

NOTICE OF MEETING

Public notice is hereby given that a public meeting of the Board of Directors of the St. Charles County Ambulance District will be held at the District's Offices, 4169 Old Mill Parkway in St. Peters, Missouri, on Thursday June 13, 2019 at 7:00 p.m., to consider and act upon the matters on the following tentative agenda and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

7:00 P.M. –BOARD MEETING

- I CALL TO ORDER
- II PLEDGE OF ALLEGIANCE
- III PUBLIC COMMENTS
- IV AWARDS & ANNOUNCEMENTS
- V CONSENT AGENDA
 - A. June 13th Agenda Approval
 - B. May 23rd Approval of Meeting Minutes
- VI STAFF REPORTS
- VII OLD BUSINESS
 - A. J.W. Terrill Renewal
 - B. Campus Due Diligence
- VIII NEW BUSINESS
 - A. Approval to Purchase 2019 Chevy Suburban
 - B. Interview Board Candidate
- IX ADJOURNMENT

Raymond Bauer
Secretary of the Board of Directors

Date/Time Posted: 6.12.2019 @ 12 noon

By:



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Public notice is hereby given that a public meeting of the Board of Directors of the St. Charles County Ambulance District will be held at the District's Offices, 4169 Old Mill Parkway in St. Peters, Missouri, on Thursday June 13, 2019 at approximately 7:00 p.m., to consider and act upon the matters set forth below and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

- I CALL TO ORDER – PUBLIC PORTION
- II MOTION TO CLOSE MEETING – PUBLIC PORTION
Pursuant to: A. Attorney Client Sec.610.021 (1)RSMo (1986), Personnel Sec. 610.021(3) RSMo(1986)
- III ADJOURNMENT - PUBLIC PORTION

Raymond Bauer
Secretary of the Board of Directors

Date/Time Posted: 6.12.2019 @ 12 noon

By: 

**ST. CHARLES COUNTY AMBULANCE DISTRICT
BOARD MEETING MINUTES
THURSDAY May 23 2019**

I. CALL TO ORDER

Mark Fenton called the meeting to order at headquarters at 7:00 p.m. In attendance were Mark Fenton, Raymond Bauer, James Cooke, Teresa Reynolds.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENTS

IV. AWARDS AND ANNOUNCEMENTS

The Board congratulated Steve Tuttle and Rich Rodeman on celebrating 25 years of service with the District.

Chief Meyer also introduced Information Technology Manager, John Yeast who recently began employment.

V. CONSENT AGENDA

A. Agenda Approval

Teresa Reynolds moved to approve the agenda for Thursday, May 23rd, 2019 as amended to include J.W. Terrill presentation, as well as Board Member resignation, Raymond Bauer seconded, motion carried 4 to 0.

B. Meeting Minute Approval

Teresa Reynolds moved to approve the Board Minutes from Thursday, May 9th, 2019, Raymond Bauer seconded, motion carried 4 to 0.

VI. STAFF REPORTS

April Financial Report was presented by Rick Rognan.

VII. OLD BUSINESS

VIII. NEW BUSINESS

Posting of Open Board Position

Teresa Reynolds made the motion to accept the resignation of Board Member Vice Chairperson, James Ottomeyer which was presented to the District on Tuesday, May 21st. Per Board Bylaws, notice of the Open Board position shall be published in a newspaper having general circulation within St. Charles County for three days during the week of May 27th, and shall also be posted on the District website from May 28th until June 27th, 2019, Raymond Bauer seconded, motion carried 4 to 0

The Board will interview candidates at the June Work Session and appoint New Board Member on June 27th, 2019.

A. Stop Loss Renewal

**ST. CHARLES COUNTY AMBULANCE DISTRICT
BOARD MEETING MINUTES
THURSDAY May 23 2019**

Lisa Perfetti from J.W. Terrill presented Management and the Board a Stop Loss Renewal which J.W. Terrill proposes take effect on July 1, 2019 and provides for the District to move to UMR is which would result in \$338,331. savings to the District. No Board action taken.

IX. ADJOURNMENT – PUBLIC PORTION

Teresa Reynolds moved to adjourn the Board Meeting, Raymond Bauer seconded, the motion carried 4 to 0.

NO CLOSED SESSION BOARD MEETING FOR THURSDAY, MAY 23, 2019.

*Next Regular Board Meeting
June 13th, 2019*

Mark Fenton, Chair

Submitted by Tammy Dixon

Raymond Bauer, Secretary/Treasurer

Memo

To: Taz Meyer, Chief; Kelly Cope, Assistant Chief
From: Jeremey Hollrah, Deputy Chief
Date: 6/7/2019
Re: Approval to Purchase 2019 Chevrolet Suburban

As the District continues to improve our capabilities to better serve the citizens, adding a dedicated vehicle for the District's Medical Director will allow for direct response to incidents requiring advanced medical direction such as mass casualty incidents, major motor vehicle accidents and a variety of high acuity incidents. The District's Medical Director responds to incidents to assist Paramedics with patient care.

