

**ST. CHARLES COUNTY AMBULANCE DISTRICT  
REGULAR BOARD MEETING OVERVIEW  
May 27, 2021**

**I. CALL TO ORDER** - The meeting will be held at District Headquarters and is scheduled to begin at 7:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. PUBLIC COMMENTS**

**IV. AWARDS & ANNOUNCEMENTS**

**V. CONSENT AGENDA**

A. Agenda Approval

Enclosed marked **ITEM A** in your packet is the proposed open meeting agenda for Thursday, May 27th, 2021 for Board approval. Management is requesting the following; move to approve the agenda for Thursday, May 27th, 2021.

B. Approval of Minutes

Enclosed marked **ITEM B** for Board approval is the minutes from Thursday, May 13<sup>th</sup>, 2021. Management is requesting; move to approve the Board Minutes from May 13th, 2021.

**VI. STAFF REPORTS**

A. April Financial Review

Enclosed marked **ITEM C** for Board review is the April Financial Review, presented by Rick Rognan.

B. Senate Bill 870 – Resolution #21-03

Enclosed marked **ITEM D** for Board consideration is Senate Bill 870. The reimbursement rate for the District shall be 100%.

**VII. OLD BUSINESS**

**VIII. NEW BUSINESS**

A. Approval to Purchase Vehicle Up-Fit Packages

Enclosed marked **ITEM E** for Board consideration Management is requesting the purchase of 2 – Up-fit packages for 2 – 2021 Ford Expedition Max SSVs for the price of \$36,004.84 from lowest bidder, Defender Product Solutions.

**IX. ADJOURNMENT**

**ST. CHARLES COUNTY AMBULANCE DISTRICT  
SECOND BOARD MEETING/CLOSED MEETING**

**I. CALL TO ORDER – PUBLIC PORTION**

The meeting will be held at District Headquarters and is scheduled to begin after the regularly scheduled Board Meeting.

**II. MOTION TO CLOSE MEETING – PUBLIC PORTION**

**III. ADJOURNMENT – PUBLIC PORTION**

# ITEM A

## NOTICE OF MEETING

*Public notice is hereby given that a public meeting of the Board of Directors of the St. Charles County Ambulance District will be held at the District's Offices, 4169 Old Mill Parkway in St. Peters, Missouri, on Thursday May 27th, 2021 at 7:00 p.m., to consider and act upon the matters on the following tentative agenda and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.*

### 7:00 P.M. –BOARD MEETING

- I CALL TO ORDER
- II PLEDGE OF ALLEGIANCE
- III PUBLIC COMMENTS
- IV AWARDS & ANNOUNCEMENTS
- V CONSENT AGENDA
  - A. Thursday, May 27th Agenda Approval
  - B. Thursday, May 13th Meeting Minutes Approval
- VI STAFF REPORTS
  - A. April Financial Review
  - B. Senate Bill 870 – *Resolution #21-03*
- VII OLD BUSINESS
- VIII NEW BUSINESS
  - A. Approval to Purchase Vehicle Up-fit Packages
- IX ADJOURNMENT

Raymond Bauer  
Secretary of the Board of Directors

Date/Time Posted: 5.26.2021 @ 12 noon

By:



# ***ITEM A***

## **NOTICE OF MEETING**

***Public notice is hereby given that a public meeting of the Board of Directors of the St. Charles County Ambulance District will be held at the District's Offices, 4169 Old Mill Parkway in St. Peters, Missouri, on Thursday May 27th 2021 at 7:00 p.m., to consider and act upon the matters on the following tentative agenda and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.***

- I        CALL TO ORDER – PUBLIC PORTION
  
- II       MOTION TO CLOSE MEETING – PUBLIC PORTION  
         Pursuant to: A. Attorney Client Sec.610.021 (1)RSMo (1986)
  
- III      ADJOURNMENT - PUBLIC PORTION

Raymond Bauer  
Secretary of the Board of Directors

Date/Time Posted: 5.26.2021 @ 12 noon

By: 

**ST. CHARLES COUNTY AMBULANCE DISTRICT  
BOARD MEETING MINUTES  
THURSDAY May 13th, 2021**

**ITEM B**

**I. CALL TO ORDER**

Ronald Reguly called the meeting to order at headquarters at 7:00 p.m. In attendance were Ronald Reguly, Raymond Bauer, Abigail Drezek, Ronald Reguly, James Cooke, Kenny Biermann and Teresa Reynolds.

