

**ST. CHARLES COUNTY AMBULANCE DISTRICT
REGULAR BOARD MEETING OVERVIEW
June 22nd, 2023**

- I. CALL TO ORDER** - The meeting will be held at District Headquarters and is scheduled to begin at 6:00 p.m.
- II. PLEDGE OF ALLEGIANCE**
- III. PUBLIC COMMENTS**
- IV. AWARDS & ANNOUNCEMENTS**
A. Pinning Ceremony; Bob Boyd
B. Employee Recognition; Steve Uetz
- V. CONSENT AGENDA**
A. Agenda Approval
Enclosed marked # 1 in your packet is the proposed Board Agenda for Thursday, June 22nd, 2023 for Board approval. *Management is requesting the following: move to approve the agenda as presented for Thursday, June 22nd, 2023.*
- B. Approval of Minutes
Enclosed marked # 2 for Board approval is the Board Minutes from Thursday, June 8th, 2023. *Management is requesting the following: move to approve the Board Minutes from June 8th, 2023.*
- VI. STAFF REPORTS**
A. May Financial Report
Enclosed marked # 3 for Board review is the May Financial Report, presented by Rick Rognan with Rognan and Associates.
- VII. OLD BUSINESS**
A. Stop Loss Renewal – *(Discussed at the 6/8 Board Meeting)*
Enclosed marked # 4 our current stop loss carrier, Tokyo Marine proposed an increase in collateral for July 1, 2023, to June 30, 2024, due to three large claimants for the sell year 2022-2023. Collateral increased to \$141,155.58 (or 14%) with stop loss remaining at \$85,000 per employee. For comparison, in 2022-2023 collateral due was \$113,880.58.
- B. Workers Compensation – *(Discussed at the 6/8 Board Meeting)*
The District previously utilized workers compensation carrier, MEM and they provide a guaranteed one-year rate of \$358,752 (5% less than Amerisure renewal) based on payroll and claims incurred. We currently use Amerisure, and they offer a loss sensitive program with a graduating rate depending on payroll and claims incurred. Amerisure’s projected premium for 2023-2024 (based on prior term losses) is estimated to be between \$375,000-\$380,000.
- C. Signature Authorization Resolution #23-04 – *(previously approved at 5/12 Board Meeting)*
Enclosed marked # 5 is Resolution 23-04 which is to replace previously approved Resolution 23-02 in reference to property located at 4141 Mexico Road, St. Peters, MO. The buyer of said property is requesting the closing document reference the address of 4141-4151 Medico Road, St. Peters, MO 63376.

VIII. NEW BUSINESS

IX. ADJOURN PUBLIC PORTION

NOTICE OF MEETING

Public notice is hereby given that a public meeting of the Board of Directors of the St. Charles County Ambulance District will be held at the District's Offices, 2000 Salt River Road, in St. Peters, Missouri, on Thursday June 22nd, 2023 at 6:00 p.m., to consider and act upon the matters on the following tentative agenda and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

6:00 P.M. –BOARD MEETING

- I CALL TO ORDER
- II PLEDGE OF ALLEGIANCE
- III PUBLIC COMMENTS
- IV AWARDS & ANNOUNCEMENTS
 - A. Pinning Ceremony
 - B. Awards Presentation
- V CONSENT AGENDA
 - A. June 22th, 2023 Agenda Approval
 - B. June 8th, 2023 Minutes Approval
- VI STAFF REPORTS
 - A. May Financial Report
- VII OLD BUSINESS
 - A. Stop Loss Renewal
 - B. Workers Compensation
 - C. Signature Authorization Resolution #23-04 (previously approved as Res. 23-02)
- VIII NEW BUSINESS
- IX ADJOURN PUBLIC PORTION

Kenny Biermann
Secretary of the Board of Directors

Date/Time Posted: 06.21.2023 @ 12 noon.

NOTICE OF MEETING

Public notice is hereby given that a public meeting of the Board of Directors of the St. Charles County Ambulance District will be held at the District's Offices, 2000 Salt River Road in St. Peters, Missouri, on Thursday June 22nd, 2023 at 6:00 p.m., to consider and act upon the matters on the following tentative agenda and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

- I CALL TO ORDER – PUBLIC PORTION
- II MOTION TO SUSPEND PUBLIC MEETING AND GO TO CLOSED SESSION Pursuant to: A. Attorney Client Sec.610.021 (1)RSMo (1986) B. Personnel Sec. 610.021(3&13) RSMo(1986)
- III OLD BUSINESS
 - A. Surge Pay Discussion
 - B. Payroll Discussion
- V ADJOURNMENT - PUBLIC PORTION

Kenny Biermann
Secretary of the Board of Directors

Date/Time Posted: 06.21.2023 @ 12 noon.