The District intends to utilize one of the current Chevrolet Tahoe's for the Medical Director and replace the existing Deputy Chief of Logistics and Special Operations vehicle with a Chevrolet Suburban. This is a non-budgeted purchase and funds will be utilized from the 2019 Capital Budget 20-9020 for a Ford Transit Type 2 Ambulance that will not be purchased in 2019. There are sufficient funds in this budget line to cover the purchase and upfit of the new vehicle.

The purchase will be made using the State of Missouri Contract IFB605C019000723 with Don Brown Chevrolet for the amount of \$43,599.00.

Management is requesting the purchase of one 2019 Chevrolet Suburban per the specification utilizing the Missouri State Contract IFB605C019000723 for the amount of \$43,668.00 replacing budget line 20-9020 Ford Transit Ambulance Type 2 with this purchase.

Budget Line: 10-9020 – Ford Transit Ambulance – Type 2 - \$110,000.00

Remaining Budget - \$67,401.00

Abigail Nilson BSN, RN

1837 Packard Ct. Dardenne Prairie, MO 63368
Phone: 314-330-8326 Email: abbynicole0721@gmail.com

Objective

Seeking a position where my skills, background and strong commitment to providing best care to patients and process improvement can be utilized.

Skills

- Passionate about health care reform and improving workflows to create a better patient experience at every touch point.
- Highly motivated, goal-oriented professional; skilled in quickly engaging team members, establishing a rapport and developing strong relationships at all organizational levels.
- High energy, confident professional, with an enthusiastic approach for leading team members in projects.
- Provide excellent service to all customers, including but not limited to patients, doctors, and other support staff.
- Partnered with a Medical Director and System Project Lead for Health Information Exchange and to redesign Medication Reconciliation; developing accurate, consistent, accountable workflows with the goal of improving patient outcomes. Maintained with a team, the roll out of this process. Included site visits with management, peer to peer meetings with staff and physicians, on the floor support during go-live and follow up visits and meetings post go-live.
- Provided support for physicians and staff with the transition from Volume based care to Value based care.
- Implemented Schedule Simplification for a Physician Organization. Creating a more open schedule for physicians so patients could be seen in a more timely manner.
- Member of the Patient Centered Medical Home: Primary Care Re-Design team; which developed the standard rooming process for a Physician Organization. Bi-weekly meetings held to complete a rooming process based off best practice.
- EPIC 'Super-User': Provide training to staff regarding changes in practice and workflow. Mentor of interns and new employees in various roles. Provides support for ongoing implementation of new process' and upgrades in EPIC.
- Lead, along with a team, competency checks for all clinical staff; ensuring staff were performing using Best Practice.

Experience

Sr. Clinical Transformation Consultant, United Healthcare

April 2018 – Present

- Build and effectively maintain relationships with ACO's leadership and key clinical influencers actively involved in practice transformation.
- Regularly facilitate efficient, effective practice improvement meetings with the ACO to monitor, present, and discuss progress on the transformation action plan and achievement in milestones.
- Assist practices in creating workflows to optimize care delivery, introduce best practices improvements, and evaluate outcomes using rapid cycle improvements PDSA rapid cycle improvement approach; including external practice data.
- Design practice transformation action plans and implement appropriate performance improvement initiatives designed to assist the practice in achieving contractually required transformation milestones.
- Develop strategies; based on performance analysis, for improvement that includes specific outcomes and metrics to monitor progress to a goal and make recommendations for improvement.
- Accountable for successful deployment of UHC's Clinical Support program at the practice level, including, introducing and educating practices on the value/use of reporting tools, patient registries and delivery of reports via UHC's physician portal.

RN-St. Luke's Hospital

June 2017 – Present

- Provide care to people with chronic conditions, needing inpatient care.
- Continually communicate and collaborate with physicians and other healthcare professionals to ensure optimal care is given to all patients in a timely manner.
- Work closely with social workers and home health to ensure the proper placement of patients post discharge.
- Provide empathy and support to both patients and family through both acute and chronic health conditions.

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Owner, AN Healthcare Solutions, LLC

October 2016 – August 2017

- Health Care Systems Redesign. Helping define roles and responsibilities. Redesigning work to level of license. Redefining the “Care Team.”
- Interoperability. Leveraging technology to make good on the promise of “one Patient, one Record.” Improving quality, safety and accuracy and decreasing utilization.
- Leadership / Project Management Coaching. Mentoring, relationship and team building, measuring success.
- Change Management Coaching. Flexibility is key. Apply principles from cross discipline tools, such as Lean, Six Sigma.

