

**ST. CHARLES COUNTY AMBULANCE DISTRICT  
BOARD MEETING MINUTES  
THURSDAY MAY 28, 2020**

**I. CALL TO ORDER**

Mark Fenton called the meeting to order at headquarters at 7:00 p.m. In attendance were Mark Fenton, Raymond Bauer, Abigail Drezek, Ronald Reguly and Teresa Reynolds.

**II. PLEDGE OF ALLEGIANCE**

**III. PUBLIC COMMENTS**

**IV. AWARDS AND ANNOUNCEMENTS**

**V. CONSENT AGENDA**

**A. Agenda Approval**

Teresa Reynolds moved to approve the Board Agenda as presented for Thursday, May 28th, 2020, Raymond Bauer seconded, the motion carried 5 to 0.

**B. Meeting Minute Approval**

Teresa Reynolds moved to approve the Board Meeting Minutes from Thursday, May 14th, 2020 Raymond Bauer seconded, the motion carried 5 to 0.

**D. Medical Director Contract**

Teresa Reynolds moved to approve the Medical Director Contract as presented at the May 14<sup>th</sup> Board Meeting, Raymond Bauer seconded, the motion carried 5 to 0.

**VI. STAFF REPORTS**

Rick Rognan presented the April Financial Report.

Rick Rognan explained Senate Bill 870/District Resolution 20-01. Teresa Reynolds made the motion to approve District Resolution 20-01, Raymond Bauer seconded, the motion carried 5 to 0.

**VII. OLD BUSINESS**

**VIII. NEW BUSINESS**

**A. JW Terrill Annual Stop Loss Renewal**

Jeff Moellering, Representative from JW Terrill was present and explained the last year's health cost statistics and a possible increase in Stop Loss Insurance limit. Our stop loss is currently \$75,000 per employee. If the District increases the risk to \$85,000, increasing our risk by \$10,000 could potentially save the District approximately \$72,000 annually but we have a risk depending upon the number of serious cases, of paying more out in claims than what we would save. No board action taken.

**B. Approval to Select Uniform Vendor**

Teresa Reynolds made the motion for Leon's Uniform Shop to provide jackets and coats per the bid specifications, selecting Leon's Uniform Shop in consideration of their excellent performance as the incumbent provider of certain apparel for the District, proven track record

and excellent quality of garments provided in the amount \$5,000, Raymond Bauer seconded, the motion carried 5 to 0.

Teresa Reynolds made the motion to select RLK and Associates as the District's main uniform supplier excluding jackets and coats per the bid specifications, doing so because of their outstanding reputation, quality of products offered, the endorsement of surrounding public safety agencies and IAFF Local 2665, in the amount of \$143,245, Raymond Bauer seconded, the motion carried 5 to 0.

C. Approval to Purchase Vehicle Up-Fit Packages

Teresa Reynolds made the motion to repeal the motion of May 14<sup>th</sup> 2020 awarding the Vehicle Upfit Package bid to the apparent low bidder, ENROUTE Emergency Vehicle Outfitters due to the fact that upon further review, ENROUTE did not meet the specifications and requirements set forth in the bid document, Raymond Bauer seconded, the motion carried 5 to 0.

Teresa Reynolds made the motion to award the bid to the lowest cost conforming bidder, Defender Product Solutions, LLC. in the amount of \$34,157.84 for both vehicles, which is \$2,842.16 under budget. Raymond Bauer seconded, the motion carried 5 to 0.

D. Base 22 and Base 23 Construction Management Services

Management is requesting Board approval in the amount of \$106,060.00 to proceed with the construction management services offered by Navigate Building Solutions, noting that the SCCAD Board previously approved Change Order #3 which governs this billing for Construction Management Services under the terms of the original Campus Construction Management contract.

Teresa Reynolds made the motion to approve a payment of \$106,060. to Navigate Building Solutions per Change Order #3, Raymond Bauer seconded, the motion carried 5 to 0.

E. Campus Network Providers

Teresa Reynolds made the motion to select Bluebird Network as the primary data provider for the new campus and specifically, to provide a 2gb data circuit for a monthly cost of \$1850, and an 84 month term; recognizing that due to the location of the new Campus, virtually no other data provider was able to meet our needs and requirements; provided, further, this award is contingent on approval of the form, and compliance with these terms, concerning the Contract for services to be reviewed by Mike Kaemmerer, District Counsel in collaboration with Chief Meyer, District Chief, Chief Lewis, District Assistant Chief, Chief Cope, District Assistant Chief, and John Yeast, Director of IT Services, Raymond Bauer seconded, the motion carried 5 to 0.

F. Amendments to Bylaws Sections 2.5 and 4.1

Teresa Reynolds made the motion to approve Bylaws Sections 2.5 and 4.1 as amended and as presented to the Board 60 days in advance of today as required by the Bylaws, Raymond Bauer seconded, the motion carried 5 to 0.

**ADJOURNMENT – PUBLIC PORTION**

Teresa Reynolds moved to adjourn the Board Meeting, Ronald Reguly seconded, the motion carried 5 to 0.

**SECOND BOARD MEETING MINUTES  
THURSDAY MAY 28, 2020**

**I. CALL TO ORDER – PUBLIC PORTION**

Mark Fenton called to order the Public Portion. In attendance were Mark Fenton, Teresa Reynolds, Abigail Drezek, Ronald Reguly and Raymond Bauer.

**II. MOTION TO CLOSE MEETING – PUBLIC PORTION**

Mark Fenton made the motion to suspend public portion of the Meeting into Closed Session pursuant to: Attorney Client Sec.610.021 (1)RSMo (1986), Raymond Bauer seconded; roll call vote was taken. Raymond Bauer-yea, Mark Fenton-yea, Abigail Drezek-yea, Teresa Reynolds-yea and Ron Reguly-yea, the motion carried 5 to 0.

**III. ADJOURNMENT - PUBLIC PORTION**

Teresa Reynolds moved to adjourn the Board Meeting. Raymond Bauer seconded, the motion carried 5 to 0

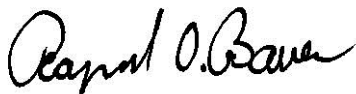
*Next Regular Board Meeting  
June 11th, 2020*



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Mark Fenton, Chair

Submitted by Tammy Dixon



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Raymond Bauer, Secretary/Treasurer