**ROLL CALL WAS TAKEN**

Ronald Reguly-yea, Raymond Bauer-yea, James Cooke-yea, Abigail Drezek-yea, Teresa Reynolds-yea and Kenny Biermann-yea

**II. PLEDGE OF ALLEGIANCE**

**III. PUBLIC COMMENTS**

**IV. AWARDS AND ANNOUNCEMENTS**

**V. CONSENT AGENDA**

A. Agenda Approval

Teresa Reynolds moved to approve the agenda as presented for May 13th, 2021, Abigail Drezek seconded, the motion carried 6 to 0.

B. Meeting Minute Approval

Teresa Reynolds moved to approve the Board Meeting Minutes from Thursday, April 22nd 2021, Abigail Drezek seconded, the motion carried 6 to 0.

C. Controlled Substance Policy #206-5 (presented 4/22)

Teresa Reynolds moved to approve Controlled Substance Policy #206-5, Abigail Drezek seconded, the motion carried 6 to 0.

**VI. STAFF REPORTS**

A. Revenue & Call Volume Report

Chief Lewis and Angie Dollens provided the monthly call volume and revenue report.

**VII. OLD BUSINESS**

A. HQ Campus Update

Collette Herman provided the Board and Leadership Team with a status report regarding the new Campus facility.

B. 2021 Ford F-550 Remount – (updated cost)

Teresa Reynolds made a motion to approve the additional amount of \$19,720. for liquid spring suspension to be added to the 2 chassis and remount bid #1267 previously approved at the February 25th Board Meeting from Osage Ambulance/Emergency Services Supply, under a 3 year contract. For the record, 8 vendors were originally solicited and request was posted per District Policy. Only one bid was returned by Osage Ambulance/Emergency Services Supply.

**ST. CHARLES COUNTY AMBULANCE DISTRICT  
BOARD MEETING MINUTES  
THURSDAY, MARCH 11th, 2021**

The total project cost will now be \$268,160. which is \$8,160. over the budgeted line item. Abigail Drezek seconded, the motion carried 6 to 0.

**VIII. NEW BUSINESS**

A. Holiday Dates Recommendation

In order to avoid Board Meeting dates falling on the Holidays, District Leadership would like to recommend moving all Board Meeting dates up by one week starting in October. The recommendation is the following: October 7, October 21, November 4, November 18, December 2 and December 16. The first meeting in 2022 would go back to the regular schedule, January 13<sup>th</sup>.

Teresa Reynolds made the motion to move the Board Meeting dates up by one week starting in October of 2021 and ending December 31, 2021. Abigail Drezek seconded, the motion carried 6 to 0.

**ADJOURNMENT – PUBLIC PORTION**

Teresa Reynolds moved to adjourn the Board Meeting, Raymond Bauer seconded, roll call vote was taken; Ronald Reguly-yea, James Cook-yea, Raymond Bauer-yea, Kenny Biermann-yea, Teresa Reynolds-yea, Abigail Drezek-yea, the motion carried 6 to 0.

**NOTICE OF MEETING**

**I CALL TO ORDER – PUBLIC PORTION**

Ronald Reguly called to order the Public Portion. In attendance were Ronald Reguly, Teresa Reynolds, Kenny Biermann, James Cooke, Abigail Drezek and Raymond Bauer.