Emergency Room RN - SSM Health DePaul Hospital

April 2016 – June 2017

- Provided care to people across the lifespan with different conditions from infants, children, pregnant women, and the elderly.
- Independently maintained safe and effective care to patients with different acuity levels in a time-restricted and demanding environment.
- Reacted effectively in emergency scenarios, demonstrating sound decision making that helps save patients lives.
- Assisted in the care of multiple traumas, cardiac arrests, stroke codes, intubations and conscious sedations.
- Continually communicated and collaborated with physicians and other healthcare professionals to ensure optimal care was given to all patients in a timely manner.

Project Manager – SSM Health, Corporate

July 2015 – April 2016

- Responsible for managing projects related to clinical operations and care delivery redesign projects.
- Ensured all project requirements and/or objectives were properly documented and established guidelines applicable to the project.
- Worked closely with data analytics to ensure providers were meeting their quality metrics.
- Lead meetings, interacted and trained physicians and staff.
- Provided on-site support to physicians using data to improve workflows.
- Worked closely with operations and management staff to successfully implement and adopt new process.’

Team Leader – SSM Medical Group, O’Fallon, MO

May 2014 – July 2015

- Dynamic Team Leader; brought energy and enthusiasm to motivate team members to achieve personal and organization goals.
- Supervised clinical staff; monitored, coordinated, controlled and evaluated the day-to-day operations and activities of the practice.
- Supported Care Manager in the quest to keep readmission rates low of the chronically ill patients.
- Responsible for supply management, maintenance of equipment, and ensuring staff had the tools to deliver Best Care, Best Results.
- Ensured proper staffing for site needs, which includes effectively collaborating with other clinical and business staff to ensure a consistent customer service experience for our patients.
- Implemented Inbasket management in order to improve efficiency in work load and for quicker turnaround time on patient messages. Set clear ownership and accountability for the daily work that needed to be completed.
- Increased patient access to meet our growing demand by expanding hours of operation.
- Fully prepared the site to move to Provider Based Billing. Included reorganizing, restructuring and many practice changes. Which lead to a successful Joint Commission survey in February 2015.
- Designated as a pilot location for many big-picture Physician Organization initiatives due to the accountability, consistency, and follow through of my leadership at this site.

Clinical Lead, Medical Assistant – SSM Medical Group, O’Fallon, MO

January 2014 – May 2014

Family Medicine Float

- Performed front and back office tasks, including triage and rooming patients.

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- Lead monthly staff meetings, which included reviewing best practice, training staff on new processes, and EPIC updates.
- Responsible for auditing charts to ensure compliance with the standard rooming processes.
- Assisted Care Managers in creating workflows to improve communication with chronically ill patients.
- Worked with Team Leader on the physician schedules.
- Ensured compliance of stocked medications/supplies.

Clinical Lead, Medicare Advantage – SSM Medical Group

August 2012 – January 2014

- Implemented Medicare Advantage chart audit process to allow for appropriate coding/documentation to assist in capturing funds in a gain share program.
- On-boarded all internal medicine and family medicine physicians in the Physician Organization to the process by coordinating and leading meetings with each physician to discuss process and workflow.
- Worked with UHC, Optum program, to analyze and correlate patient charts to ensure providers were submitting the accurate diagnoses.
- Completed chart audits for 95 providers daily, which helped SSM Health meet quality metrics and improved the accuracy of patients problem list.

Clinical Lead, Medical Assistant – SSM St. Charles Clinic

May 2009-August 2012

Internal Medicine Float

- Performed front and back office tasks, including triage and rooming patients.
- Lead huddles, which included reviewing best practice, training staff on new processes, and EPIC updates.
- Worked with Team Leader in coordinating the monthly staff schedules.
- Ensured compliance of stocked medications/supplies.
- Created, along with a team of clinical staff and physicians, the PCMH rooming process, which started the move to value based care.

Clinical Partner, Medical Assistant - SSM St. Joseph Health Center

January 2009-May 2009

- Provided prompt assistance to the RN in any task. Performed hourly checks, vital signs, blood sugars, and assisted with activities of daily living to all assigned patients.

Medical Assistant - SSM St Charles Clinic

December 2006-January 2009

Internal Medicine Float

- Hired following completion of my Medical Assistant externship.
- Responsible for phone triage and rooming patients, which also included performing waived testing and EKGs.
- Cross-trained in registration and medical records.

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Education

Maryville University Chesterfield, MO

BSN - Bachelors of Science In Nursing degree
Licensed Registered Nurse in Missouri

Sanford Brown College St. Charles, MO

Medical Assistant Diploma granted

St. Charles Community College St. Charles, MO

General Education Courses

McCluer North High School Florissant, MO

General-Diploma received

Professional Affiliations

CQI - Continuous Quality Improvement

Medical Group Management Association [MGMA] – Missouri

References

By request