

**ST. CHARLES COUNTY AMBULANCE DISTRICT  
BOARD MEETING MINUTES  
THURSDAY September 13<sup>th</sup> 2018**

**I. CALL TO ORDER**

Mark Fenton called the meeting to order at headquarters at 7:00 p.m. In attendance were Mark Fenton, James Ottomeyer, Raymond Bauer, James Cooke, Teresa Reynolds and Ronald Reguly.

**II. PLEDGE OF ALLEGIANCE**

**III. PUBLIC COMMENTS**

**IV. AWARDS AND ANNOUNCEMENTS**

Chief Meyer announced hold the date for Celebrate SCCAD Event for Sunday, January 6<sup>th</sup> at Ameristar.

**V. CONSENT AGENDA**

A. Agenda Approval

Teresa Reynolds moved to approve the agenda for Thursday, September 13<sup>th</sup> 2018. James Cooke seconded, the motion carried 6 to 0.

B. Meeting Minute Approval

Teresa Reynolds moved to approve the Board Minutes from Thursday, August 23<sup>rd</sup> 2018. James Cooke seconded, Ronald Reguly abstained, the motion carried 5 to 0.

**VI. STAFF REPORTS**

**VII. OLD BUSINESS**

**VIII. NEW BUSINESS**

A. Critical Care Job Description

Chief Lewis would like to hold off on discussion of the Critical Care Job Description until the next Board Meeting.

B. Approval to Purchase 4 Osage Ambulances

Management is requesting the approval to purchase 4 2019 Ford F-450 Osage Ambulances for a total of \$844,160.00 from Emergency Services Supply which would be paid for with 2019 Capitol Improvement Funding. Thus, exercising the prior board authority granted to purchase vehicles from Emergency Services Supply based on a 2017 RFP #1045 which includes a 2 year purchasing agreement from Emergency Services Supply.

James Ottomeyer made the motion to approve the purchase of 4 ambulances via Emergency Services Supply in the total amount of \$844,160.00.; Emergency Services Supply is a single bidder selected due to being the manufacturer of the Ambulances and with a satisfactory track record of performance and demonstrated capability to the District and the patients we serve all pursuant to prior Board authority, reference 2017 RFP #1045, Raymond Bauer seconded, the motion carried 6 to 0.

C. Discussion Regarding Multiple Prime Contractors

Todd Sweeney from Navigate Building Solutions explained the concept of utilizing Prime Contractors and presented several cost saving solutions. Navigate presented a Proposal for their Services, this follows more detailed discussions and analysis between Navigate and Chief, Meyer, Chief Lewis, Chief Cope and Craig MeckFessel who recommended this process and the

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Navigate Proposal. James Ottomeyer made the motion to permit Navigate Building Solutions to submit a detailed Change Order, Teresa Reynolds seconded, the motion carried 6 to 0.

**IX. ADJOURNMENT – PUBLIC PORTION**

James Ottomeyer moved to adjourn the Board Meeting, Teresa Reynolds seconded, the motion carried 6 to 0.

**ST. CHARLES COUNTY AMBULANCE DISTRICT  
SECOND BOARD MEETING/CLOSED MEETING  
THURSDAY September 13, 2018**

**I. CALL TO ORDER – PUBLIC PORTION**

Mark Fenton called to order the Public Portion. In attendance were Mark Fenton, James Ottomeyer, James Cooke, Teresa Reynolds, Raymond Bauer and Ronald Reguly.

**II. MOTION TO CLOSE MEETING – PUBLIC PORTION**

Teresa Reynolds moved to suspend the open meeting and go into Closed Meeting-Public Portion pursuant to Attorney Client Sec.610.021(1)RSMo(1986), and Personnel Sec.610.021(13)RSMo(1986). Raymond Bauer seconded; roll call vote was taken. Mark Fenton- yea, James Cooke-yea, Teresa Reynolds-yea, Raymond Bauer-yea and Ronald Reguly-yea, the motion carried 6 to 0.

**III. NEW BUSINESS**

Ronald Reguly made the motion to return to open session, Raymond Bauer second, the motion carried 6 to 0.

**IV. ADJOURNMENT – PUBLIC PORTION**

Teresa Reynolds moved to adjourn the Board Meeting. James Cooke seconded, the motion carried 6 to 0.

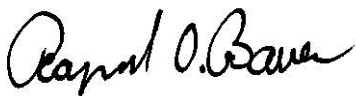
*Next Regular Board Meeting  
September 27th, 2018*



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Mark Fenton, Chair

Submitted by Tammy Dixon



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Raymond Bauer, Secretary/Treasurer