

**ST. CHARLES COUNTY AMBULANCE DISTRICT  
PHYSICIAN ADVISORY BOARD MINUTES  
JULY 9, 2013**

**I. CALL TO ORDER**

The meeting was called to order at 12:00 p.m. In attendance were Dennis Keithly, M.D., and Leo Hsu, M.D.

**II. AGENDA APPROVAL**

Formal agenda approval not required as there wasn't a quorum.

**III. APPROVAL OF MINUTES**

As there wasn't a quorum minutes from May 14<sup>th</sup> will be presented for approval at the September 10<sup>th</sup> meeting.

**IV. PUBLIC COMMENTS**

**V. REPORTS**

A. MetroCom Council – Nothing to report.

B. STARRS EMS Committee – The recent focus has been completion of education and training.

C. East Central Region EMS Committee – Have been working on trying to develop regional QI metrics and which ones may be valuable to collectively look at the whole region and compare against other region benchmarks.

D. **Quality Improvement**

Review of QI data – Distributed and reviewed data for May thru June 2013 pertaining to Cardiac Arrests and Seizures. While there are still issues with regards to the parameters set in First Watch, progress continues to be made. The Training Department is currently in the process of creating a spreadsheet for August QI data so that the information can be compared more accurately.

**VI. OLD BUSINESS**

A. By-Law Revisions

By-Laws have been revised to allow for a representative from Cardinal Glennon Hospital to be on the Board. John Romeo will forward the revised By-Laws to all Physician Advisory Board members, ask that they review the By-Laws and ask for a phone vote from all Physician Advisory Board members.

**VII. NEW BUSINESS**

A. Revised Policy #306-24 Pediatric Pain Management

A copy of revised Policy #306-24 Pediatric Pain Management was distributed for review and discussion. John will e-mail the Board a copy of revised Policy #306-24 for their review and approval.

B. Revised Policy #301-5 Adult Pain Management

A copy of revised Policy #301-5 Adult Pain Management was distributed for review and discussion. John will e-mail the Board a copy of revised Policy #301-5 for their review and approval.

C. Policy #201-4 Trauma Transport Protocol

A copy of the recently revised and approved Policy #201-4 Trauma Transport Protocol was distributed for information purposes only.

**VIII. FOLLOW-UP TOPICS**

**IX. ANNOUNCEMENTS/CLOSING COMMENTS**

John Romeo was promoted to the position of Operations Coordinator and will be the liaison for the Physician Advisory Board.

**X. ADJOURNMENT**

*Next meeting September 10, 2013 @ 12:00 noon  
District Headquarters*