**II MOTION TO CLOSE MEETING – PUBLIC PORTION**

Teresa Reynolds moved to suspend the open meeting and go into Closed Meeting-Public Portion pursuant to Attorney Client Sec.610.021(1)RSMo(1986), James Cooke seconded; roll call vote was taken. Ronald Reguly- yea, James Cooke-yea, Teresa Reynolds-yea, Abigail Drezek-yea, Kenny Biermann-yea, Raymond Bauer-yea, the motion carried 6 to 0.

**III ADJOURNMENT - PUBLIC PORTION**

Teresa Reynolds moved to adjourn the Board Meeting. Abigail Drezek seconded, roll call vote was taken; Ronald Reguly-yea, James Cook-yea, Raymond Bauer-yea, Teresa Reynolds-yea, Abigail Drezek-yea, Kenny Biermann-yea, the motion carried 6 to 0.

*Next Regular Board Meeting  
May 27th, 2021*

---

Ronald Reguly, Chair

Submitted by Tammy Dixon

---

Raymond Bauer, Secretary/Treasurer

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE ST. CHARLES COUNTY  
AMBULANCE DISTRICT OF ST. CHARLES COUNTY, MISSOURI ("DISTRICT"),  
SETTING A 100% REIMBURSEMENT RATE FOR PROPERTY TAXES OF EVERY TYPE  
FOR THE PURPOSES OF PROVIDING EMERGENCY SERVICES AS AUTHORIZED  
UNDER THREE SEPARATE MISSOURI STATUTES**

WHEREAS, during 2018, Senate Bill 870 was passed and signed by the Governor, which is intended to authorize ambulance districts and certain other emergency services to be entitled to be reimbursed up to 100% from three separate tax abatement or related statutes, namely §99.848, RSMo, §100.050, RSMo, and §353.110 RSMo, and

WHEREAS, specifically, pursuant to the authority granted in §99.848 RSMo, ambulance districts imposing a property tax on real, personal or other tangible property shall be entitled to reimbursement from all special allocation funds authorized under Chapter 99 for at least 50%, but not more than 100%, of the district's tax, and further, under §99.848.2, (2018) the board of directors of an ambulance district shall annually set the reimbursement rate prior to the time the assessment is declared by the assessor, this applies to all tax increment financing (TIF) projects approved after August 28, 2004, and further,

WHEREAS, pursuant to the authority granted in §100.050 and §100.050.4 (2018), RSMo, ambulance districts imposing a tax on real, personal and other tangible property for the purposes of providing emergency services shall be entitled to reimbursement for at least 50%, but not more than 100%, of the amount of ad valorem property tax revenue such district would have received in the absence of a tax abatement or exemption provided to property of all types as authorized under Chapter 100; and further,

WHEREAS, pursuant to the authority granted in §353.110 and §353.110.4(2)(b)(2018) RSMo, ambulance districts imposing a property tax on real, personal or other tangible property shall be entitled to reimbursement in an amount of at least 50%, but not more than 100%, of the amount of ad valorem property tax revenues the district would have received in the absence of a tax abatement or exemption under Chapter 353 of the Missouri Revised Statutes, and

WHEREAS, after due deliberation, the Board of Directors has determined that it will set an annual reimbursement pursuant to Chapter 99 RSMo, Chapter 100 RSMo and Chapter 353 RSMo, at the reimbursement rate of 100%, and

WHEREAS, the Board intends, after the passage of this Resolution, to notify the St. Charles County Collector of Revenue and the St. Charles County Assessor of its 100% reimbursement rates, prior to the time the assessments are determined for the current tax year and future tax years, pursuant to the authority set forth in the above statutes.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE ST. CHARLES COUNTY AMBULANCE DISTRICT, ST. CHARLES COUNTY, MISSOURI, AS FOLLOWS:

