

**ST. CHARLES COUNTY AMBULANCE DISTRICT
PHYSICIAN ADVISORY BOARD MINUTES
SEPTEMBER 10, 2013**

I. CALL TO ORDER

The meeting was called to order at 12:00 p.m. In attendance were Robert Corley, M.D., Dennis Keithly, M.D., Brian Ullery, M.D., Steve Laffey, M.D., Julie Leonard, M.D. and Leo Hsu, M.D.

II. AGENDA APPROVAL

While there was a quorum agenda was not formally approved.

III. APPROVAL OF MINUTES

Dr.Ullery moved to approve the minutes from May 14th and July 7, 2013. Dr. Keithly seconded, the motion carried.

IV. PUBLIC COMMENTS

Layne Bradford addressed the Board regarding new information coming out regarding head injuries and giving medications and asks that the nursing staff at extended care facilities receive the same information.

V. REPORTS

A. MetroCom Council – Nothing to report.

B. STARRS EMS Committee – Nothing to report

C. East Central Region EMS Committee – Nothing to report

D. **Q**uality **I**mprovement

Review of QI data – Distributed and reviewed data for July thru August 2013 pertaining Strokes and Cardiac Arrests. As previously discussed the Training Department created a spreadsheet for July and August QI to ensure that the information could be more accurately compared. Does the District track “last known well”? If it is noted by the medics the training department does record it. With regards to Cardiac Arrest data, District continues to work on Endotracheal tube placement, times that data is uploaded into the trip, pulse oximetry information and capnography. With regards to documentation; would be better if 100% would always mean perfect; if airway was secure; knowing if witnessed cardiac arrest and if by-stander provided CPR. These are several issues that the District continues to address and would like to have as part of the software documentation. Also discussed getting more information with regards to if an external pacemaker was applied. Regarding having additional/comments become part of First Watch, it is now more of a budgetary issue, and however modifications/improvements continue to be made to First Watch.

VI. OLD BUSINESS

A. By-Law Revisions

Revised By-Laws were approved prior to the Physician Advisory Board Meeting. Each board member received a red-lined copy via e-mail and responded to John Romeo, Operations Coordinator via e-mail. The revised By-Laws were approved by a quorum.

VII. NEW BUSINESS

A. Non-Transport Policy #201-12

No action, will forward for Board consideration at the November 12, 2013 meeting.

- B. Overdose/Poisoning Policy #303-11
Dr. Ullery moved to approve revised policy #303-11 Overdose/Poisoning. Dr. Keithly seconded, the motion carried.
- C. Head Trauma Policy #304-6
Dr. Corley moved to approve revised policy #304-6 Head Trauma with suggested changes made. Dr. Ullery seconded, the motion carried.
- D. Spinal Trauma Policy #304-8
Dr. Keithly moved to approve revised policy #304-8 Spinal Trauma. Dr. Ullery seconded, the motion carried.
- E. Behavioral-Psychiatric Emergencies Policy #303-4
Dr. Ullery moved to approve revised policy #303-4 Behavioral-Psychiatric Emergencies. Dr. Keithly seconded, the motion carried.

VIII. FOLLOW-UP TOPICS

IX. ANNOUNCEMENTS/CLOSING COMMENTS

John welcomed Dr. Steve Laffey to the Physician Advisory Board.

X. ADJOURNMENT

*Next meeting November 12, 2013 @ 12:00 noon
District Headquarters*