By:

**ST. CHARLES COUNTY AMBULANCE DISTRICT
BOARD MEETING MINUTES
THURSDAY, June 8TH, 2023**

#3

I. CALL TO ORDER

Ronald Reguly, called the meeting to order at headquarters at 6:00 p.m. In attendance were Sean Treece, Mark Johnson (via video), John Whitworth, Ronald Reguly (via video), Kenneth Biermann, and Teresa Reynolds.

II. PLEDGE OF ALLEGIANCE

ROLL CALL WAS TAKEN

Ronald Reguly - yea, Kenneth Biermann - yea, John Whitworth - yea, Teresa Reynolds – yea, Sean Treece - yea, Mark Johnson - yea

III. PUBLIC COMMENTS

Arnie Diehnoff provided public comments.

IV. AWARDS AND ANNOUNCEMENTS

District Counsel, Mike Kaemmerer introduced the group to his intern, Cooper Lohkamp

V. CONSENT AGENDA

A. Agenda Approval

John Whitworth made a motion to approve the June 8th, 2023 agenda as presented, Sean Treece seconded; the motion carried 6 to 0.

B. Meeting Minute Approval

John Whitworth made a motion to approve the Board Meeting Minutes from Thursday, May 25th 2023. Sean Treece seconded; the motion carried 6 to 0.

VI. STAFF REPORTS

A. Call Volume & Revenue Report

Assistant Chief Dave Lewis provided the monthly call volume report for May and Director, Angie Dollens provided revenue reports for May 2023. No Board Action.

VII. OLD BUSINESS

No Old Business

VIII. NEW BUSINESS

A. Setting Reimbursement Rate for Property Taxes Resolution #23-03

John Whitworth made a motion to approve Resolution #23-03 Authorizing the setting of the reimbursement rate for Property Taxes; Kenny Biermann seconded; the motion carried 6 to 0.

B. Stop Loss Renewal

Director Snyder presented our stop loss renewal for sell year 2023-2024. Our current carrier, Tokyo Marine proposed an increase in collateral for July 1, 2023, to June 30, 2024, due to three large claimants for the sell year 2022-2023. Collateral increased to \$141,155.58 (or 14%) with stop loss remaining at \$85,000 per employee. For comparison, in 2022-2023 collateral due was \$113,880.58. For clarification, SCCAD has a self-funded insurance plan, which means we pay out of pocket for all costs as it relates to monthly premiums and monthly plan costs for employees and their dependents. To help mitigate our risk for unknown yearly insurance costs,

**ST. CHARLES COUNTY AMBULANCE DISTRICT
BOARD MEETING MINUTES
THURSDAY, June 8TH, 2023**

we participate in a group stop loss captive, which allows us to minimize our exposure to larger claims and puts a stop loss amount on maximum out of pocket costs, per employee.

John Whitworth made the motion to table this agenda item until the June 22nd Board Meeting, Kenny Biermann seconded, the motion carried 6 to 0.

C. Workers Compensation

Alyssa and Steve Ruff from Crane presented information regarding workers compensation renewal to be effective July 1, 2023. The District previously utilized MEM and they provide a guaranteed one-year rate of \$358,752 (5% less than Amerisure renewal) based on payroll and claims incurred. We currently use Amerisure, and they offer a loss sensitive program with a graduating rate depending on payroll and claims incurred. Amerisure's projected premium for 2023-2024 (based on prior term losses) is estimated to be between \$375,000-\$380,000.

John Whitworth made the motion to table this agenda item until the June 22nd Board Meeting, Kenny Biermann seconded, the motion carried 6 to 0.

IX. ADJOURNMENT - PUBLIC PORTION

John Whitworth moved to adjourn the Board Meeting, Kenny Biermann seconded; roll call vote was taken; Ronald Reguly - yea, Teresa Reynolds - yea, Kenneth Biermann - yea, Sean Treece-yea, Mark Johnson-yea, John Whitworth – yea, the motion carried 6 to 0.