1. The Board of Directors of the St. Charles County Ambulance District set the reimbursement rate authorized for ambulance and other emergency services as described in §§99.848.2 (2018), 110.050 and 100.050.4 (2018), and 353.110 and 353.110.4(2)(b)(2018) of the Revised Statutes of Missouri at 100% of the ad valorem real property, personal property and other tangible property tax revenues the District would have received in the absence of the abatements or reimbursement to special allocation funds as provided in the respective statutes. All such reimbursements are applicable to all tax increment financing, tax abatements and special allocation funds, financing, and/or other amendments filed after August 28, 2018, as described in the above statutes.
2. The District shall be reimbursed or allocated in the amount of 100% of the ad valorem real property, personal property and other tangible property tax revenues or special allocation funds that the District would have received in the absence of a tax abatement under Chapters 99, 100, and 353 RSMo. All such reimbursements are applicable to all tax increment financing, tax abatements and special allocation funds, financing, or amendments filed after August 28, 2018, as described in the above statutes.
3. This Resolution shall be in full force and effect from and after its passage according to law and shall be delivered to the County Assessor and the County Collector of St. Charels County forthwith.

PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021.

\_\_\_\_\_  
, CHAIRMAN  
BOARD OF DIRECTORS

ATTEST:

\_\_\_\_\_  
, SECRETARY

(SEAL)

APPROVED:

\_\_\_\_\_  
, Director, Secretary

\_\_\_\_\_  
, Director, Treasurer



# Memo

To: Kelly Cope – Chief and Dave Lewis – Assistant Chief  
From: Jeremey Hollrah, Deputy Chief  
Date: 5/24/2021  
Re: Approval to purchase vehicle up-fit packages

---

The District issued IFB 1311 for the purpose of obtaining pricing for the up-fit of the 2 – 2021 Ford Expeditions. The package includes the items needed for emergency lighting, storage and other functional items to be installed on the vehicles. The design for the vehicles is based off of the current frontline response vehicle plan.

If approved the District will be utilizing the results of the IFB and award the project to the bidder meeting the specification – Defender Product Solutions, LLC.

The bid package meeting the specifications is \$18,002.42 each vehicle and a total of \$36,004.84 for both vehicles.

Management is requesting the purchase of 2 – Up-fit packages for 2 – 2021 Ford Expedition Max SSVs for the price of \$36,004.84 from Defender Product Solutions based off of the specification and quote from IFB1311.

Budget Line: Fleet – Vehicles:20-9020 – BC/PC Trucks - \$164,730.00 (Remaining 2021).

## BIDDING SUMMARY FORM

<b>BID #</b> 1311	<b>REQUESTED BY</b> Jeremy Hollrah	<b>DATE</b> 5/7/2021
-------------------	------------------------------------	----------------------

<b>REQUEST FOR</b> 2021 Expedition Up-Fit	<b>APPROXIMATE COST</b>
-------------------------------------------	-------------------------

<b>SPECIFICATIONS:</b> SEE IFB SPECIFICATIONS

<b>TYPE OF BID</b>	<b>BID DUE BY</b> 5/21/2021 @ 12pm CST
--------------------	----------------------------------------

**CATALOG OR PHONE**   
(\$3,000-\$10,000)

**WRITTEN QUOTE**   
(\$10,000 - \$25,000)

**SEALED BID**   
(Over \$25,000)

VENDORS SOLICITED	
1) NRoute	2) Ed Roehr Safety
3) Defender	4) Responder PSE
5)	6)

BIDS RECEIVED		
VENDOR	PRICE	DATE REC'D
1) NRoute	\$39,596.24	5/20/21 @10:18am
2) Defender	\$36,004.84	5/21/21 @2:00am
3)		
4)		
5)		
6)		

**RECOMMENDATION** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**NOTES** Responder PSE closed business per email received 5/7/2021

\_\_\_\_\_

\_\_\_\_\_

<b>BID AWARDED TO</b>	<b>DATE</b>
-----------------------	-------------

<b>APPROVED BY</b>	<b>DATE</b>
--------------------	-------------

<b>P.O. #</b>	<b>WORK ORDER #</b>	<b>COST CENTER</b>
---------------	---------------------	--------------------