

**ST. CHARLES COUNTY AMBULANCE DISTRICT  
BOARD MEETING MINUTES  
THURSDAY, JUNE 25th, 2020**

**I. CALL TO ORDER**

Mark Fenton called the meeting to order at headquarters at 7:00 p.m. In attendance were Mark Fenton, Raymond Bauer (*via video*), Abigail Drezek (*via video*), Ronald Reguly and Teresa Reynolds.

**II. PLEDGE OF ALLEGIANCE**

**III. PUBLIC COMMENTS**

**IV. AWARDS AND ANNOUNCEMENTS**

**V. CONSENT AGENDA**

A. Agenda Approval

Teresa Reynolds moved to approve the Board Agenda as amended to include Election of Officers for Thursday, June 25th, 2020 Ronald Reguly seconded, the motion carried 6 to 0.

B. Meeting Minute Approval

Teresa Reynolds moved to approve the Board Meeting Minutes from Thursday, June 11th, 2020 Ronald Reguly seconded, the motion carried 6 to 0.

C. Contracted and PR Event Policy #109-9 (Presented 5/14)

Teresa Reynolds moved to approve the Contracted and PR Events Policy #109-9, Ronald Reguly seconded, the motion carried 6 to 0.

**VI. STAFF REPORTS**

Rick Rognan presented the May Financial Report.

**VII. OLD BUSINESS**

A. Cares Act Expenditure Concept

Chief Dave Lewis presented the possible allocation of the Cares Act Funds.

James Cooke made the motion to purchase a one-year contract with Spartip for an estimated monthly cost of \$1550 for enhanced technology services to secure our data system, Ronald Reguly seconded, the motion carried 6 to 0.

Ronald Reguly made the motion to engage Alliance Technologies for a block of hours in the amount of \$24,375 to provide support related to improving the cybersecurity ecosystem for the District, James Cooke second, the motion carried 6 to 0.

## VIII. NEW BUSINESS

### A. Election of Officers

*The Chair called for nominations for Chair*

James Cooke nominated Mark Fenton for Chair, Teresa Reynolds seconded, the motion carried 6 to 0.

*The Chair called for nominations for Vice Chair*

Mark Fenton nominated Teresa Reynolds for Vice Chair. James Cooke seconded, the motion carried 6 to 0.

*The Chair called for nominations for Secretary/Treasurer*

Mark Fenton nominated Raymond Bauer for Secretary/Treasurer. Teresa Reynolds seconded, the motion carried 6 to 0.

### B. Workers Compensation Renewal 7/1/2020

Steve Ruff was present to provide an update on workers compensation claims history and experience rate. No Board action.

### C. Campus Secondary Circuit Provider

SCCAD Leadership recommendation is to award low bidder, Centurylink as the secondary Campus Circuit Provider for a monthly fee of \$915 for a 36 month term contract.

Teresa Reynolds made the motion to award low bidder, Centurylink as the secondary Campus Circuit Provider for a monthly fee of \$915 for a 36 month term contract, Ronald Reguly seconded, the motion carried 6 to 0.

### D. Ambulance Remount Purchase

SCCAD Leadership requested to purchase 3 ambulance chassis and remount services from Emergency Services Supply for \$102,835 each including \$2,000 credit for trade in and a total amount of \$308,505.

Teresa Reynolds made the motion to award the low bidder, Emergency Services Supply in the amount of \$102,835 each, including a \$2,000 credit for trade in for a total amount of \$308,505 and a 3 year purchasing agreement, James Cooke seconded, the motion carried 6 to 0.

### E. Type I Ambulance Agreement

After evaluation and consideration by the Ambulance Design Committee and Management, it is recommended that Emergency Services Supply/Osage Ambulance be selected to build Type I Ambulances for the District for a period of 3 years. Emergency Services Supply/Osage Ambulance was the only supplier to meet the specification provided according to the RFP.

Teresa Reynolds made the motion to award the bid to Emergency Services Supply and Osage Ambulance to build Type I Ambulances for the District for a period of 3 years, James Cooke seconded, the motion carried 6 to 0.

### F. Transfer Division Platoon Chief Job Description #102-52

Chief Cope presented the Transfer Division Platoon Chief Job Description #102-52 for Board consideration.

Teresa Reynolds made the motion to approve Transfer Division Platoon Job Description #102-52 James Cooke seconded, the motion carried 6 to 0.

G. Operation Administrative Battalion Chief Job Description #102-53  
Chief Cope presented the Operations Administrative Battalion Chief Job Description #102-53 for Board consideration.

Teresa Reynolds made the motion to approve Operations Administrative Battalion Chief Job Description #102-53, James Cooke seconded, the motion carried 6 to 0

#### **ADJOURNMENT – PUBLIC PORTION**

Teresa Reynolds moved to adjourn the Board Meeting, Ronald Reguly seconded, the motion carried 6 to 0.

### **ST. CHARLES COUNTY AMBULANCE DISTRICT SECOND BOARD MEETING MINUTES THURSDAY JUNE 25, 2020**

#### **I. CALL TO ORDER – PUBLIC PORTION**

Mark Fenton called to order the Public Portion. In attendance were Mark Fenton, Teresa Reynolds, Abigail Drezek (*via video*), James Cooke, Ronald Reguly and Raymond Bauer (*via video*).

#### **II. MOTION TO CLOSE MEETING – PUBLIC PORTION**

Mark Fenton made the motion to suspend public portion of the Meeting into Closed Session pursuant to: Attorney Client Sec.610.021 (1)RSMo (1986), Real Estate Section 610.021(2), Personnel Section 610.021(3), Raymond Bauer seconded; roll call vote was taken. Raymond Bauer-yea, Mark Fenton-yea, Abigail Drezek-yea, Teresa Reynolds-yea and Ronald Reguly-yea, the motion carried 6 to 0.

#### **III. ADJOURNMENT - PUBLIC PORTION**

Teresa Reynolds moved to adjourn the Board Meeting. James Cooke seconded, the motion carried 6 to 0

*Next Regular Board Meeting  
July 9th, 2020*



---

Mark Fenton, Chair

Submitted by Tammy Dixon

*Raymond O. Bauer*

---

Raymond Bauer, Secretary/Treasurer