NOTICE OF MEETING

I. CALL TO ORDER – PUBLIC PORTION

Teresa Reynolds called to order the Public Portion. In attendance were Ronald Reguly (via video), Teresa Reynolds, Kenneth Biermann, Sean Treece, Mark Johnson (via video), and John Whitworth.

II. MOTION TO SUSPEND MEETING – PUBLIC PORTION

Kenny Biermann moved to suspend the open meeting and go into Closed Meeting-pursuant to A. Attorney Client Sec. 610.021(1) RSMo(1986) B. Personnel Sec. 610.021(3&13) RSMo(1986) John Whitworth seconded; roll call vote was taken.

Ronald Reguly - yea, Teresa Reynolds - yea, Kenneth Biermann - yea, Sean Treece-yea, Mark Johnson-yea, John Whitworth – yea, the motion carried 6 to 0.

III. ADJOURNMENT – PUBLIC PORTION

Sean Treece moved to adjourn the Board Meeting; Kenny Biermann seconded; roll call vote was taken. Ronald Reguly - yea, Teresa Reynolds - yea, Kenneth Biermann - yea, Sean Treece-yea, Mark Johnson-yea, John Whitworth – yea, the motion carried 6 to 0.

**ST. CHARLES COUNTY AMBULANCE DISTRICT
BOARD MEETING MINUTES
THURSDAY, June 8TH, 2023**

*Next Regular Board Meeting
June 22nd, 2023*

Ronald Reguly, Chair

Submitted by Tammy Dixon

Kenneth Biermann, Secretary/Treasurer

Memo

To: Kelly Cope, Chief Executive Officer
From: Brooke Snyder, Director of Human Resources
Date: 6/8/2023
Re: Stop Loss Collateral

SCCAD has a self-funded insurance plan, which means we pay out of pocket for all costs as it relates to monthly premiums and monthly plan costs for employees and their dependents. To help mitigate our risk for unknown yearly insurance costs, we participate in a group stop loss captive, which allows us to minimize our exposure to larger claims and puts a stop loss amount on maximum out of pocket costs, per employee.

Our stop loss captive runs from July 1-June 30 of the current year. If we didn't have any high-risk claimants, our stop loss amount (or out of pocket expenses) would stay the same as the previous year or could go down. This year we had three high cost claimants on the plan, therefore, our stop loss premium increased 14%.

We were able to negotiate our stop loss renewal to remain at \$85,000 per employee, but due to the high-risk claimants, Tokyo Marine is asking for an increase in collateral for the sell year of July 1, 2023, to June 30, 2024. 2022-2023 collateral due was \$113,880.58. Asking collateral for 2023-2024 is \$141,155.58, with stop loss remaining at \$85,000 for the sell year.

**St. Charles County Ambulance District
Board of Directors**

Resolution #23-04

**AUTHORIZATION OF SIGNATOR FOR
SALE OF PROPERTY LOCATED AT
4141-4151 Mexico Rd.
St. Peters, MO 63376**

A resolution to provide for the authorization of signators for the sale of property.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE ST. CHARLES COUNTY AMBULANCE DISTRICT, AS FOLLOWS:

Kelly Cope, CEO on behalf of the District is hereby authorized to execute any and all documents approved by counsel, and otherwise necessary to complete the sale of real property and improvements located at 4141-4151 Mexico Rd., St. Peters, MO 63376 (the "Property") upon the terms contained in that certain Sale Contract dated April 26, 2023, as amended, and further, the Board of Directors hereby formally approves the sale of said Property. This includes authorization to sign any and all necessary closing documentation including, but not limited to, Closing Statements and/or affidavits necessary to complete the closing.

I **Kenny Biermann, SECRETARY** of the Board of Directors of St. Charles County Ambulance District hereby certifies that the foregoing is a true copy of a resolution duly;

ADOPTED by the Board of Directors of the St. Charles County Ambulance District this ____ day of _____, 2023, at which a quorum was present and voting and that the same has not been repealed or amended and remains in full force and effect and does not conflict with the By-Laws of St. Charles County Ambulance District.

Ronald Reguly, Chair
Board of Directors

ATTEST:

Kenny Biermann, Secretary
Board of Directors

Subscribed And Sworn To Before Me
This ____ day of _____, 2023.

Notary Public
(Affix Seal)