIFE & ARCH

MAY '02 – AUG '11

**COMMISSIONED OFFICER U.S. NAVY RESERVE, NURSE CORPS**

JUN '00 – MAY '05

**STAFF NURSE EMERGENCY DEPARTMENT**, MEMORIAL MEDICAL CENTER

## **EDUCATION**

MAY 2000

**BACHELOR OF SCIENCE IN NURSING**, BRADLEY UNIVERSITY, PEORIA, IL

MAY 1998

**EMERGENCY MEDICAL TECHNICIAN- BASIC**, I.C.C, EAST PEORIA, IL

West Peoria Volunteer Fire Department 1997-2000

## **SKILLS**

- Regulatory
- Healthcare
- EMS
- Labor Relations
- Innovation and Creativity

## **ACTIVITIES AND ACCOLADES**

- Member Missouri Nurses Association Advocacy Committee.
- Author of three statutes mitigating workplace violence in healthcare and EMS, signed into law 08/21.
- Missouri Nurses Association 2021 Legislative Advocacy Award.
- 2 x Daisey Award for Nursing Excellence.
- Best Dad Ever t-shirt recipient from teenage daughter '22 (Probably, my most difficult and rewarding accomplishment)

**Trevor J. Wolfe**

1043 Pleasant Meadow Dr.  
Lake St. Louis, MO 63367  
Phone: (314)226-8262  
Email: trevorj.wolfe@gmail.com

▶ **Tammy Dixon**

2000 Salt River Road  
St. Peters, MO 63376  
Email: tdixon@sccad.com

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**Dear Ms. Dixon,**

This letter is to express interest in pursuing the recently vacated position on St. Charles County Ambulance District. As an enthusiastic supporter of SCCAD for many years, it has been a distinct privilege to work alongside members of this storied district since 2007. As an emergency department nurse, and now as an EMS quality management and education manager for Mercy St. Louis, SCCAD has been a major contributor to my professional life, including sending representation to Jefferson City to testify in support of a workplace violence bill that I authored.

My career in EMS started as a young child, with two rural volunteer paramedics and an EMT as Boy Scout Leaders. Their teachings in first aid, that far exceeded the requirements of scouting, combined with their staunch emphasis on the integrity and life skills the original scouting model put me in a position to save a woman's life as. This act earned me the first of numerous awards for heroism and advocacy. From there, I entered nursing school at Bradley University, where I took the opportunity to join West Peoria Volunteer Fire Department, where I served from 1997-2000 as an EMT-B/Firefighter. After nursing school, I never lost my love for pre-hospital care and took every opportunity to steer my career in that direction by working as a SWAT medic on Sangamon County SWAT, joining the Navy Reserves after 9/11 as a Nurse Corps Commissioned Officer, working as a Flight Nurse, and currently as the QI/Education manager for nine fire/EMS agencies in West St. Louis County.

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While working as an emergency nurse in two St. Charles County hospitals between 2007 and 2020, I have witnessed innumerable positive changes in this district. Not only has SCAAD's name become synonymous with high skill level, but your dedication to the community with initiatives like dedicated QM/QI, substance abuse initiative, community paramedicine, taskforce one, and critical care program have taken SCCAD to the highest level of community-based service.

As a member of the board of directors, I will leverage my own personal connection with the entire SCCAD staff, broad and extensive career in healthcare, success working with nine different union shops and administrations simultaneously, legislative accomplishments, and gift for advocacy and networking to continue SCCAD's ascension to recognition as a national leader in care and innovation. The citizens of St. Charles County can count on me to ensure responsible allocation of tax dollars. The coworkers who make up SCCAD can count on me to listen to their wants, needs, and ideas, as it is them who have made this district what it is today!

Very Respectfully,

Trevor J. Wolfe RN, BSN

May 22, 2022