

ST. CHARLES COUNTY AMBULANCE DISTRICT **ITEM B**
BOARD MEETING MINUTES
THURSDAY June 14, 2018

I. CALL TO ORDER

Mark Fenton called the meeting to order at headquarters at 7:00 p.m. In attendance were Mark Fenton, Raymond Bauer, James Ottomeyer, James Cooke, Teresa Reynolds and Ronald Reguly.

II. PLE DGE OF ALLEGIANCE

III. PUBLIC COMMENTS

IV. AWARDS AND ANNOUNCEMENTS

Chief Taz Meyer introduced the new Accounting Specialist, Angela Dollens.

V. CONSENT AGENDA

A. Agenda Approval

Ronald Reguly moved to approve the agenda as amended with the addition of Deployment Software and approval to hire Accounting Specialist under New Business for Thursday, June 14, 2018. Teresa Reynolds seconded, the motion carried 6 to 0.

B. Meeting Minute Approval

Ronald Reguly moved to approve the Board minutes from Thursday, May 24th, 2018 and Tuesday, May 29th. Teresa Reynolds seconded, James Ottomeyer abstained, the motion carried 5 to 0.

VI. STAFF REPORTS

VII. OLD BUSINESS

A. Update Base 5 & 18 Construction

Craig MeckFessel provided the Board an update regarding the completion of base 5 and 18. There will be a Ribbon Cutting Ceremony at Base 5 on Wednesday, July 11th at 4:30PM. No Board action taken

VIII. NEW BUSINESS

A. Workers Compensation Renewal Presentation

Steve Ruff from CRANE provided the Board a presentation in reference to the District's Worker Compensation Program. Current claims are at a 28% loss ratio for the year, one of the best years we have ever had. Missouri Employers Mutual provided a quote of \$484,664 and Amerisure a rate of \$404,044, both of which are less than our current rate, with an additional option of a loss sensitive plan of \$187,478 minimum and \$533,472 maximum. No Board action taken

B. Approval to Purchase Stryker Stretcher/Loader

Management asked for Board approval to purchase 1 Power Stretcher, 1 Power Load, 1 Stair Chair and 7 year care plan. The District received a quote from Stryker in the amount of \$54,883.47 for the above listed equipment. Stryker has been previously chosen by the District to provide all such equipment Ronald Reguly made the motion to purchase the designated Stryker equipment in order to have consistency of operation, more efficient training and reducing the risk of human error in the field, all of which demonstrates clinical best practice, in the amount of \$54,883.47, Teresa Reynolds seconded, the motion carried 6 to 0.

**ST. CHARLES COUNTY AMBULANCE DISTRICT
BOARD MEETING MINUTES
THURSDAY June 14, 2018**

C. Banking RFP

Chief Taz Meyer discussed the Banking RFP process. Chief Meyer recommended the District push back the process until the Fall. No Board action taken

D. Narcotics POA

Chief Fingerhut discussed the addition of Jeremey Hollrah to the District's Narcotic POA. Resolution Controlled Substance/Power of Attorney #18-03 and required documentation will be presented at the next Board Meeting for consideration. No Board action taken

E. Accounting Specialist Position

Raymond Bauer made the motion to approve the hiring of Angela Dollens as Accounting Specialist effective June 4, 2018, Teresa Reynolds seconded, the motion carried 6 to 0.

F. Deployment Software

On or about May 15, 2018, the St. Charles County Ambulance District issued Request for Proposal (RFP) # 1111, Ambulance Deployment Planning and Automated Routing System. The District is seeking a proposal from vendors to implement a solution to model the impact of planned new, or reduced resources, changes in base/unit location, changes in operating methods or processes, changes in deployment strategy, and changes in service demands. The District used standard bid solicitation/advertisement in addition to direct solicitation of vendors. Two vendors submitted proposals. The cost difference in the submitted proposals is approximately \$100,000 over 5 years. The Deployment Committee and Leadership Team are evaluating each proposal and plan to present a recommendation at the June 28 meeting. The Deployment Software is a 2018 budgeted item at \$58,000.00. No Board action taken

IX. ADJOURNMENT – PUBLIC PORTION

James Ottomeyer moved to adjourn the Board Meeting, Teresa Reynolds seconded, the motion carried 6 to 0.

**ST. CHARLES COUNTY AMBULANCE DISTRICT
SECOND BOARD MEETING/CLOSED MEETING
THURSDAY June 14, 2018**

I. CALL TO ORDER – PUBLIC PORTION

Mark Fenton called to order the Public Portion. In attendance were Mark Fenton, James Cooke, James Ottomeyer, Teresa Reynolds, Raymond Bauer and Ronald Reguly.

II. MOTION TO CLOSE MEETING – PUBLIC PORTION

Ronald Reguly moved to suspend the open meeting and go into Closed Meeting-Public Portion pursuant to Attorney Client Sec.610.021(1)RSMo(1986), and Personnel Sec.610.021(3)RSMo(1986). Teresa Reynolds seconded; roll call vote was taken. Mark Fenton- yea, James Cooke-yea, James Ottomeyer-yea, Teresa Reynolds-yea, Raymond Bauer-yea and Ronald Reguly-yea, the motion carried 6 to 0.

III. ADJOURNMENT – PUBLIC PORTION

**ST. CHARLES COUNTY AMBULANCE DISTRICT
BOARD MEETING MINUTES
THURSDAY June 14, 2018**

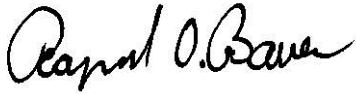
Ronald Reguly moved to adjourn the Board Meeting. Teresa Reynolds seconded, the motion carried 6 to 0.

*Next Regular Board Meeting
June 28th, 2018*



Mark Fenton, Chair

Submitted by Tammy Dixon



Raymond Bauer, Secretary/Treasurer